



Post Graduate Government College for Girls, Sector 42, Chandigarh

Affiliated to Panjab University, Chandigarh



NAAC Accredited 'A' Grade (CGPA – 3.16)

AISHE Code : C-29391

Internal Quality Assurance Cell (IQAC)



Prof. Lakhvir Singh
IQAC Coordinator

Prof. Binu Dogra
Principal



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Post Graduate Government College for Girls Sector - 42

Chandigarh

Question: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

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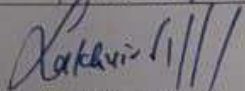
**OFFICE OF THE PRINCIPAL, PG. GOVT. COLLEGE FOR GIRLS,
SECTOR-42, CHANDIGARH
NOTICE**


PGGCG-42/2024/179-A

Dated: 19.09.2024

The Internal Quality Assurance Cell (IQAC) of the college is hereby re-constituted w.e.f 19/9/2024.till further orders as per the list given below:

Sr. No.	Name & Designation	Role in IQAC	Contact No./E-mail ID	Signature
1.	Dr. Binu Dogra Principal Prof. and Head Department of Music -I	Chairperson	9872887656 dograbinu@yahoo.com	
2.	Dr. Lakhvir Singh Prof. and Head Department of Sanskrit	Coordinator	9417184039 lakhvir1215@gmail.com	
3.	Sh. Jasvir Singh Bunt, Area Counsellor, Chandigarh	Member	9814109084	
4.	Mr. Parvinder Sharma AC(F&A) O/o Director Higher Education	Member	9417377407	
5.	Dr. Dalip Kumar Registrar, Amity University	Member (Outside Expert)	9888697902 dalipchd@yahoo.co.in	
6.	Dr. Rajat Sandhir Prof. in Bio-Chemistry Dean Science, Panjab University Chandigarh	Member (Outside Expert)	8427777856	
7.	Dr. Arun Kumar Singh Prof. and Head, Department of Electronics and Communication, Punjab Engineering College, Chandigarh	Member (Outside Expert)	9815912699	
8.	CII Representative	Member (Outside Expert)		
9.	Mrs. Anju Trikha Dean Associate Prof. and Head Department of Physical Education	Member	9464395205 anjutrikha@gmail.com	
10.	Dr. Rajiv Bhandari Vice-Principal, Prof. and Head Department of Physics	Member	9417925044 rbhandari293@gmail.com	
11.	Dr. Punam Agarwal Prof. and Head Department of Commerce Convener, Institutional Innovation Council (IIC)	Member	9417214447 punamagarwal@yahoo.com	
12.	Dr. Deepika Kansal, Registrar Examinations Prof. and Head Department of Chemistry	Member	9855203103 deepeeka08@gmail.com	
13.	Mrs. Sonia Sikand, Associate Prof. in English Convener, Career Guidance and Placement Cell	Member	9815088822 soniasikand05@gmail.com	
14.	Dr. Geetanjali Arora Associate Prof. in Commerce Bursar	Member	9417638941 gits76@gmail.com	
15.	Dr. Gurpreet Kaur Assistant Prof. in Chemistry Incharge NIRF /AISHE	Member	9815212013 gurpreet.chem@gmail.com	
16.	Ms. Neelam Kaushal Librarian	Member	9418451564 kaushalneelam21@gmail.com	
17.	Dr. Nidhi Rana Assistant Prof. in English Alumni	Member	9872066545 nidhirana@yahoo.co.in	
18.	Mrs. Balwinder Kaur Supdt. Admn	Member		
19.	Ms. Prerna Chauhan President Student Council 2024-25 Student Representative	Member	9529883732	


Prof. Lakhvir Singh
IQAC Coordinator


Principal
PG. Govt. College for Girls
Sector-42, Chandigarh

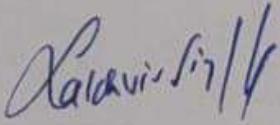
**OFFICE OF THE PRINCIPAL, PG. GOVT. COLLEGE FOR GIRLS,
SECTOR-42, CHANDIGARH**

NOTICE

PGGCG-42/2024/186

Dated: 05.10.2024

A meeting of the IQAC members will be held on 09/10/2024 at 11:00 a.m. in the Conference Room (I.T. Block) under the Chairmanship of Principal cum Chairperson of IQAC. All the members are requested to attend the same.



Prof. Lakhvir Singh
IQAC Coordinator



Principal
PG. Govt. College for Girls
Sector-42, Chandigarh

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 9.10.2024 (Wednesday) at 11:00 am in the College Conference Room (IT Block) under the chairmanship of the Principal Prof. Binu Dogra. The following members were present:

1. Prof. Lakhvir Singh, Coordinator, IQAC
2. Sh. Jasvir Singh Bunty, Area Counsellor Sector-42, Chandigarh
3. Mr. Parvinder Sharma, AC (F&A) O/o DHE
4. Dr. Dalip Kumar, Registrar, Amity University
5. Prof. (Dr.) Rajat Sandhir, Dean Sciences, PU, Chd.
6. Prof. (Dr.) Arun Kumar Singh, PEC, Chd.
7. Ms. Harnoor, CII Representative
8. Mrs. Anju Trikha, Dean
9. Dr. Rajiv Bhandari, Vice Principal
10. Dr. Punam Aggarwal, Convener, IIC
11. Prof. Deepika Kansal, Registrar Examinations
12. Mrs. Sonia Sikand, Convener, Career Guidance and Placement Cell
13. Dr. Gurpreet Kaur, Incharge, NIRF/AISHE
14. Ms. Neelam Kaushal, Librarian
15. Dr. Nidhi Rana, Alumni
16. Ms. Prerna Chauhant, President, Student Council

The following members could not attend the meeting being on leave and out of Station.

1. Dr. Geetanjali Arora, Bursar

The meeting started with a welcome Address from Principal Prof. Binu Dogra. She welcomed all the members of the newly constituted Cell.

After that Prof. Lakhvir Singh, IQAC Coordinator, introduced all the members and confirmed the Minutes and the Action Taken Report (ATR) of the last meeting held on 26th April 2024 and which were unanimously approved by the house. Then, he brought forth the agenda of the meeting, wherein points were discussed in detail as follows:

Agenda 1. To apprise about enrolment of session 2024-25.

Prof. Lakhvir apprised the members that a total of 2844 students had been admitted in college by 30th September 2024. He also presented the comparative data of the admissions in two previous years, 2022-23 and 2023-24.

Keeping in view the gradual decrease in number of admissions, the issue of faculty crunch was also discussed. In this regard, the Principal informed that Extension/ Expert Lectures are being arranged for students to overcome the shortage of faculty and workload of teachers has increased due to the implementation of NEP 2020.

Agenda 2. To apprise about the new Binary Accreditation Framework (BAF) proposed by NAAC, Bengaluru.

It was informed that the Binary Accreditation Framework (BAF) would be implemented in place of Revised Accreditation Framework (RAF) by NAAC, Bengaluru.

Under this system, the Higher Education Institutions will have to apply for accreditation through ADMs (Academic Data Management System). NAAC will check the data and information provided by the concerned HEIs. A Peer Review visit would be conducted to confirm the claims. Eventually, HEIs would be either 'Accredited' or 'Not Accredited', instead of getting grades.

After that there will be Maturity-based Graded Accreditation which would be applicable only to 'Accredited' HEIs. It will have five levels, from 01 to 05. Each level would represent a higher degree of quality and excellence in Higher Education. The level-grading system aims to motivate NAAC accredited HEIs to improve their standards, continuously grow and excel in different disciplines.

During the discussion Dr. Dalip Kumar made following suggestions:

- IKS (Indian Knowledge System) Cell for languages Sanskrit, Hindi, Punjabi, may be constituted.
- More Technology Fests may be organised during a year.
- Mental Wellness Club/ Sports Club may be formed.
- Waste Management may be given prominence to come up to the mark for Green Audit.
- Research Component should be worked upon.
- Publications by the faculty may be done in affiliation to the college by mentioning College name and College Email ID.
- Faculty must undertake new Projects.

Agenda 3. To discuss about the Institution's Innovation Council (IIC).

The house was apprised that the college has got registered on the Ministry's Portal in 1st week of September 2024. Accordingly, the college can upload activities carried out under College IIC.

It was also informed that the IIC Programme aims to encourage innovation and start-ups in HEIs. The presence of MoE's Innovation Cell was also intimated along with its functioning. It was told that MIC launched the IIC Programme in collaboration with AICTE. Under the Programme, investment by the HEI in entrepreneurial activities should be a part of the institutional financial strategy. Minimum 1% fund of the total annual budget of the institution should be allocated for funding and supporting innovation and startups through creation of a separate 'Innovation Fund'.

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Agenda 4. To discuss the establishment of Research Development Cell (RDC) and Institutional Development Plan (IDP).

It was informed that the establishment of RDC and IDP is a must for all the HEIs as per UGC notifications. The RDC can monitor research activities.

It was also suggested that one senior member of faculty may be appointed as Research Coordinator, who can look after dissemination of information regarding upcoming Projects and issues of funding.

It was discussed that the faculty may apply for Projects under DST and FIST schemes.

Agenda 5. To discuss Internship/ Apprenticeship embedded Degree programmes.

It was apprised that under NEP 2020, Internship is a compulsory part of the Course. Unless the student completes Internship, he/she cannot opt exit from the Course.

Ms. Harnoor, as representative of CII, said that they could offer jobs to students according to their interest areas. She further mentioned that the students must be encouraged to register themselves on the site of CII, wherein they may be absorbed according to the needs of the industry as aligned with the specialization of the student.

It was also suggested that the Institute may also seek assistance from the Skill Mission Department of Chandigarh for student Internships.

Agenda 6. To discuss the starting of new Best Practices.

Following suggestions were made in regard to this-

- Activities such as 'Know Your Faculty' may be introduced where they can discuss the topics related to their areas of specialization and their respective research work.
- Regular sessions on Financial Understanding and Wealth Creation may be held.
- Freelance opportunities for Content Creation
- Sessions on filing the ITR
- Lectures on Social Psychology
- Indoor/ Outdoor activities in collaboration with Sports Department of the College

Agenda 7. To apprise about new MoUs.

Prof. Punam Agarwal informed the house that two new MoUs have been signed in the present session. In this regard, Dr. Dalip suggested that activities must be conducted under MoUs an institution has. Both Prof. Rajat Sandhir and Prof. Arun Kumar Singh were of the opinion that at the start of session, a chart of activities should be conducted. It was also informed by the experts that an institution can get credit for marking MoUs only. Ms. Harnoor also offered collaboration in this regard with CII.

Agenda 8. To apprise about various MDCs, SECs and VACs under NEP 2020.

Ms. Anju Trikha, Dean of the College, apprised the members that the college has successfully implemented several courses under the NEP 2020 framework. She apprised the house that the college is presently offering 16 MDCs, 8 VACs and 15 SECs. She also informed that the NEP team is continuously working towards addressing the challenges to the new scheme and from the next session the college will be able to offer a more comprehensive range of Courses.

Agenda 9. To apprise about Budget allocation for Financial Year 2024-25.

Sh. Balwinder Singh, Accountant of the College, apprised everyone that the college has been allocated an amount of Rs. 1,37,40,000/- for infrastructure and the amount is Rs. 20,09,31,000/- for Salary purpose.

In this regard, the house also discussed that as per Ministry's guidelines, 1% of the total budget should be marked for the IIC activities. It was also suggested that the higher authorities can also be requested to allocate a separate fund for this purpose.

Agenda 10. To apprise about new furniture, infrastructure etc.

Prof. Rajiv Bhandari, Vice Principal informed the members that a budget of Rs. 37,34,700/- has been approved for the same. An advance amount of 4,93,880/- has already been paid to Model Jail, Buraill. The order includes 150 Single box beds, 150 Study Tables and 150 Study chairs. Out of this, 30 Study tables have already been received.

Agenda 11. To apprise about Hostel Admissions.

The Vice Principal also apprised the house that the New Hostel is open for residency now. The capacity of the two hostels is to admit 367 students whereas 250 are presently occupying the hostel seats. Some rooms are given on a sharing basis whereas others have single occupancy.

Agenda 12. To apprise about proposals regarding Pre-incubation Center.

Prof. Punam Agarwal, Coordinator IIC informed that a comprehensive proposal regarding starting of Pre-incubation Centers in Fine Arts and Dance Department has been submitted to the higher authorities for approval. The total finance involved is Rs. 1,09,00,000/-. Accordingly, if we follow Ministry's guidelines regarding 1% grant of the total budget for innovation activities under IIC, then it would be Rs. 2,14,600/- which is a very small amount. Therefore, the Department of Higher Education should be requested to allocate a separate budget.

Agenda 13. To apprise about the Class Tests conducted in September 2024.

Prof. Deepika Kansal, Registrar Examinations, apprised the members that according to PU regulations regarding Internal Examinations under NEP 2020, Class Tests are recommended and that the Internal assessment shall be based on these tests in addition to academic activities such as Seminars, Projects, assignments and attendance.

The Mid-Semester Class Tests were held for all UG and PG students from 23rd September to 28th September 2024 for which a Datesheet was prepared by the Exam Branch and answer sheets were also printed to maintain the sanctity of these tests.

Also, as per the decision taken by the Advisory Committee on the conduct of exams, it was unanimously decided to increase the number of University Prizes in place of Subject prizes on the basis of these Class Tests.

Agenda 14. To apprise about the activities of Career Guidance and Placement Cell.

Ms. Sonia Sikand, Convener, Career Guidance and Placement Cell told the members that the Cell has been quite active. Number of activities have been organized since the beginning of the session 2024-25 on Resume Writing, Personality Enhancement, Interview Skills and Career Awareness Sessions. In addition, multiple training sessions have been organized on Time management and Leadership Roles.

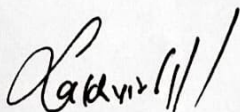
Agenda 15. Any other item with the Permission of the Chair.

It was suggested that the achievements of the faculty may also be added on the College Website.

The President of the Student Council also suggested that Self-Defense Classes, Counseling for Mental health and physical wellness may also be arranged on a regular basis for the students.

The meeting ended with the vote of thanks from the Coordinator, IQAC.

List of the present members is attached as Annexure-A



IQAC Coordinator



Principal

Action Taken Report

This is with reference to the minutes of meeting (MoM) of IQAC held on 09.10.2024. Action taken of the same is as under:-

Sr. No	Main Agenda Items discussed	Suggestive Actions	Action Taken	Action to be taken
1.	Agenda 2. To apprise about the new Binary Accreditation Framework (BAF) proposed by NAAC, Bengaluru.	<ol style="list-style-type: none"> 1. IKS (Indian Knowledge System) Cell for languages Sanskrit, Hindi, Punjabi, may be constituted. 2. More Technology Fests may be organised during a year. 3. Mental Wellness Club/Sports Club may be formed. 4. Waste Management may be given prominence to come up to the mark for Green Audit. 5. Research Component should be worked upon. 6. Publications by the faculty may be done in affiliation to the college by mentioning College name and College Email ID. 7. Faculty must undertake new Projects. 	<p style="text-align: center;">-</p> <ol style="list-style-type: none"> 2. IT Fest OSMIUM-whitest stone of Talent 2025 was organised by the Department of Computer Applications on 28.02.2025. <ul style="list-style-type: none"> • Healthy Society, NSS Wing, NCC Wing, Departments of Economics and Physical Education of the college organised Blood Donation Comp in collaboration with Shree Shiv Kumar Mahasangh Charitable Trust and Govt. multi-specialty Hospital, Sector-16 Chandigarh on 19.03.2025. • Health Society and NSS of the college in collaboration with Inner Wheel Club Chandigarh Central organised General Health checkup 	<ol style="list-style-type: none"> 1. IKS Cell including departments of Punjabi, Hindi and Sanskrit will be established in the coming session 2025-26. However, following activities have been organised by the department of Punjabi and Hindi: <ol style="list-style-type: none"> I. Organised 'Rubru' programme by inviting Sahitya Academy Awardee (2024) scholar Dr. Paul Kaur on 07.02.2025. II. Department of Hindi organised Hindi Diwas from 11th to 14th September, 2024 and many activities conducted during this period. Prof. Ashok Kumar Sabharwal the Chief-guest on the last day i.e. 14th September, 2024.

and Free
Mammography comp in
the college on
11.02.2025.

- Department of Physical Education organised 'Run for Fun' activity on 29th August, 2025.
4. The college is having 06 composting Units:-
02 each for dried leaves, Hostel Mess and vermicompost Units respectively for the preparation of organic matter rich fertilizer.
- Converted Plant-waist of the college into Compost-Total 2500kg of compost was generated out of which 1500kg was used for organic farming. 1000kg is stored for future used.
800kg of vermicompost is produced.
2000 cu.ft Pit is constructed using waste material of the college for

			<p>conversion of Plant-waste material into compost.</p> <p>1/4 Acre of dumped is now being used for organic farming and producing Vegetables.</p> <ul style="list-style-type: none"> • Water Testing is done by NABL (National Accreditation Board for Testing and Calibration Laboratories) approved Labs every semester i.e. twice a year <p>5,6,7. Research and Development Cell (RDC) of the college is headed by the senior faculty Prof. Sudhir Hindwan. The cell also motivates the faculty to undertake new research projects and do Publications both individually and joint.</p>	
	<p>Agenda 4. To discuss the</p>	<p>1. RDC and IDP should be</p>	<p>-</p>	<p>1. Institution Development</p>

	<p>establishment of Research Development of Cell (RDC) and Institutional Development Plan (IDP).</p>	<p>established</p> <p>2. One senior member of faculty may be appointed as Research Coordinator, who can look after dissemination of information regarding upcoming Projects and issued of funding</p> <p>3. Faculty may apply for Project under DST and FIST schemes.</p>	<p>2. Prof. Sudhir Hindiwan is Coordinator of RDC</p> <p>3. Dr. Ranjay Vardhan of PG Department of Sociology has been awarded Major Research Project on E-mobility and Sustainable Development: Socio-economic and Legal Aspect of Electric Vehicles and Need for Formulation of Policy for use of EVs by the Indian Council of Social Science Research (ICSSR) @ ₹ 16 Lakhs this year.</p> <ul style="list-style-type: none"> • He also Co-authored a book titled 'Social Stratification' under NEP 2020. • Dr. Sudhir Hindwan published 26 Articles in various esteemed Newspapers and Peer-reviewed Journals. 	<p>Plan (IDP) will be established as per UGC norms in the coming session 2025-26</p>
<p>3.</p>	<p>Agenda 5. To discuss internship/ Apprenticeship embedded Degree programmes</p>	<ul style="list-style-type: none"> • The students must be encouraged to register themselves on the site of CII, wherein they may be absorbed according to the needs of the industry as aligned with the specialization of the student. 	<ul style="list-style-type: none"> • Students were encouraged to register on PM-Internship portal, As against 287 slots allotted to Chandigarh 312 graduates got registered from all HEIs of UT Chandigarh on the said portal. • Saksham Internship 	<ul style="list-style-type: none"> • Registration on the site of CII will be done from the upcoming session 2025-26 after getting exact number of students stream wise as NEP,2020 has been implemented by PU in its affiliated colleges w.e.f. 2024-2025

will be
UGC
ning

			<p>Scheme under the aegis of Department of Higher Education Chandigarh Administration designed to offer students from our college is a structured and Comprehensive Internship Program. This year we intend to offer this internship opportunity to 45 students during summer vacations. The students will get exposure to the college procedures and working regarding Library, office administration, accounts, computer and Biotech Labs.</p>	
4.	Agenda 6. To discuss the starting of new best Practices.	<ol style="list-style-type: none">1. Activities such 'Know Your Faculty' may be introduced where they can discuss the topics related to their areas of specialization and their respective research work.2. Regular sessions on Financial Understanding and Wealth Creation may be held3. Freelance opportunities for Content Creation4. Session on filling the ITR.5. Lectures on Social psychology.	-	<ul style="list-style-type: none">• All these 06 suggestions will be discussed in the Advisory Committee to implement as Best Practice from 2025-2026.

		6. Indoor/Outdoor activities in collaboration with Sports Department of the College.		
5.	Agenda 7. To apprise about new MoUs	<ol style="list-style-type: none"> 1. A chart of activities should be prepared. 2. Collaboration should be made with CIII. 	1. Following activities under various MoUs have been organised during 2024-25. (Annexure –A)	2. Collaboration with CII will made from session 2025-26
6.	Agenda 9. To apprise about Budget allocation for Financial Year 2024-25. The startup Policy of Chandigarh has not yet been announced. Accordingly the Department of Higher Education will be requested	<ul style="list-style-type: none"> • The higher authorities can also be requested to allocate a separate fund for this purpose. 	-	<ul style="list-style-type: none"> • The statrup Policy of Chandigarh Administration has recently been announced. After going through the documents, the Department of Higher Education will be requested for funding.
7.	Agenda 12. To apprise about proposal regarding Pre-incubation Center.	<ul style="list-style-type: none"> • The department of Higher Education should be requested to allocate a separate budget. 	<ul style="list-style-type: none"> • The competent authority has given its approval to start Pre-incubation centres in Fine Arts and Dance with the available funds in the college. Further, approval has also been given by the Department of Higher Education to request PU Chandigarh for allocation of funds out of research grant under RUSA/PM-USHA for the 	-

8.	Agenda 15. Any other them with the Permission of the Chair	<ul style="list-style-type: none"> • Self-Defense Classes, Counseling for Mental health and physical wellness may also be arranged on a regular basis for the students 	<p>purpose.</p> <ul style="list-style-type: none"> • These activities are already being organized by the departments of Physical Education and Psychology. 	-
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Akhvir Singh
01/10/2025
 (IAC Coordinator)

Manshat
01.10.2025
 Principal
 P.G. Govt. College for Girls
 Sector 42, Chandigarh