


**OFFICE OF THE PRINCIPAL, PG. GOVT. COLLEGE FOR GIRLS,
SECTOR-42, CHANDIGARH**

NOTICE


PGGCG-42/2024/186

Dated: 05.10.2024

A meeting of the IQAC members will be held on 09/10/2024 at 11:00 a.m. in the Conference Room (I.T. Block) under the Chairmanship of Principal cum Chairperson of IQAC. All the members are requested to attend the same.



Prof. Lakhvir Singh
IQAC Coordinator



Principal
PG. Govt. College for Girls
Sector-42, Chandigarh

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 9.10.2024 (Wednesday) at 11:00 am in the College Conference Room (IT Block) under the chairmanship of the Principal Prof. Binu Dogra. The following members were present:

1. Prof. Lakhvir Singh, Coordinator, IQAC
2. Sh. Jasvir Singh Bunty, Area Counsellor Sector-42, Chandigarh
3. Mr. Parvinder Sharma, AC (F&A) O/o DHE
4. Dr. Dalip Kumar, Registrar, Amity University
5. Prof. (Dr.) Rajat Sandhir, Dean Sciences, PU, Chd.
6. Prof. (Dr.) Arun Kumar Singh, PEC, Chd.
7. Ms. Harnoor, CII Representative
8. Mrs. Anju Trikha, Dean
9. Dr. Rajiv Bhandari, Vice Principal
10. Dr. Punam Aggarwal, Convener, IIC
11. Prof. Deepika Kansal, Registrar Examinations
12. Mrs. Sonia Sikand, Convener, Career Guidance and Placement Cell
13. Dr. Gurpreet Kaur, Incharge, NIRF/AISHE
14. Ms. Neelam Kaushal, Librarian
15. Dr. Nidhi Rana, Alumni
16. Ms. Perna Chauhant, President, Student Council

The following members could not attend the meeting being on leave and out of Station.

1. Dr. Geetanjali Arora, Bursar

The meeting started with a welcome Address from Principal Prof. Binu Dogra. She welcomed all the members of the newly constituted Cell.

After that Prof. Lakhvir Singh, IQAC Coordinator, introduced all the members and confirmed the Minutes and the Action Taken Report (ATR) of the last meeting held on 26th April 2024 and which were unanimously approved by the house. Then, he brought forth the agenda of the meeting, wherein points were discussed in detail as follows:

Agenda 1. To apprise about enrolment of session 2024-25.

Prof. Lakhvir apprised the members that a total of 2844 students had been admitted in college by 30th September 2024. He also presented the comparative data of the admissions in two previous years, 2022-23 and 2023-24.

Keeping in view the gradual decrease in number of admissions, the issue of faculty crunch was also discussed. In this regard, the Principal informed that Extension/ Expert Lectures are being arranged for students to overcome the shortage of faculty and workload of teachers has increased due to the implementation of NEP 2020.

Agenda 2. To apprise about the new Binary Accreditation Framework (BAF) proposed by NAAC, Bengaluru.

It was informed that the Binary Accreditation Framework (BAF) would be implemented in place of Revised Accreditation Framework (RAF) by NAAC, Bengaluru.

Under this system, the Higher Education Institutions will have to apply for accreditation through ADMs (Academic Data Management System). NAAC will check the data and information provided by the concerned HEIs. A Peer Review visit would be conducted to confirm the claims. Eventually, HEIs would be either 'Accredited' or 'Not Accredited', instead of getting grades.

After that there will be Maturity-based Graded Accreditation which would be applicable only to 'Accredited' HEIs. It will have five levels, from 01 to 05. Each level would represent a higher degree of quality and excellence in Higher Education. The level-grading system aims to motivate NAAC accredited HEIs to improve their standards, continuously grow and excel in different disciplines.

During the discussion Dr. Dalip Kumar made following suggestions:

- IKS (Indian Knowledge System) Cell for languages Sanskrit, Hindi, Punjabi, may be constituted.
- More Technology Fests may be organised during a year.
- Mental Wellness Club/ Sports Club may be formed.
- Waste Management may be given prominence to come up to the mark for Green Audit.
- Research Component should be worked upon.
- Publications by the faculty may be done in affiliation to the college by mentioning College name and College Email ID.
- Faculty must undertake new Projects.

Agenda 3. To discuss about the Institution's Innovation Council (IIC).

The house was apprised that the college has got registered on the Ministry's Portal in 1st week of September 2024. Accordingly, the college can upload activities carried out under College IIC.

It was also informed that the IIC Programme aims to encourage innovation and start-ups in HEIs. The presence of MoE's Innovation Cell was also intimated alongwith its functioning. It was told that MIC launched the IIC Programme in collaboration with AICTE. Under the Programme, investment by the HEI in entrepreneurial activities should be a part of the institutional financial strategy. Minimum 1% fund of the total annual budget of the institution should be allocated for funding and supporting innovation and startups through creation of a separate 'Innovation Fund'.

Agenda 4. To discuss the establishment of Research Development Cell (RDC) and Institutional Development Plan (IDP).

It was informed that the establishment of RDC and IDP is a must for all the HEIs as per UGC notifications. The RDC can monitor research activities.

It was also suggested that one senior member of faculty may be appointed as Research Coordinator, who can look after dissemination of information regarding upcoming Projects and issues of funding.

It was discussed that the faculty may apply for Projects under DST and FIST schemes.

Agenda 5. To discuss Internship/ Apprenticeship embedded Degree programmes.

It was apprised that under NEP 2020, Internship is a compulsory part of the Course. Unless the student completes Internship, he/she cannot opt exit from the Course.

Ms. Harnoor, as representative of CII, said that they could offer jobs to students according to their interest areas. She further mentioned that the students must be encouraged to register themselves on the site of CII, wherein they may be absorbed according to the needs of the industry as aligned with the specialization of the student.

It was also suggested that the Institute may also seek assistance from the Skill Mission Department of Chandigarh for student Internships.

Agenda 6. To discuss the starting of new Best Practices.

Following suggestions were made in regard to this-

- Activities such as 'Know Your Faculty' may be introduced where they can discuss the topics related to their areas of specialization and their respective research work.
- Regular sessions on Financial Understanding and Wealth Creation may be held.
- Freelance opportunities for Content Creation
- Sessions on filing the ITR
- Lectures on Social Psychology
- Indoor/ Outdoor activities in collaboration with Sports Department of the College

Agenda 7. To apprise about new MoUs.

Prof. Punam Agarwal informed the house that two new MoUs have been signed in the present session. In this regard, Dr. Dalip suggested that activities must be conducted under MoUs an institution has. Both Prof. Rajat Sandhir and Prof. Arun Kumar Singh were of the opinion that at the start of session, a chart of activities should be conducted. It was also informed by the experts that an institution can get credit for marking MoUs only. Ms. Harnoor also offered collaboration in this regard with CII.

Agenda 8. To apprise about various MDCs, SECs and VACs under NEP 2020.

Ms. Anju Trikha, Dean of the College, apprised the members that the college has successfully implemented several courses under the NEP 2020 framework. She apprised the house that the college is presently offering 16 MDCs, 8 VACs and 15 SECs. She also informed that the NEP team is continuously working towards addressing the challenges to the new scheme and from the next session the college will be able to offer a more comprehensive range of Courses.

Agenda 9. To apprise about Budget allocation for Financial Year 2024-25.

Sh. Balwinder Singh, Accountant of the College, apprised everyone that the college has been allocated an amount of Rs. 1,37,40,000/- for infrastructure and the amount is Rs. 20,09,31,000/- for Salary purpose.

In this regard, the house also discussed that as per Ministry's guidelines, 1% of the total budget should be marked for the IIC activities. It was also suggested that the higher authorities can also be requested to allocate a separate fund for this purpose.

Agenda 10. To apprise about new furniture, infrastructure etc.

Prof. Rajiv Bhandari, Vice Principal informed the members that a budget of Rs. 37,34,700/- has been approved for the same. An advance amount of 4,93,880/- has already been paid to Model Jail, Burail. The order includes 150 Single box beds, 150 Study Tables and 150 Study chairs. Out of this, 30 Study tables have already been received.

Agenda 11. To apprise about Hostel Admissions.

The Vice Principal also apprised the house that the New Hostel is open for residency now. The capacity of the two hostels is to admit 367 students whereas 250 are presently occupying the hostel seats. Some rooms are given on a sharing basis whereas others have single occupancy.

Agenda 12. To apprise about proposals regarding Pre-incubation Center.

Prof. Punam Agarwal, Coordinator IIC informed that a comprehensive proposal regarding starting of Pre-incubation Centers in Fine Arts and Dance Department has been submitted to the higher authorities for approval. The total finance involved is Rs. 1,09,00,000/-. Accordingly, if we follow Ministry's guidelines regarding 1% grant of the total budget for innovation activities under IIC, then it would be Rs. 2,14,600/- which is a very small amount. Therefore, the Department of Higher Education should be requested to allocate a separate budget.

Agenda 13. To apprise about the Class Tests conducted in September 2024.

Prof. Deepika Kansal, Registrar Examinations, apprised the members that according to PU regulations regarding Internal Examinations under NEP 2020, Class Tests are recommended and that the Internal assessment shall be based on these tests in addition to academic activities such as Seminars, Projects, assignments and attendance.

The Mid-Semester Class Tests were held for all UG and PG students from 23rd September to 28th September 2024 for which a Datesheet was prepared by the Exam Branch and answer sheets were also printed to maintain the sanctity of these tests.

Also, as per the decision taken by the Advisory Committee on the conduct of exams, it was unanimously decided to increase the number of University Prizes in place of Subject prizes on the basis of these Class Tests.

Agenda 14. To apprise about the activities of Career Guidance and Placement Cell.

Ms. Sonia Sikand, Convener, Career Guidance and Placement Cell told the members that the Cell has been quite active. Number of activities have been organized since the beginning of the session 2024-25 on Resume Writing, Personality Enhancement, Interview Skills and Career Awareness Sessions. In addition, multiple training sessions have been organized on Time management and Leadership Roles.

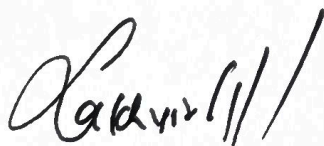
Agenda 15. Any other item with the Permission of the Chair.

It was suggested that the achievements of the faculty may also be added on the College Website.

The President of the Student Council also suggested that Self-Defense Classes, Counseling for Mental health and physical wellness may also be arranged on a regular basis for the students.

The meeting ended with the vote of thanks from the Coordinator, IQAC.

List of the present members is attached as Annexure-A



IQAC Coordinator

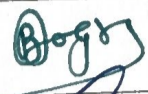

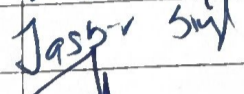
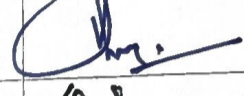
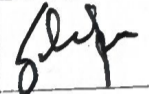

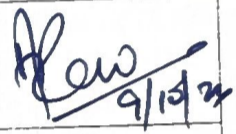


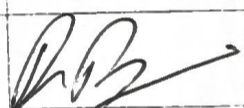
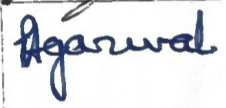
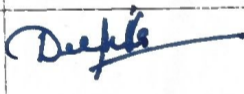
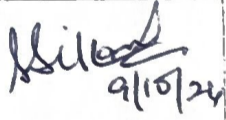
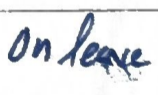
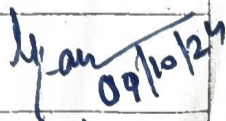
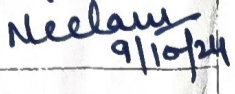
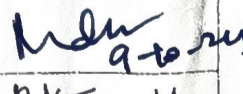
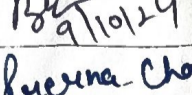
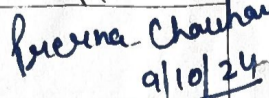


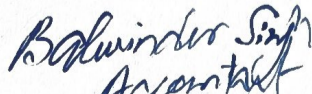
Principal

Attendance Sheet

Dated: 09/10/2024

A meeting of the IQAC members held on 09/10/2024 at 11:00 a.m. in the Conference Room (IT Block) under the Chairmanship of Principal, Prof. Binu Dogra. The signature of the present officials are as follows:-

Sr. No.	Name & Designation	Role in IQAC	Contact No./E-mail ID	Signature
1.	Dr. Binu Dogra Principal Prof. and Head Department of Music -I	Chairperson	9872887656 dograbinu@yahoo.com	
2.	Dr. Lakhvir Singh Prof. and Head Department of Sanskrit	Coordinator	9417184039 lakhvir1215@gmail.com	
3.	Sh. Jasvir Singh Bunt, Area Counsellor, Chandigarh	Member	9814109084	
4.	Mr. Parvinder Sharma AC(F&A) O/o Director Higher Education	Member	9417377407	
5.	Dr. Dalip Kumar Registrar, Amity University, Mohali (Punjab)	Member (Outside Expert)	9888697902 dalipchd@yahoo.co.in	
6.	Dr. Rajat Sandhir Prof. in Bio-Chemistry Dean Sciences, Panjab University Chandigarh	Member (Outside Expert)	8427777856	
7.	Dr. Arun Kumar Singh Prof. and Head, Department of Electronics and Communication, Punjab Engineering College, Chandigarh	Member (Outside Expert)	9815912699	
8.	Ms. Harnoor Kaur, Convener CII (CII Representative)	Member (Outside Expert)	harnoor@evage.in 869978469	
9.	Mrs. Anju Trikha Dean Associate Prof. and Head Department of Physical Education	Member	9464395205 anjutrikha@gmail.com	
10.	Dr. Rajiv Bhandari Vice-Principal, Prof. and Head Department of Physics	Member	9417925044 rbhandari293@gmail.com	
11.	Dr. Punam Agarwal Prof. and Head Department of Commerce Convener, Institutional Innovation Council (IIC)	Member	9417214447 punamagarwal@yahoo.com	
12.	Dr. Deepika Kansal, Registrar Examinations Prof. and Head Department of Chemistry	Member	9855203103 deepeeka08@gmail.com	
13.	Mrs. Sonia Sikand, Associate Prof. in English Convener, Career Guidance and Placement Cell	Member	9815088822 soniasikand05@gmail.com	
14.	Dr. Geetanjali Arora Associate Prof. in Commerce Bursar	Member	9417638941 gits76@gmail.com	
15.	Dr. Gurpreet Kaur Assistant Prof. in Chemistry Incharge NIRF /AISHE	Member	9815212013 gurpreet.chem@gmail.com	
16.	Ms. Neelam Kaushal Librarian	Member	9418451564 kaushalneelam21@gmail.com	
17.	Dr. Nidhi Rana Assistant Prof. in English Alumni	Member	9872066545 nidhirana@yahoo.co.in	
18.	Mrs. Balwinder Kaur Supdt. Admn	Member	9988379446	
19.	Ms. Prerna Chauhan President Student Council 2024-25 Student Representative	Member	9529883732	

20. 
Accountant
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