



**Post Graduate Government College for Girls,
Sector 42, Chandigarh**

Affiliated to Panjab University, Chandigarh



NAAC Accredited 'A' Grade (CGPA – 3.21)

AISHE Code : C-29391

Internal Quality Assurance Cell (IQAC)



Prof. Lakhvir Singh
IQAC Coordinator

Prof. Nisha Aggarwal
Principal



0172-2676005

Office



0172-2676005

FAX



www.gcg42.ac.in



gcg42chd@yahoo.com

Post-Graduate Government College for Girls, Sector- 42, Chandigarh

6.1.1: The effective leadership is visible in various institutional practices such as decentralization and participative management.

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The Minutes of Advisory Committee Meeting Held on 25-01-2017

Jan. 25, 2017.

In the meeting of the Advisory Committee held on Jan 25th, 2017 at 12:15 pm in the office of the Principal; the following members were present:

1. Mr. KRS Shanta
2. Mrs. Sushmita
3. Ms. Neeru Selgal
4. Ms. Kanta Tulseja
5. Dr. Kamlesh Bejj
6. Dr. Deepika Kansal
7. Dr. RPS. Josh
8. Dr. Indu Jindal

The members of the committee unanimously decided the following issues:

1. Printing of certificates/cards for all Annual College functions is to be done from the Govt. Press only.
2. A working lunch for the teaching staff for all Annual College functions to be arranged out of the staff fund.
3. In the sports category; the Annual Prize Distribution function to include only National Level Participants representing the college only. Further, 'Roll of Honour' to be awarded at the participation level, whereas,

the winners to be awarded 'College Colour'.
The list of eligible students for this category to be finalised in the meeting of the Advisory Committee. No changes to be allowed after the final submission of the list by the HOD (Physical Education) for the purpose.

1. Ms. KPS Shante
2. Mrs. Sushmita
3. Ms. Neeru Sehgal
4. Ms. Kanta Tulseja
5. Dr. Kamlesh Bejaj
6. Dr. Deepika Kansal
7. Dr. RPS Josh
8. Dr. Indu Jindal

Principal
P.G. Government College for Girls
Sector - 42, Delhi

The Minutes of Advisory Committee Meeting Held on 16-02-2017

Feb 16, 2017

The meeting of advisory committee was held at 12:30 P.M. in the Principal's office. The following members were present

1. Mrs. Sushmita ^{Singh}
2. Mrs. Neeru Sehgal ^{Deen}
3. Mrs. Kanta Tulsya ^{Kishore}
4. Dr. Dilip Kumar ^{Deen}
5. Dr. R.P.C. Joth ^{Deen}
6. Dr. Purnam Aggarwal
7. Dr. Neelam Sharma ^{Deen}
8. Ms. Narinder Anchal ^{Deen}
9. Dr. Indu Tindal ^{Deen}

The following topics were discussed

- * Arrangement of Doctor for the Staff and students.

Room will be inside the staff Room.

Proposal will be sent to D.H.E for this on alternate days

- * To strengthen the water purifier : Installation of Water Cooler outside the fee counter and the passage between Canteen Zone and Auditorium

* Sitting Capacity should be increased around Auditorium.

These Two issues (Water Purifier & Sitting Capacity) will be on the po behalf of Student Council. members

* Fencing around Auditorium and Canteen Area

* ~~At~~ The Enterence of gate of the College, Iron chain around posts.

* Height of Main gate should be increased

* Tentative dates for Prize giving function & Convocation will be First week of April 2017

* Feb 25th, 2017 will be working day

The Minutes of Advisory Committee Meeting Held on 09-03-2017

9th March 2017

In the meeting of the Advisory Committee held on 9th March, 2017 at 12:30 pm in the office of the Principal; the following members were present:

1. Mrs Sushmita
2. Mr. Neeru Sehgal
3. Ms. Kanta Tulseja
4. Prof. Kamlesh Baroj
5. Dr. Neelam K Sharma
6. Prof. Sunam Agorwal
7. Prof. Deepika Kansal
8. Prof. R.P.S. Joshi
9. Dr. Dalip Kumar
10. Dr. Indu Jindal

The committee decided the following concerning the Annual Prize Distribution

- 1.) For post graduate classes - a) There shall be one prize in Aggregate adding marks of two semesters. b) The prize for each paper should be calculated considering parallel papers for both semesters. c) One prize for topper in university examinations in the College.
- 2.) For under graduate classes - a) Prizes to be calculated subject wise after adding the marks of mid-term exams of both semesters as in Ph courses.

3) For Honours subjects / courses two prizes will be after adding marks of both the semesters as in Pk classes.

4) For Best Student Award - a) One prize shall be given to All round best student for Under Graduate courses

b) One prize for the All round Best Post Graduate Student of the college.

5) Roll of Honour:

a) For Academics - 1st position in college in the university exams.

b) In Sports - Prize in Interuniversity and representation / Prize at National level.
(Citation to be read for participation at National level)

c) Cultural - as in Sports Category.

6) College Colour:

a) Pk Level - Toppers in University exams subject to the merit announced by Punjab University in each subject.

b) UG Level - Same as for Pk students

c) For Sports - 1st prize in state level competition

d) Cultural Activities - 1st prize in Zonal Youth Festival / representation

- d) Prize in Inter-Zonal.
- e) NCC - Prize for Best NCC Cadet
- f) NSS - Prize for Best NSS volunteer each self financing and regular NSS units.

7) Mentorship:

- a) Editor of the college magazine.
- b) Office-bearer of student council.
- c) Best Blood donor.

8) Scholarship:

- a) Mrs. Anoojeet & Mrs. Beena scholarship fund to be given to Roll of Honour Awardees in academics.
- b) Mrs. Saroj Vasudeva scholarship for Brilliant & Needy students to be distributed among three students one each from Arts, Science and Commerce stream.

It was also decided by the members of committee to send required reminder to the retired faculty to vacate the college lockers, otherwise these to be broken for the use

by the college.

Subs

1. Mrs. Sushwita
2. Mrs. Neeru Sehgal Neeru
3. Mrs. Ranta Tulseja, RTulseja
4. Prof. Kamlesh Bajaj, K Bajaj
5. Dr. Neelam K. Sharma Ph.D.
6. Prof. Puram Agarwal, P Agarwal
7. Prof. Deepika Kansal, D Kansal
8. Prof. RPS Josh, RPS J
9. Dr. Dalip Kumar, D Kumar
10. Dr. Indu Jindal, I Jindal
11. ~~Dr. Jitendra~~ Jitendra

Principal
P.G. Govt. College for Girls
Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 25-03-2017

25/03/17

A meeting of the Advisory Committee was held on 25th March 2017 at 10:20 AM in the office of the Principal. The following members were present.

1. Mrs. Sushmita
2. Ms. Neeru Sehgal
3. Ms. Kanta Tulseja
4. Dr. Jyoti Seth
5. Prof. Kamlesh Bajaj
6. Dr. Neelam K Sharma
7. Prof. Punam Agarwal
8. Prof. Deepika Kansal
9. Prof. R.P.S. Josh
10. Dr. Dalip Kumar
11. Dr. Indu Jindal

The members of the committee decided that students who defaulted fee payment for the semester to be allowed for re-allocation as well as to continue on paying fee charges as per rules of the university.

1. Mrs. Sushmita *Sushmita*
2. Ms. Neeru Sehgal *Neeru*
3. Ms. Kanta Tulseja *K Tulseja*
4. Dr. Jyoti Seth *Jyoti*
5. Prof. Kamlesh Bajaj *K Bajaj*
6. Dr. Neelam K Sharma *Neelam*
7. Prof. Punam Agarwal *Punam*
8. Prof. Deepika Kansal *Deepika*
9. Prof. R.P.S. Josh *RPS*
10. Dr. Dalip Kumar *Dalip*
11. Dr. Indu Jindal *Indu*

Principal
P.G. Govt. College for Girls
Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 05-04-2017

42

A meeting of the Advisory committee was held on 05/04/17. April 5th, 2017 at 10:30 AM in the office of the Principal. The following members were present:

- | | |
|------------------------|-------------------------|
| 1. Mrs. Sushmita | 6. Dr. Meelam Ksharma |
| 2. Ms. Neeru Sehgal | 7. Prof. Punam Agarwal |
| 3. Ms. Kanta Tulseja | 8. Prof. Deepika Kansal |
| 4. Dr. Jyoti Seth | 9. Dr. Indu Jindal |
| 5. Prof. Kamlesh Bajaj | |

The members of the committee decided the following issues concerning Annual Prize Distribution event of the college as mentioned below:

Roll of Honour:

- a) Sports — i) First three positions in junior/senior National level (Individual & team)
ii) First three positions at inter-varsity level (Individual & team)
iii) New record at university level (Individual)
iv) First three positions in inter varsity level in any individual event.
- b) Cultural — first three positions in interzonal youth fest and intervarsity or National level (Individual & team)

2. College Colour:

- a) Sports — i) First three positions in University inter college (Team)

- (i) Best Athlete
- (ii) 1st position in State level junior/senior
- (iv) In team event any individual selected at intervarsity / National level.

3) Cultural : (i) first three positions in Zonal Youth Festival (individual & team)
 (ii) Any individual from team selected for Interzonal.

3. Mementos :

a) Sports - 2nd and 3rd position at state level in senior/junior competition.

b) Cultural - Any individual from team selected from zonal level.

↳ The issues concerning Academics were decided as mentioned below: (To be followed w.e.f. next session)

1. Roll of Honour : (i) First ten positions declared by the university for UG, Hons. and PG courses/subjects
 (ii) First position in the college in University examinations - UG, Hons. and PG courses/subjects (subject to minimum 70% marks)

2. College Colour

(i) 2nd and 3rd position in college in University examinations UG, Hons & PG level (subject to minimum 60% marks)

(ii) 100% marks in any subject in university exam.

Q. (1) 'Best All Round Student' of the year at Undergraduate Level:

- Sushpreet Kaur of B.Sc. (Hons.) Bio-Tech 3rd year, College Roll No. - 22326. She secured 1st position in the University in 4th Sem and 2nd position in the University in 3rd Sem. Aggregate marks in the University examinations - 1st year - 86.7%, 2nd yr - 93.9% and 5th Sem - 89.6%. She participated in try of war in Annual Athletic meet and declamation contest in 6th Yr, got 1st Prize in poster making, enter college quiz, 2nd prize in skit at Govt Polytechnic for women - sec-10, 2nd Prize in GenTech 2015, nominated member of student council for B.Sc. and attended workshops at college & University level.

(2) 'Best All Round student' of the year at Post Graduate Level:

- Manjharwar Kaur of M.Com 2nd year Roll No - 154435. She scored 66% marks in aggregate in 1st year in the University exams, Participated at National Integration Camp (NSS) at Bongaon, adjudged 'Best NSS Volunteer' in 2015-16 and got Certificate for 'Outstanding Contribution in NSS special Camp'. Also, donated blood two times, and awarded Certificate for pulse polio immunization.

Campaign, got 1st position in literary quiz and attended leadership programme at GCCSA - so ciw, member of Council for NSS and got various prizes at society events.

1. Mrs. Sushmita Sully
2. Ms. Neeru Sehgal N. Sehgal
3. Ms. Kanta Tulseja K Tulseja
4. Dr. Jyoti Seth J. Seth
5. Prof. Kamlesh Bajaj K Bajaj
6. Dr. Neelam K. Sharma N Sharma
7. Prof. Punam Agarwal P Agarwal
8. Prof. Deepika Karsal D Karsal
9. Prof. ~~K. S.~~ Joshi
10. Dr. Indu Jindal I Jindal

Principal
P.G. Govt. College for Girls
Sector-47, Chandigarh

The Minutes of Advisory Committee Meeting Held on 17-05-2017

In the meeting of the Advisory Committee held on 17th May, 2015 at 11:00 AM in the office of the Principal, the following members were present:

1. Ms. Neeru Sehgal
2. Ms. Kanta Tulseja
3. Dr. Jyoti Seth
4. Prof. Kamlesh Bijoj
5. Dr. Meelam K. Sharma
6. Prof. Punam Agarwal
7. Prof. Deepika Kansal
8. Prof. R.P.S. Josh
9. Dr. Indu Jindal.

The Principal told the members about the RUSA grant allocated to the college for the improvisation of various facilities for the students and teachers by way of renovation as well as equipment for the upgradation of the existing infrastructure.

Q: The following decisions concerning renovation were taken by the members:

- To establish a Day-Care Centre with required facilities including 2 rooms, kitchen, wash room and sleeping room. The present NSS room site was decided for this.

- The NSS room to be shifted to the present Physical Education Dept. room.
 - The Physical Education Dept. room to be shifted to the Gym site to utilise the facility of existing rooms there.
 - The whole block of the Principal office to be converted into Administrative Block in a phased manner; thereby shifting all the departmental rooms to other places.
 - To establish common room for the students as well as to create shooting range to facilitate students for training within the college campus.
- The present covered scooter parking area near gate was earmarked for the same.
- The scooter parking to be shifted near principal lounge and staff quarters to utilise the existing parking space that side.
 - Lift facility to be created at IT Block.
 - Two big steel insulated water tank to be installed to enhance drinking water facility.
 - To further install overhead water storage tanks.

- To renovate Dance Department room by creating facilities of mirrors, green-room, wash-room and removal of pillars that obstruct the area for practice.
- To establish wash rooms - 4 for the students, 2 for each for male and female staff.
- To renovate mess kitchen and to create facility of common room, meditation room and reading room in the hostel.
- R. No. 33 to be upgraded as mini-conference room.

B: The following decisions were taken concerning equipment for the upgradation of infrastructure:

- Upgradation of all softwares including purchase of SPSS.
- To establish research lab for the Zoology Research Centre.
- To establish skill lab in the placement cell, as well as Digital lounge for the PG students.
- To establish research centre for the staff in the old placement cell.
- To create e-learning room in the present English Departmental

Summ.

- Hostel beds to be replaced floor-wise.
- To establish lab for the Maths department in the 2nd Phase.
- Repair work in R.No. 303, 304 and inside Geography Lab to check leakage during rain season.

1. Ms. Neeru Jhegal N. Jhegal
2. Ms. Kanta Tulseja K. Tulseja
3. Dr. Jyoti Seth J. Seth
4. Prof. Kamlesh Bajaj K. Bajaj
5. Dr. Neelam K. Sharma N. Sharma
6. Prof. Bunam Agarwal B. Agarwal
7. Prof. Deepika Kansal D. Kansal
8. Prof. R.P.S. Josh. R.P.S. Josh.
9. Dr. Indu Dindal I. Dindal

Principal
P.G. Govt. College for Girls
Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 08-07-2017

In the meeting of the Advisory Committee & Heads of Depts under the chairmanship of the Principal held on 08-7-2017 at 11 AM in the college auditorium; the following decisions were taken to engage resource persons for the session 2017-18.

1. The following criteria to be considered to create Resource Persons Panel:

M.A./M.Sc./M.Com	NET	Ph.D.	Interface	Total
10% of aggregate marks	5	10	15	40

2. Create a resource persons pool.
3. Interface of Engaging Resource Persons can be done at the level of department only.
4. They may engaged on the basis of interface.
5. They will not attend workshop/ FDP
6. They will not mark their attendance.

- | | |
|-------------------------------|------------------------|
| 1. Mrs. Sushmita Sankar | 6. Prof. Neelam Sharma |
| 2. Mrs. Sneesu Selgajani | 7. Prof. Binam Afroz |
| 3. Mrs. Kanta Tulseja Kumbhar | 8. Prof. Reshika K... |
| 4. Prof. Jyoti Seli | 9. Prof. R.S. Joshi |
| 5. Prof. Kamlesh Bhatnagar | 10. Dr. Lalit Kumar |
| | 11. Prof. Indu Jindal |

The Minutes of Advisory Committee Meeting Held on 21-07-2017

July 21, 2017

In the meeting of the Advisory Committee held under the chairmanship of the Principal at 1 pm on July 21st 2017 in the committee room the following decisions were taken unanimously concerning the detained students for their admission during the session 2017-18

The members decided that all detained students applying for admission shall be subject to the following conditions:-

1. Should have passed 50% of the papers
2. The admission shall be subject to undertaking from the student and parents as —
 - a) I was detained in ——— due to ———
 - b) I will not repeat this mistake in future
 - c) I will attend all the classes and appear in all the exams
 - d) This is provisional admission
 - e) If the facts are found to be wrong, any punishment or penalty will be borne by me and the admission will stand cancelled.
 - f) I will not take part in ——— any anti social activity. →

3. In case of detained students who has appeared privately -
- It will be a new admission
 - It will be on a new form.
 - The candidate has to give same undertaking as mentioned above.

- Mrs. Sushmita Saha
- Mrs. Neeru Sehgal N. Sehgal
- Mrs. Kanta Tulreja
- Prof. Jyoti Seth Jyoti
- Prof. Meelam K. Sharma
- Prof. Guram Agarwal Agarwal
- Prof. Deepika Kansal Deepika
- Prof. RPS Joshi
- Dr. Dalip Kumar
- Prof. Indu Jindal Indu

The Minutes of Advisory Committee Meeting Held on 24-07-2017

July 24, 2017

In the meeting of the Advisory committee held on July 24, 2017 at 12:00 Noon in the office of the principal; the following decisions were taken -

1. For NCC incharge; it will be on rotational basis every year alongwith one contractual teacher. It will start with whose age is maximum but less than 45 years.
2. Any hostel student changing the stream will have to vacate the existing hostel seat.
3. HoDs to ensure that all resource persons will not come in 1st period. At least one permanent or contractual shall be there.
4. Those who appeared as private students previous year can get admission as regular student in the subsequent year.
5. Any candidates of any semester who could not fill online proforma can do so and get admission ~~with~~ if have higher percentage of marks as well as the

Seats are available.

1. Mrs. Sushmita Subh
2. Mrs. Neeru Sehgal N. Sehgal
3. Mrs. Kanta Tulseja
4. Prof. Neelam K Sharma
5. Prof. Punam Agarwal Agawal
6. Prof. Deepika Kansal Kansal
7. Prof. RPS Joshi
8. Dr. Satish Kumar
9. Prof. Indu Jindal Jindal

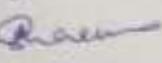
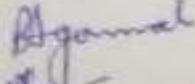
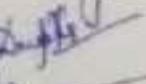
The Minutes of Advisory Committee Meeting Held on 01/08/2017

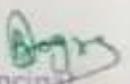
Aug 1, 2017
A meeting of the advisory committee was called in the office of Principal Madam Dr. Biru Dogra at 10 am on 1st Aug 2017 regarding appointment of Resource Persons for the new session 2017-18. The following persons were present.

OFFICE OF THE PRINCIPAL, PG. GOVT COLLEGE FOR GIRLS,
SECTOR - 42, CHANDIGARH.

NOTICE Date:- 1/08/17

A meeting of the Advisory Committee will be held on 1st Aug, 2017 at 10:00 A.M. in the office of the undersigned.

Mrs. Sushmita 
Ms. Neeru Sehgal 
Ms. Kanta Tulseja 
Dr. Jyoti Seth 
Prof. Kamlesh Bajaj 
Dr. Neelam K Sharma 
Prof. Punam Agarwal 
Prof. Deepika Kansal 
Prof. R.P.S Josh 
Dr. Dalip Kumar 
Dr. Indu Jindal 


Principal
PG. Govt. College for Girls
Sector-42, Chandigarh

- Principal Madame told all the Committee members about the words she had with Standing Council.
- Everyone agreed that Resource Persons are never given formal relieving letters. As and when they finish their syllabus they stop taking the classes.
- It was unanimously decided to share the existing workload amongst Regular + Contractual faculty by merging theory sections and practical groups.
- There was no consensus for keeping retired employees without any written orders from the administration.
- Minutes of meeting to be recorded by Prof (Dr.) Deepika Kansal.

- Mrs. Sushmita

- Mrs. Neeru Sehgal

- Mrs. Kanta Tulsija

- Prof. Dr. Jyoti Seth

- Prof. Dr. Kamlesh Bajaj

- Prof. Dr. Neelam Sharma

- Prof. Dr. Punam Aggarwal

- Prof. Dr. Deepika Kansal

- Prof. Dr. RPS Jash

Prof. Dr. Indu Jindal

College is starting research centre in the subject of sociology. So it won't be possible to relieve him.

It was further decided to have fresher party for Arts, Science, Commerce, PG classes in hostel separately in the last week of August. Incharges were made.

Regarding 18% GST on mess dues, more clarification is sought + no decision could be taken.

Mrs. Sushmita	-	Sush
Mrs. Neeru Sehgal	-	N. Sehgal
Dr. Dalip Kumar	-	D.K.
Dr. Indu Tindal	-	Indu
Dr. Neelam Sharma	-	Neelam
Dr. Kamlesh Bajaj	-	K. Bajaj
Dr. Deepika Kaur	-	Deepika


Principal
P.G. Govt. College for Girls
Sector-62, Chandigarh

The Minutes of Advisory Committee Meeting Held on 15/08/2017

A meeting of the advisory committee was held on 15th Aug 2017 after Independence day celebrations in the office of Principal Madam. The following members were present.

Aug 15, 2017
Committee

Mrs. Sushmita
Mrs. Neeru Sehgal
Dr. Dalip Kumar
Dr. Neelam Sharma
Dr. Deepika Kaur
Dr. Indu Jindal
Dr. Kamlesh Bajaj

The following points were discussed :-

- In lieu of letter received from Mrs. Jagjit Kaur of History Deptt. regarding equal division of the work load amongst all faculty members, the committee suggested that this can be done if there is any other faculty member in the Assistant Prof. grade.

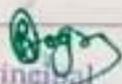
Dr. Sunakar Patra of Sociology Deptt. wants his transfer but advisory committee gave the opinion that since we have PA and Hons in Sociology, minimum 3 regular teachers are required. Moreover

College is starting research centre in the subject of sociology. so it won't be possible to relieve him.

It was further decided to have fresher part for Arts, Science, Commerce, PG classes in hostel separately in the last week of August. Incharges were made.

Regarding 18% GST on mess dues, more clarification is sought & no decision can be taken.

- Ms. Sushmita — Sush
- Mrs. Neeru Sehgal — N. Sehgal
- Dr. Dalep Kumar — DK
- Dr. Indu Jindal — Indu
- Dr. Neelam Sharma — Neelam
- Dr. Kamlesh Bajaj — KB
- Dr. Deepika Kaur — Deepika


 Principal
 P.G. Govt. College for Girls
 Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 11/10/2017

11th Oct '2017

A meeting of the Advisory Committee was called on 11th Oct '2017 in the office of Principal Madam. The following members were present.

Mrs. Sushmita

Mrs. Neeru Sehgal

Dr. Dalip Kumar

Prof. Dr. Neelam Sharma

Prof. Dr. Deepika Kausal

Prof. Dr. Jinder Jindal

Prof. Dr. Kavesh Bajaj

Ms. Kavita Tulseja

Prof. Dr. Jyoti Seth

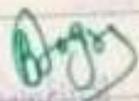
Prof. Dr. Kinam Aggarwal

The following points were discussed:

- One girl, from B.Sc III (Hosteller) who wanted to take coaching for GRE was allowed to go out on Saturdays from 10 am to 1 pm with an undertaking from her parents.
- It was decided to call for a panel of CA's + then choose the one who has knowledge pertaining to GST + can spare time to spend in the college.

- Mid term Exam shifted from 15/10/17 (Morning) to 23/10/17 (Morning) due to clash with CBI Competitive exam.

Mrs. Sushiketa - Sushiketa
 Mrs. Neeru Sehgal - Neeru
 Dr. Dalip Kumar - Dalip
 Prof. Dr. Neelam Sharma - Neelam
 Prof. Dr. Deepika Khandel - Deepika
 Prof. Dr. Indu Jindal - Indu
 Prof. Dr. Kamlesh Bajaj - Kamlesh
 Mrs. Kavita Tulseja - Kavita
 Prof. Dr. Jyoti Seth - Jyoti
 Prof. Dr. Ramesh Aggarwal - Ramesh


 Principal
 P.G. Govt. College for Girls
 Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 08-11-2017

An emergency meeting of the advisory committee was called on 8th November, 2017 to discuss the misbehavior conducted by son of Dr. Sushil Kumari, Hostel Superintendent, P. G. C. C. 42, Chandigarh on 8/11/17. The following members, senior faculty members and all the faculty members of BCA department were present.

1. Ms. Sushmita
2. Ms. Neeru Sehgal
3. Ms. Kanta Tulseja
4. Prof. Neelam K. Sharma
5. Prof. Punam Aggarwal
6. Prof. R. P. S. Joshi
7. Prof. Indu Jindal
8. Prof. Lakshvir Singh
9. Ms. Anju Trikha
10. Ms. Anita Mehta
11. faculty members of BCA dept.

It was decided in the meeting that the case should be submitted to the director Higher education (DHE) so that word of the concerned staff should be reprimanded and such incidents should not happen again in the college campus. Dr. Sushil Kumari was also intimated.

about the matter.

- Ms Sushanta Sushanta
- Ms Neeru Sehgal Neeru
- Ms Kanta Tulseja KTulseja
- Prof. Neelam K Sharma Neelam
- Prof. Punam Aggarwal Aggarwal
- Prof. R.P.S. Joshi RPS
- Prof. Indu Jindal Indu
- Prof. Lakhvir Singh Lakhvir
- Ms Anju Teitka Anju
- Ms. Anita Mehta.

The Minutes of Advisory Committee Meeting Held on 16-11-2017

A meeting of the Advisory Committee was called on 16th Nov '17 to discuss issues related to eligibility criteria of Punjab University for the upcoming semester Exams. The following members were present

Mrs. Sushmita
Mr. Neeru Sehgal
Dr. Dalip Kumar
Prof. Dr. Neelam Sharma
Prof. Dr. Deepika Kansal
Prof. Dr. Indu Jindal
Prof. Dr. Kamlesh Bajaj
Mrs. Kanta Tulsija

The following decisions were taken :-

No dues from the students to be taken at the end of the even semester as it will save time for issuance of Roll No. to students.

University eligibility Condition to obtain 25% marks in aggregate can be relaxed to 20% with a condition that student will submit assignments

- 75% attendance can be relaxed upto maximum 60% in case a student attends all classes till 25th Nov' 17 & submit assignments to the respective class teachers of each subject.

- Mr. Rakesh Kanwar + Co (CA) has been engaged for GST related issues of college.

- Also it was decided to get the permission of setting up of Nestle Touch point in the college as requested by students

- Mrs. Sushmita — *Sushmita*
- Mrs. Neeru Sehgal — *Neer*
- Dr. Dalip Kumar — *D*
- Prof Dr. Neelam Sharma — *Neelam*
- Prof Dr. Kamlesh Bajaj — *KBJ*
- Prof Dr. Indu Jindal — *I*
- Mrs. Kanta Tulseja — *KTulseja*
- Prof Dr. Deepika Khandel — *Deepika*

By
Principal
P.G. Govt. College for Girls
Sector-67, Chandigarh

[Signature]

The Minutes of Advisory Committee Meeting Held on 21-12-2017

A meeting of the Advisory Committee was held on 21st Dec '17 in the office of Madam Principal at 10:30 AM. The following members were present. 21st Dec '17

Mrs. Sushmita
Mrs. Neeru Sehgal
Ms. Kavita Tulseja
Prof. Mrs (Dr) Kamlesh Bajaj
Prof. (Dr) Jyoti Seth
Prof. (Dr) Ranam Agarwal
Prof. (Dr) Indu Jindal
Dr. Dalip Kumar
Prof. (Dr) Deepira Kansal

The following decisions were taken:

- As reported in the audit inspection of hostel, it was decided to communicate to hostel warden to pay the unpaid amount of electricity bill from (Aug '2008 - Sept '2017) + water bill according to the said date by 31st March '18 either in lumpsum or in instalments.
Rs 1,20,000 @ 105/- per month

It was also decided to frame a performa to be taken from the coaching institutions, mentioning the days + timing, enrolment number and whether the student has paid the requisite fee

to check the tuition/outdoor activity of hostellers.

• Everyone suggested to have a friendly interaction of hostellers with the Principal + the hostel welfare committee to get their feedback on hostel related issues.

• Fee for day care centre to be charged @ 2000/- per child per month for full day + 50% for the sibling + @ 1000/- per child per month for half day + 50% for the sibling from 1st Sept' 2017 onwards. Only ^{wards} ~~suburbs~~ of college teaching, non teaching + students are allowed to use this facility.

As per details submitted by HOD (Music V), Mr. Saubhagya Vaidhar is to be intimated through college office to handover the charge + return the department related equipment immediately.

Keeping in mind the vacation schedule (22nd Dec'17 - 7th Jan'18) it was decided to convey to the mess contractor to charge 75% of mess dues from the hostellers from the months Dec'17 + Jan'18

Contd -

- College will start at 9 A.M for the month of January '18 due to cold weather conditions prevailing in this region

Mrs. Sushmita - Subh

Mrs. Neeru Sehgal - Neeru

Mrs. Kanta Tulsija - KTulsija

Prof (Dr) Kamlesh Bajaj - ~~KSJ~~

Prof (Dr) Jyoti Seth -

Prof (Dr) Puram Aggarwal - Aggarwal

Prof (Dr) Indu Jindal - Jindal

Dr. Dalip Kumar - DK

Prof. (Dr). Deepika Kansal - Deepika

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The Minutes of Advisory Committee Meeting Held on 13-01-2018

The following members attended the meeting of advisory committee in principal Hada's room at 10:15 AM. 13-01-2018

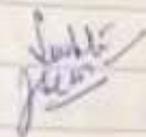
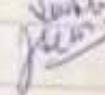
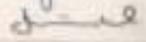
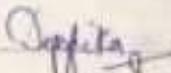
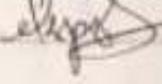
Ms. Sushmita
Prof (Dr) Jyoti Seth
Prof (Dr) Kamesh Bajaj
Dr Dalip
Prof (Dr) Ruram Aggarwal
Prof (Dr) Deepika Kansal
Prof (Dr) Jindal Jindal
Prof (Dr) RPS Joshi

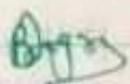
The following decisions were taken :

It was decided to have tutorial classes on Monday in place of Saturday to ensure full attendance.

Feed back performace exercise will be completed for the current session in February end. The heads will submit consolidated report of their departments to the committee. 75% attendance is mandatory for the students to fill this performace according to UGC norms. BA II, BA III, AU PG & Hons students will complete this exercise.

* It was also decided to have feedback performances from the hostellers as well as their parents.

- Ms. Sushmita - 
- Prof. (Dr.) Jyoti Seth - 
- Prof. (Dr.) Kamlesh Bajaj - 
- Dr. Dalip Kumar - 
- Prof. (Dr.) Ranam Aggarwal - 
- Prof. (Dr.) Jindri Jindal - 
- Prof. (Dr.) Deepika Khandel - 
- Prof. (Dr.) RPS Jesh - 


 Principal
 P.G. Govt. College for Girls
 Sector-32, Chandigarh



The Minutes of Advisory Committee Meeting Held on 28-03-2018

A meeting of the advisory Committee was held on 28-03-2018 in the office of Principal Madam. The following members were present.

Mrs. Sushmita
Mrs. Neeraj Sehgal
Prof. Kamlesh Bajaj
Prof. Punam Aggarwal
Prof. Indu Jindal
Prof. RPS Joshi
Prof. Neelam Sharma
Prof. Deepika Kausal

The following points were discussed -

- It was decided unanimously that hostellers can't vacate hostel in between the session.

College Color will be awarded for 100% marks achievement in any subject in the university exams in College Prize distribution function

- Ms. Sushueta
- Ms. Neeru Sehgal - ~~Neeru~~
- Prof. Kamlesh Bajaj - ~~Kamlesh~~
- Prof. Purnam Aggarwal - ~~Purnam~~
- Prof. Indu Jindal - ~~Indu~~
- Prof. RPS Jash - ~~RPS~~
- Prof. Neelam Sharma - ~~Neelam~~
- Prof. Deepika Kansal - ~~Deepika~~

Principal
 PG Govt. College for Girls
 Sector-42, Chandigarh

Note :

Due to negligence of Chaukedar Mr. Uday Raj, penalty was imposed on electricity bill + it was decided by all that he should bear the loss, however he can seek help from teaching + non-teaching staff of the College.

The Minutes of Advisory Committee Meeting Held on 09-07-2018

A meeting of the Advisory Committee was held in Principal Hain's office on 9-07-18 to make guidelines for readmission of detainee students. The following members were present. 9-07-2018

Mrs. Sushmita
Mrs. Neeru Sehgal
Mrs. Kanta
Mrs. Kamlesh Bajaj
Mrs. Neelam Sharma
Mrs. Punam Aggarwal
Mrs. Indu
Mrs. Deepika Kansal

The following decisions were taken :-

Those detainee students who appeared as private should not be given re-admission. They continue to appear as private candidates.

The students whose name appeared in both odd + even semesters should not be given re-admission as in spite of warning, they continued to be non-serious.

→ Contd.

• Remaining detained students should bring their parents along and give an undertaking to fulfill eligibility conditions laid by PU before getting readmission.

• List of such students will be provided to the respective admission committees by the Registrar Exams.

• Hostellers should report on 23rd July '18

• Orientation will be on (24th July '18) for all first year students for the new session 2018-19.

- Mrs. Sushmita - Lkt;
- Mrs. Neeru Sehgal - Neer
- Mrs. Kavita Tulsija - K. Tulsija
- Prof. Dr. Kamlesh Bajaj - K. Bajaj
- Prof. Dr. Neelam Sharma - Neelam
- Prof. Dr. Purnam Aggarwal - P. Aggarwal
- Prof. Dr. Indee - Indee
- Prof. Dr. Deepika Kaural - D. Kaural

Principal
 P.G. Govt. College for Girls
 Sector-22, Gurgaon

The Minutes of Advisory Committee Meeting Held on 18-08-2018

A meeting of the Advisory Committee was held on 18-8-18 in the office of the Principal Madam. The following members were present. 18-08-18

Mrs. Sushmita
Mrs. Neeru Sehgal
Prof. Karunesh Bajaj
Prof. Jyoti Sethi
Prof. Indu Jindal
Prof. Neelam Sharma
Prof. Deepika Kaur

The members of the Advisory Committee decided to increase the amount for faculty members going on bonavention from 3100/- to 5100/- w.e.f 18/8. Also it was decided to increase the amount from 10,000/- to 11,000/- on retirement w.e.f 1st Jan' 19. This increase took place after six years.

- 1. Mrs. Sushanta - Sushanta
- 2. Mrs. Neeraj Sehgal - Neeraj
- 3. Prof. Kamlesh Bajaj - Kamlesh
- 4. Prof. Jyoti Sethi - Jyoti
- 5. Prof. Indu Jindal - Indu
- 6. Prof. Neelam Sharma - Neelam
- 7. Prof. Deepika Khandelwal - Deepika

Principal
 P.G. Govt. College for Girls
 Sector 29, Gurgaon

[Signature]

The Minutes of Advisory Committee Meeting Held on 20-09-2018

20-09-18
A meeting of the Advisory Committee was held on 20-9-18 in the office of Madam Principal to discuss college related issues. The following members were present

Mr. Neeru Sehgal
Prof. Mrs. Kamlesh Bajaj
Dr. Dalip Kumar
Prof. Mrs. Neelam Sharma
Prof. Mrs. Indu Jindal
Prof. Mrs. Purnam Aggarwal
Prof. Ms. Jyoti Seth
Prof. Mrs. Deepika Kansal

It was decided unanimously on the basis of suggestions received from the students, to keep the College gate open for the benefit of the students.

1. Mrs. Sushamita Sinha
2. Mrs. Neeru Sehgal - Neer
3. Prof. Kamlesh Bajaj - KBJ
4. Dr. Dalep Kumar - DK
5. Prof. Neelam Sharma - Sharma
6. Prof. Jinder Jindal - Jindal
7. Prof. Ramesh Aggarwal - Aggarwal
8. Prof. Jyoti Seth - Jyoti
9. Prof. Deepika Kaur - Deepika

Deepika
 Principal
 P.G. Govt. College for Girls
 Sector-42, Chandigarh

DK

The Minutes of Advisory Committee Meeting Held on 17-11-2018

College advisory Committee met on 17-11-18
at 2 pm in the office of Principal Madan
to discuss the issue of students who couldn't
get 25% marks in aggregate. The following
members were present.

Mrs. Sushmita
Mrs. Nalini Sehgal
Prof. Sunam Aggarwal
Prof. Indu Jindal
Prof. Deepika Kansal
Prof. Jyoti

The members of the advisory Committee decided to conduct retest for all those students who couldn't clear 25% condition of PU. This will be the last chance given to them failing which they'll be detained and won't be allowed to appear for final PU exams.

Contd. →

Mrs. Sushmita
 Mrs. Neeru Sehgal
 Prof. Jyoti
 Prof. Indu Jindal
 Prof. Purnam Aggarwal
 Prof. Deepika Kansal - Deepika

Sukhi
Aleen

Jeev

Jamal

Agamal

Deepika

By

Princip,
P.G. Govt. College for Girls
Sector-42, Chandigarh

✓

The Minutes of Advisory Committee Meeting Held on 23-02-2019

23-2-19
A meeting of the Advisory Committee was held in the office of Madam Principal to discuss various issues regarding Prize distribution function, Staff farewell etc. The following members were present.

Ms. Sushmita
Ms. Neeraj Sehgal
Prof. Jyoti
Prof. Neelam
Prof. Karulash Bajaj
Prof. Indu
Dr. Dalip Kumar
Prof. Punam Aggarwal
Prof. Deepika Kansal

It was decided unanimously to conduct a separate academic function for mid-semester exam toppers. In Main Prize distribution function, prizes for Univ Toppers, 100% marks in any subject (semester wise), Youth fest Prizes (first positions), Sports prizes for (Gold/Silver/Bronze) state + national level, Prizes for societies, NISS + NCC are to be given.

It was decided to display the Best student award criteria in Pdf format on College website atleast a week before the selection process.

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* College will start at 9 A.M irrespective of the season + faculty is required to sign accordingly. Maximum 15-mins prior to it they can sign.

* Steps to be taken collectively to get rid of dog menace in the College.

* A new account will be opened to encourage donations from the staff which is to be utilised for helping poor students.

* Farewell on transfer / promotion to be started even for Contractual staff.

Rs 5100/- to be given on retirement of Lab staff + non teaching staff.

Prior permission to be sought from the Chd. Admin to buy books from open market for Prize distribution functions, 2 book shops will be specified for this purpose.

Mrs. Neeru Sehgal will be incharge of College ^{events} achievements of the staff individually + Deptt wise.

Movement register to be kept with Steno in case any faculty has to go out for some season.

Ms. Sushmita
Ms. Neeraj Sehgal
Prof. Jyoti
Prof. Neelam Sharma
Prof. Kamlesh Bajaj
Prof. Indu
Prof. Punam Aggarwal
Dr. Dalep Kumar
Prof. Deepika Karul

Sushmita
Neeraj
Jyoti
Neelam
Kamlesh
Indu
Punam
Dalep
Deepika

Principal
P.G. College for Girls
Sector-42, Chandigarh

The Minutes of Advisory Committee Meeting Held on 20-03-2019

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20-3-19

College Advisory Committee met in the office of Madam Principal to make few amendments in the list of Prize winners. The following members were present

Mrs. Sushmita
Mrs. Neeru Sehgal
Prof. Jyoti Seth
Prof. Kamlesh Bajaj
Prof. Neelam Sharma
Dr. Dalip Kumar
Prof. Poonam Aggarwal
Prof. Jindal Jindal
Prof. Deepika Kansal
Mr. Suresh Kumar

It was decided, to give honour to NICC/NISS/Youth fest state/National level awardee irrespective of her attendance.

Degree in Convocation for PG languages to be awarded above 55%.

Prize should be given in PG Diplomas at Par with PG classes in Convocation -
If the number of students is less than 5, then 1 aggregate prize should be given. Individual subject prizes to be awarded if more than 5 students

- For Honours subjects, all University Position holders should be given prize.

- Mrs. Sushmita Sinha
- Mrs. Neeru Sehgal Neeru
- Prof. Jyoti Sethi Jyoti
- Prof. Kamlesh Bajaj Kamlesh
- Prof. Neelam Sharma Neelam
- Dr. Dalip Kumar Dalip
- Prof. Purnima Aggarwal Purnima
- Prof. Indu Tindal Indu
- Prof. Deepika Kaur Deepika
- Mr. Suresh Kumar Suresh

Aggarwal
Principal
P.G. Govt. College for Girls
Sector-42, Chandigarh
Aggarwal

The Minutes of Advisory Committee Meeting Held on 07-11-2019

64
7-11-19

A meeting of the Advisory Committee was held in the office of Madam Principal on 7th Nov '19 at 1:30 pm to discuss issues related to detained students. The following members were present.

Mrs. Sushmita
Mrs. Neeru Sehgal
Prof. Jyoti Seth
Prof. Kamlesh Bajaj
Dr. Dalip Kumar
Prof. Ranam Aggarwal
Prof. Indu Tindal
Prof. Deepika Kausal
Mr. Suresh Kumar

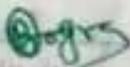
It was decided to make eligibility criteria to appear for PU exams from 25% to 20% in case the student has attended minimum 60% lectures in each subject.

It was further decided to allow participants of youth festival to appear for special exams in case their name appears in detain list.

— contd —

- * Special exam will be conducted at respective subject teacher level for absentee students.
- * Lectures may be continued upto 25th Nov '13
- * Another decision regarding double occupancy for all hostel rooms ^{in colleges} from next session was also taken.

Mrs. Sushmita	<u>Sushmita</u>
Mrs. Neeru Sehgal	<u>Neeru</u>
Prof. Jyoti Seth	<u>Jyoti</u>
Prof. Kamlesh Bajaj	<u>Kamlesh</u>
Dr. Dalip Kumar	<u>Dalip</u>
Prof. Purnam Aggarwal	<u>Purnam</u>
Prof. Indu Jindal	<u>Indu</u>
Prof. Deepika Kansal	<u>Deepika</u>
Mr. Suresh Kumar	<u>Suresh</u>


 Prof. ...
 Sect. ...


The Minutes of Advisory Committee Meeting Held on 21-01-2020

21-1-2020
A meeting of the advisory Committee was held in the office of Madam Principal at 12:10 pm on 21st Jan 2020 to discuss prizes for upcoming sports + prize distribution function. The following members were present.

Mrs. Sushmita
Mrs. Neeru Sehgal
Prof. Kamlesh Bajaj
Dr. Dalep Kumar
Prof. Hareem Aggarwal
Prof. Indu Jindal
Prof. Deepika Khandelwal
Mr. Suresh Kumar

It was decided unanimously to award prize for 1st, 2nd & 3rd positions in youth fest also at par with sports category in the main prize distribution function.

In mid-semester exams (both odd + even) only 1st prize is to be given subject wise for UG classes.
If the strength is below 50, then only 1st prize for the aggregate in UG classes.
If the strength is above 50, then 1st + 2nd + if it is above 100, then 1st, 2nd + 3rd prize in aggregate for UG classes.

- In all PG classes, no individual subject prize to be given. Only aggregate prize for all 3 positions i.e. 1st, 2nd + 3rd.
- In PG Diplomas only aggregate prize for 1st position is to be given.
- For Add on Courses, prize will be given if the name appears in University toppers list for the said course.

Mrs. Sushmita	<i>Sushmita</i>
Mrs. Neeraj Sehgal	<i>Neeraj</i>
Prof. Kamlesh Bajaj	<i>Kamlesh</i>
Dr. Dalip Kumar	<i>Dalip</i>
Prof. Purnima Aggarwal	<i>Purnima</i>
Prof. Indu Jindal	<i>Indu</i>
Prof. Deepita Kausal	<i>Deepita</i>
Ms. Suresh Kumar	<i>Suresh</i>

Principal
 P.G. Govt. College for Girls
 Sector-22, Chandigarh
PS

The Minutes of Advisory Committee Meeting Held on 11-03-2020

66
11-3-2020

A meeting of the advisory Committee was held in the office of Madam Principal on 11th March 2020 at 1:30 pm. The following members were present.

Mr. Sushrta
Ms. Neeru Sehgal
Prof. Kamlesh Bajaj
Dr. Dalip Kumar
Prof. Purnam Aggarwal
Prof. Indu Jindal
Prof. Deepika Khandel

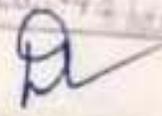
AGR for the session 2018-19 was placed, discussed & deliberated

In view of COVID-19, all major functions where students + guests from other institutions are involved got cancelled till further orders. However inter-class competitions/activities will be held as per schedule.

— contd —

Mrs. Sushmita	—	Suba
Mrs. Neeru Sehgal	—	Niteend
Prof. Kamlesh Bajaj	—	PSA
Dr. Dalip Kumar	—	Dr
Prof. Purnam Aggarwal	—	Pragat
Prof. Indu Jindal	—	Indu
Prof. Deepika Kausel	—	Deepika
Mr. Suresh Kumar	—	<u>Kumar</u>

Principal
 P.G. Govt.
 Sector-42



The Minutes of Advisory Committee Meeting Held on 18-03-2020

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A meeting of the Advisory Committee + office staff was held in the office of Principal office on 18th March 2020 at 10:30 am. The following members were present

Mrs. Sushmita

Mrs. Neeru Sehgal

Prof. Kamlesh Bajaj, Prof. Jinder Jindel

Dr. Dalip Kumar

Prof. Puram Aggarwal

Prof. Deepika Kaural

Mr. Suresh Kumar (Convener Contract Committee)

Ms. Santosh (supdt. Establishment)

Sh. Kesar Singh (supdt. Accounts)

Mr. Jatinder Sharma (Accountant)

- In the first half of meeting it was decided
• HOD's are required to inform their faculty to prepare PPT's + assignments for the pending syllabus + inform students accordingly either via mail or what's App groups.

- In the second half of meeting
• Problems regarding outsourcing of sanitation workers was taken up in the presence of Contractor + Convener of the Contract Committee + office Administrative staff.

* Two employees who were working previously and were found mature qualified were accepted by the Contractor to be deployed & were instructed to mark their attendance as well.

* Those who were not mature were given options to work at alternative places including sec 23-D, sec 21 & sec 47 schools with same work conditions & benefits but they refused to accept this offer given by the Contractor (Mr. Dilip Chauhan). They all want to stay only in PA9CG-42 Chd.

Ms. Sushmita	Subli
Ms. Neeru Sehgal	Wahyuni
Prof. Kanchish Bajaj	KS Bajaj
Dr. Dalep Kumar	Dr
Prof. Punam Aggarwal	PAgarnal
Prof. Indu Jindal	Indu
Prof. Deepika Kaur	Deepika
Mr. Suresh Kumar	Kumar
Ms. Santosh	Santosh
Sh. Kesar Singh	Kesar
Mr. Jitinder Sharma	Jitinder

Principal

The Minutes of Advisory Committee Meeting Held on 08-06-2020

A meeting of the advisory committee was held in the Principal office on 18th June 2020 at 11 a.m. The following members were present.

Phd. Neeraj Sehgal
Prof. Kailash Bajaj
Prof. Ranvir Aggarwal
Prof. Deepika Kansal
Prof. Lakhvi Singh
Mr. Suresh Kumar
Dr. Dalip Kumar

It was decided to fix the intake for BA I to 600 students for the session 2020-21.

In view of many retirements this year + no provision for recruitment of further faculty, in few courses like MA (History), MA (Punjabi), M.Sc (HBT) no admissions to be done. Further it was decided to ask all HOD's if they wish to discontinue any course.

Subject combinations were decreased from 405 to 114 after discussing with all HOD's.

Mr. Neeru Sehgal	-	Neer
Prof. Kamlesh	-	ESY
Prof. Puran Aggarwal	-	Aggarwal
Dr. Dalip Kumar	-	
Prof. Deepika Kansal	-	Deepika
Prof. Lakhvir Singh	-	Lakhvir
Mr. Suresh Kumar	-	Kumar

Principal
 P.G. Govt. College for Girls
 Sector-42, Chandigarh

[Handwritten Signature]

The Minutes of Advisory Committee Meeting Held on 01-10-2020

1/10/2020
A meeting of the Advisory Committee was held in the office of new Principal Prof. Nisha Aggarwal at 1:30 pm to discuss the issue of class-D workers appointment. The following members were present.

Mrs. Kamlesh ~~Patel~~ Kumari
Prof. Purnam Aggarwal
Mr. Suresh Kumar
Prof. Deepika Kansal
Prof. Lakhvir
Mrs. Paramjeet Kaur

As per the permission granted by Chandigarh administration vide letter No 221-DHE-LIT-A4-23(9)2019 dated 29th sept 2020 for Continuation of manpower upto 31-10-2020, it was unanimously decided to follow seniority ^{length of service} rule for the ^(out of 20) continuation of Sweepers (7), Chowkidar (05) ^(out of 07) & Mali (04). Remaining group D persons will be engaged as and when the College receives further permission from the higher authorities.

Minutes approved by :

Mrs. Kamlesh Puri Kumari	Kulh K—ari
Prof. Punam Aggarwal	PAgarwal
Mr. Anesh Kumar	<u>Kumar</u>
Prof. Deepika Khandel	Deepika
Prof. Lakhvir	<u>Lakhvir</u>
Ms. Paranjit Kaur	<u>Kaur</u>

Nisha Jassi

Principal

P.G. Govt. College for Girls

Sector-42, Chandigarh

R

The Minutes of Advisory Committee Meeting Held on 23-11-2020

A meeting of the Advisory Committee in the office of Madam Principal on 23rd Nov '2020 at 11 A.M. The following members were present.

- Mrs. Kamlesh Kumari (Dean)
- Prof. Puram Agawal (V.P)
- Mr. Suresh Kumar
- Prof. Deepika Kausal
- Prof. Lakhvir Singh
- Mrs. Paramjit Kaur
- Dr. Ranjay Vaidhan
- Dr. Rajendra Surin
- Mr. Mehar Chand
- Mrs. Santosh Joshi (Supdt.) ~~Prof.~~
- Mr. Jitender Sharma (Accountant)
- Mr. Mohit
- Mr. Vikas

This meeting was regarding the permission granted by the Chandigarh Administration to all Principals for all employees (out of funds) working on DC rates through Service Provider from the existing Contractors on the same rates terms and conditions of Contract.

- * It was decided unanimously to call these employees (out of PLA) as per the requirement of college office/teaching departments.
- * As students are not coming to college due to Covid threat, services of lab staff, Egnis staff, Hostel staff and remaining sweepers are not required at the present moment. They will be called under new tender or whenever the students join college.
- * 4 lab attendants (out of wages) whose permission came last month, in view of reopening of colleges for final year students from 23rd Nov 2020 are being called for the maintenance + upkeep of laboratory equipment

Minutes Approved by :

- Ms. Kamlesh Kumari (Dean) - *K Kamlesh Kumari*
- Prof. Punam Aggarwal - *P Aggarwal*
- Mr. Anurag Kumar - *Anurag Kumar*
- Prof. Deepika Kansal - *Deepika Kansal*
- Prof. Lakshmi Singh - *Lakshmi Singh*
- Ms. Paranjit Kaur - *Paranjit Kaur*
- Dr. Ranjiv Vaidhan - *Ranjiv Vaidhan*
- Dr. Rajendra Kumar - *Rajendra Kumar*
- Mr. Mohan Chand - *Mohan Chand*
- Ms. Santosh Joshi - *Santosh Joshi*
- Mr. Jitender Sharma - *Jitender Sharma*
- Mr. Mohit - *Mohit*
- Mr. Vikas - *Vikas*

Nisha Joshi
Principal
N.G. Govt. College for Girls
Sector-13, Char. 2, 20th

The Minutes of Advisory Committee Meeting Held on 02-03-2021

A meeting of the Advisory Committee was held in the office of Madam Principal at 2/3/2021
11 am regarding reopening of Hostel.
The following members were present

Prof. Punam Aggarwal
Mr. Suresh Kumar
Mr. Gurnail Singh
Prof. Deepika Kansal
Mr. Jugan Nath
Mrs. Paramjit Kaur
Prof. Lakhvir Singh
Mrs. Preeti (Warden)

Warden Mrs. Preeti apprised the Committee members + Madam Principal about the mails received from hostellers in which they showed their willingness to join hostel for the next upcoming semester.

After discussing the examination schedule for ongoing PU semester exams, the Committee recommended to open College + hostel w.e.f 15th March' 2021 for B.Com / BCA / BTH / M.Com + H.Sc final + second year classes in physical mode or as per PU revised academic calendar.

- BA/B.Sc + H.A classes will begin from 22nd March 2021 in physical mode though attendance will not be mandatory.
- Students should be encouraged to come for the classes regularly.
- College will adhere to strict Covid guidelines by providing sanitized rooms, labs, hostel rooms etc.
- Hostellers will be required to bring Covid negative report with them when they report in the hostel.
- Warden has been instructed to send all the instructions to the hostellers about hostel fee, mess fee etc. online.

Prof. Puram Aggarwal *Puram Aggarwal*
 Mr. Suresh Kumar *Kumar*
 Mr. Gurnail Singh *Gurnail Singh*
 Prof. Deepika Kansal *Deepika Kansal*
 Mr. Jagannath *Jagannath*
 Mrs. Paramjit Kaur *Paramjit Kaur*
 Prof. Lakhvir Singh *Lakhvir Singh*
 Mrs. Beeti *Beeti*

Nisha Jost
 Principal
 P.G. Govt. College for Girls
 Sector 42 Chandigarh

The Minutes of Advisory Committee Meeting Held on 31-05-2021

31/5/2021
A meeting of the Advisory Committee was held in the office of Madam Principal at 12:30 pm to decide about the remuneration to be paid to resource person/Expert.

Prof. Purnam Aggarwal
Mr. Suresh Kumar
Prof. Deepika Kandal
Mr. Jagannath
Mrs. Paranjit Kaur
Prof. Lakhvir Singh
Mrs. Anjali (Gandhi) Nizupinder Kaur

It was unanimously decided that Resource Person engaged for the following online activities will be paid as following:

- One webinar ^{+ one activity} for each department + one activity for each society per session as per the rules permitted by the administration.

However the activities covered under placement Cell / women Cell / NSS / NCC will be excluded from the above restriction.

Members Present

- Prof. Punam Aggarwal
- Mr. Suresh Kumar
- Prof. Deepika Kausal
- Mr. Jagannath
- Ms. Paramjit Kaur
- Prof. Lakhvir Singh

Aggarwal
Kumar
Kausal
Jagannath
Paramjit Kaur
Lakhvir Singh

Nisha Jood

Principal
P.G. Govt. College for Girls
Sector-22, Chandigarh

[Signature]

The Minutes of Advisory Committee Meeting Held on 29-06-2021

29-6-2021

Advisory Committee meeting was held on 29th June 2021 in the office of Principal Hanu at 12:30pm to decide about the retention of IT + Electronic Equipment in the presence of following members

- Prof. Punam Aggarwal
- Mr. Suresh Kumar
- Prof. Lakhvir Singh
- Prof. Deepika Kansal
- Mr. Jagan Nath
- Ms. Nisupinder Kaur
- Ms. Paranjit

29th June - 2021

The minutes of Advisory Committee meeting held on 29-06-2021 are following:

w.r.f to memo No.921-DHE-UT-C3-12(17)93/1215 dated 23-06-2021 regarding disposal of obsolete/IT & electronic equipments as per the guidelines issued by the Department of IT, UT Chandigarh Administration, the committee unanimously decided that if the laptop of a retiree/ transferred faculty is in working condition, it should be returned to the college authorities for further allocation to next HOD of the department.

Even if the laptop is not working, faculty is required to return it in college and will be disposed off as per guidelines of DIT w.r.t e-waste.

Prof. Punam Aggarwal *Punam Aggarwal*
3076/21

Mr. Suresh Kumar *Suresh Kumar*

Prof. Lakhvir Singh *Lakhvir Singh*

Prof. Deepika Kansal *Deepika Kansal*

Mr. Jagan Nath *Jagan Nath*

Mrs. Nirupinder Kaur *NKaur*

Mrs. Paramjit *Paramjit*

Nirupinder Kaur
Principal
P.G. Govt. College for Girls
Sector-42, Chandigarh

E-Governance Measures

AREA OF E-GOVERNANCE	NAME OF VENDOR WITH CONTACT	YEAR OF IMPLEMENTATION
ADMINISTRATION	DHE Web-Portal	2014-15
	NEBERO Software	2009
	INFILIBNET-NLIST	2010
	RFID-KSMART	2019-20
	LSEASE	2015
	DELNET & URKUND	2019-20
	e-HMRS MANAV SAMPADA (APAR & APR)	2017-18
FINANCE AND ACCOUNTS	PFMS	2018-19
	CFAS	2016-17
	GeM	2018-19
	e-SEWAARTH	2012-13
STUDENT ADMISSION AND SUPPORT	DHE Web-Portal (www.dhe.chd.gov.in)	2014-15
	College Website (www.gcg42.ac.in)*	2012
	Panjab University (P.U.) Website	2016
	NSP	2016-17
EXAMINATION	Panjab University, Chandigarh Online Examination Portal: (ugexam.puchd.ac.in) & (pgexam.puchd.ac.in)	2015

* Before 2012, the College website was operational with the Domain name <www.gcg42.org>

Planning and Development:

The broad areas of e-governance applied in the college includes examinations, admissions, day to day operations of departments, accounts, purchasing, academics, library and stake holder's inclusion in a staged manner. It aims at achieving efficiency in overall functioning of the college, promoting transparency and accountability and achieving paperless administration of the institution.

1. Administration:

1. College Website: The website act as a mirror of the college activities and information about all activities, important notices, etc. are made easily available to the outsiders.
2. ICT is used for services like copy of salary certificates, internal communication between the employees.
3. Dedicated domain ID for all faculty members and students with G-Suit for education for collaborative working in the college.
4. Biometric attendance (face and fingerprint recognition) is compulsory for both the teaching and non-teaching staff members.
5. e-HRMS is used for APAR/APR for the employees of the college.
6. NEBERO Systems is used for Firewall and Bandwidth Management in the college.
7. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal and Superintendents who are ably assisted in this task by the IT team.
8. SPIC e-Campus is used for student's data.

9. During the pandemic both the students and faculty members make extensive use of online teaching learning tools and social media platforms like WhatsApp, Facebook, Twitter, Instagram and emails for communication. Faculty members made use of Google forms to conduct exams and quizzes and tests for the students.

10. Library is fully automated and RFID enabled which helps in tracking the collection of libraries with ease.

11. E-resources are available through INFLIBNET & DELNET are accessed by Library users & library staff tracks the usage.

2. Finance and Accounts:

- PFMS-The Central Plan Scheme Monitoring System (CPSMS) (now called PFMS), a Government of India is used to monitor fund flow and track college funds disbursement.

- Composite Financial Accounting System (CFAS) is an integrated ICT system being implemented for Chandigarh Administration. All Drawing and Disbursing Officers (DDO) of Chandigarh Administration use the system. It monitors the complete workflow of the Government Financial System starting from Budget Allocation to Expenditure by DDO. Complete system for online transfer of funds to beneficiaries (employees, contractors, vendors, retired employees, etc.) has been successfully implemented across the Administration, which is well integrated with SMS and email facility for the convenience of the beneficiaries.

- GeM- Government **marketplace** (GeM) is used for procurement of common use Goods and Services required by the college. It aims to enhance transparency, efficiency and speed in procurement. It includes the tools of e-bidding, reverse e-auction and demand aggregation to facilitate and get the best value for the government money. College tries to purchase every item from GEM portal. Library users can check themselves the book issued to them using library OPAC. An e-mail is sent whenever any library item is checked in or checked out.

3. Student Admission and Support:

Admission process is completely online and transparent. SPIC e-Campus software has been designed as per the requirements of the college which has the following modules:

a) Admissions (Online Admission Form Submission, Merit List Generation, Allotment of Seats to the selected candidates)

b) Fee Collection

c) Examination

d) Student Assignment

e) Student Attendance Records

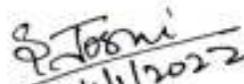
f) Student's Return and Ledger: Every year college constitutes an admission committee for the admission of various classes of the college to complete the admission work

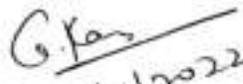
efficiently in fair manner. To make the admission process flawless every year all the members of admission committee are oriented about the admission process norms to be followed while admitting students in the institution. To make admission process smooth apart from displaying detailed admission notices staff members are made available in the campus as well as via help desk through mobile phone to direct guide parents and students for admission process. The college has various facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and provides welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Institution has a well-structured, organized guidance and counseling system in place. Seat Matrix & Merit List are regularly updated and displayed on the DHE website and College website. Help Line numbers are available on college website which help students in case of query related to Admission. Query redressal *via*. mail helps in streamlining the admission process. Suggestion Box placed in the campus is regularly checked for any new suggestions by students, staff etc. Women Cell plays important role for creating awareness about Law for students towards their rights in the society.

4. Examination: As per the directions of the University, it is mandatory to handle examination related work in online manner:

- Filling of examination forms, revaluation forms, obtaining hall tickets, uploading of marks, assessment etc., everything is uploaded to the Panjab University Website. Even the downloading the results are done through the PU website only.
- Student's assessment is also submitted online through <https://ugexam.puchd.ac.in/> and [https://pgexam.puchd.ac.in.](https://pgexam.puchd.ac.in/) Utmost secrecy and confidentiality need to be maintained while handling examinations and work needs to be done utmost care and caution.
- Students register themselves ONLINE in the semester examinations. Students can check their results at Panjab University website can and can download their provisional DMC from the Panjab University website.
- Registrar Examination supervises the entire process of examination under the guidance of the principal of the college.
- During the pandemic, even the question papers are received online, submission and evaluation is done in online mode. Continuous Comprehensive Assessment (CCA) is an important part of examination.


Nisha Jassi
Principal
P.G. Govt. College for Girls
Sector 42, Chandigarh


P. Jassi
24/1/2022


G. Kaur
21/1/2022