



**Post Graduate Government College for Girls,  
Sector 42, Chandigarh**

Affiliated to Panjab University, Chandigarh



**NAAC Accredited 'A' Grade (CGPA – 3.21)**

**AISHE Code : C-29391**

**Internal Quality Assurance Cell (IQAC)**



Prof. Lakhvir Singh  
IQAC Coordinator

Prof. Nisha Aggarwal  
Principal



Office

0172-2676005



FAX

0172-2676005



[www.gcg42.ac.in](http://www.gcg42.ac.in)



[gcg42chd@yahoo.com](mailto:gcg42chd@yahoo.com)

# Post Graduate Govt College for Girls

Sector 42-C, Chandigarh

**Question: 2.5.2**

**Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient.**

<b>S.No</b>	<b>Grievances</b>	<b>Page No.</b>
1.	Correction of internal assessment	1-2
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Head of Department  
Post Graduate Government College for Girls  
Sec-42, Chandigarh

Forwarded to CoE for lenient view as she is  
a good student.

1746  
11/4/19

Principal  
P.G. Govt. College for Girls  
Sector-42, Chandigarh  
D

10 April 2019

Subject :- For correction of third Semester result

Respected Madam,

I am Sindhiya Dutta of class BSC-II (Microbiology) studying in your College. My third semester result was released on 22 February 2019 in which my internal assessment of Botany appeared to be zero which did not match with the internal assessment given by my respected teachers. This error could be due to technical problem.

So, I request you to please look forward towards it and correct my result.

Internal assessment - 6/8

Thanking you

Yours faithfully  
Sindhiya Dutta  
BSC-II (Microbiology)  
Roll No: 17062065

Rajal Sharma  
Deputed

Please rectify it.  
Jeevli  
10/4/19  
(HOD Botany)

Contact no: 9050625469

Submitted in PU  
on 11/4/19

Forwarded to CoE for necessary action due to some technical lapse.

Principal  
Post Graduate Government College for girls  
Sector-42, Chandigarh  
10<sup>th</sup> April, 2019

1745  
11/4/19

  
Principal  
P.G. Govt. College for Girls  
Sector-42, Chandigarh

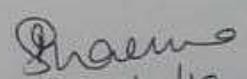
SUBJECT:- For the correction of first semester result.  
Respected madam,

I Bhonvi of class Mrs. C-3 (ZOOLOGY) studying in your college. My first semester result was released on 8<sup>th</sup> April-2019 in which my internal assessment of PAPER-II i.e. LCV and Paper III i.e. APS appeared to be wrongly marked as absent. This problem could be due to some technical error.

So, I request you to please look towards this and correct my result. I will be very thankful to you for this.

Thanking you  
Yours faithfully  
Bhonvi

Internal Assessment of Bhonvi.	Theory	Practical.
Paper II (LCV)	13	3
Paper III (APS)	10	3

  
10/4/19.

HOD of ZOOLOGY

Submitted in PU on 11/4/19

1-P-C-I-ZOOLOGY  
Roll no-185146  
1-pin-34104  
Mm=9888764203

From

The Principal  
PG Govt College for Girls  
Sector 42, Chandigarh

To

The Controller,  
Punjab University, Chandigarh

Memo No PGGCG42/ 1605

Dated the Chandigarh 11-05-2021

Subject: Missing Awards in BCM 302-To be added

This is to submit that Ms Prabha, d/o Sh Charanjit Khosla, College roll No 191212, University Roll No 19070237, registration No 18219000862 has appeared in BCM 302(Cost Accounting) and scored 76 out of 80 marks in Feb/March 2021 Punjab University exams. However, her DMC is inadvertently showing "Ab".

Kindly do the necessary rectification in her records.

*Nisha Jindal*  
Principal  
PG Govt College for Girls  
Sector 42, Chandigarh

*NS*

*P Aggarwal*  
H.O.D Commerce  
PGGCG-42 Chd

*11/5/2021*

To  
The Principal  
P.G.G.C.G, Sector 42  
Chandigarh

1513  
30/04/2021

Registrar Exams  
Nisha Jood  
30/4/21  
Principal  
30/4/2021

Subject: Marks and Internal Assessment of student of BA Hons (3<sup>rd</sup> Semester) <sup>Session</sup> 2020-21  
Respected Madam,

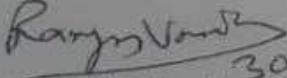
On the subject cited above, I am to state that Roll No. 19097786 of Shikha Rawat (College Roll No. 190113) is not showing on University website. It may be submitted that the student has submitted the exam fees late due to confusion during Covid-19 period. I am to request you to allow her marks and internal assessment be added for the session 2020-21

Her details are as under:

S.No.	Class	Name of the student	University Roll No	Subject	Internal assessment Out of 10	Marks in Final paper Out of 90
1.	BA Hons 3 <sup>rd</sup> Semester	Shikha Rawat	19097786	Sociology Paper Social Thought	8	71

Thanking you,

Yours sincerely,

  
(Dr Ranjay Vardhan)  
30/4/2021

Head, Department of Sociology

Forwarded in original to COE for necessary action

Memo No:- PGGCG-42/2021/1606

Dated:- 11/05/21

Nisha Jood  
Principal  
P.G. Govt. College  
Sector-42, Chandigarh

11-8-2021

To,

The Principal,  
P.G. G.C.G. - 42,  
Chandigarh.

for necessary action  
Nisha Jindal 28/4/2021  
Principal  
P.G. Govt. College for Girls  
Sector-42, Chandigarh

Memo No - P.G.G.C.G.-42/2021/

Date - 06/05/21 1564

Subject: Internal Assessment of Ms. Davinder Kaur  
of Diploma (Event Management)

Madam,

It is submitted that Ms Davinder Kaur  
appeared in Diploma Examination (Event Management)  
under P.W. Roll No 18070349 (College Roll No 181185)  
in September 2020. Now, her result has been  
declared in April 2021 as RLA.

It is further submitted that her Internal  
Assessment, somehow has been left due to  
system error. She has been given 48/50  
Internal Assessment Marks.

It is requested that her Internal  
Assessment may again be sent to the University,  
so that her result may be declared.

Thanking you,

Yours sincerely,

Lakhvir Singh

(Prof. Lakhvir Singh  
Co-ordinator, 28/4/21  
Event Management  
Course.)

From

The Principal  
PG Govt. College for Girls  
Sector-42, Chandigarh

To

The Controller of Examination  
Panjab University  
Chandigarh

Memo No PGGCG-42/2021/914

Date: 08/3/21

Subject: - Regarding Deficient Subject of BA 1<sup>st</sup> Sem. Student.

Dear Sir,

It is stated that following student is regular student of our college in class B.A 5<sup>th</sup> Sem for the Session 2020-21. She has filled the examination form to reappear in B.A 1<sup>st</sup> Sem.

Kindly allow her to appear as private Candidate in deficient subject.

Sr. No	Name	U. Roll No	Semester	Subject	Change Subject
1	Anjali	18096385	1 <sup>st</sup> Sem	Home Science	Hindi (E)

*Nisha Jassi*  
Principal  
PG Govt. College for Girls  
PGGCG-42,  
Sector-42, Chandigarh  
Chandigarh  
*aj*

Principal  
Post graduate government college for girls  
Sector 42  
Chandigarh.

Date → 17 November 2021

Subject → Sick leave.

Respected mam,

I beg to say that I am a student of class BA 2nd year, Roll no 200038120. I was unable to give my economics english elective and political science exam on 25 October and 26 October respectively. As I was suffering from diarrhoea and fever. Doctor advised me rest for 2 to 3 days. Doctor's prescriptions have been attached. Kindly allow me to give the exams again. I shall be very thankful to you.

Thanking you  
Yours obediently  
Bhumika.

Class - BA2

Roll no → 200038120.

Political Science  
Economics  
English elective



# OPD SLIP

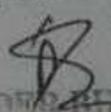
Valid for one month



Registration No. 5009 Date 25/10/21

Name Bhummika D/o Jitender Age 19 y Sex \_\_\_\_\_

Diagnosis Diarrhoea, Fever and Reddyache

Dates/Reports	Notes & Treatment
BP 80/100 many Pulse 92/min	Rx Tab. PCM 0-0-0 Cds. Lopracamide 0-0-0
Tests - CBC - widel - urine complete Admitted Rent for 2-3 days	Tab. Ibuprofene 0-0-0 ORS SOS Take a plenty of liquids 

DR. PARMINDER BHATTI  
 MD (Physician) ZMC 40345  
 I/c P.H.C., Phase 3B-1, Mohali

Done

2638  
13/6/22

Registrar Exam  
Nishu Arsl  
Principal  
13/6/22  
G2

**Panjab University, Chandigarh**

From,  
The Controller of Examinations,  
Panjab University,  
Chandigarh-160014

To,  
The Principal,  
P.G.Govt. Collage for Girls,  
Sec-42, Chandigarh.

No. 503 /ARC

By Post/Email

Dated: 9/6/22

Sir/Madam,

You are requested to kindly send the following soft copy of Marked Answer books online Examinations Dec-2021 on emergent basis to the Assistant Registrar (Conduct) immediately for the Re-evaluation purpose and intimate the name of examiner of evaluated answer book.

Sr. No.	Roll No.	Subject	Subject Code
<b>BA. 5<sup>th</sup> Sem-Dec-2021</b>			
1.	19097466	PUB-TA	0429
2.	19097819	GEO-TA	0432

Treat it most urgent

*Kayal*  
Assistant Registrar (Conduct)  
For Controller of Examinations

From

The Principal,  
P.G. Govt. College for Girls,  
Sector-42, Chandigarh.

To

The Controller of examinations,  
Panjab University,  
Chandigarh.

Memo No: PGGCG-42/Exam/2022/2285

Dated: 13/06/2022

**Subject:** Submission of Re-evaluated answer books of Dec-2021 PU Exams.

Dear Sir, w.r.f 5303/ARC dated 9<sup>th</sup> June '22

Kindly find enclosed the Re-evaluated answer books for the PU semester exams conducted in Dec-2021.

Thanking You

Roll No.

19097466 ✓

19097819 ✓

Subject

PUB - TA

GEO - TA

Revised two  
copies

13/6/22

Yours Sincerely

*Nisha Aggarwal*

Prof. (Dr.) Nisha Aggarwal  
Principal-Cum-Chief Coordinator  
PGGCG-42,CHD  
Mobile No. 9888488569

*Ad*