



TENDER DOCUMENT

GeM TENDER No.: GEM/2025/B/6383233

DATED: 25TH JUNE, 2025

TENDER FOR THE AWARD OF CONTRACT OF “OLD HOSTEL MESS”

At

**POST-GRADUATE GOVERNMENT COLLEGE FOR GIRLS,
SECTOR - 42, CHANDIGARH**

Initial Contract Period is from the “15th July, 2025 - 31st May, 2026”

(Apply through GeM-Bidding Mode only)

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH

GeM-TENDER FOR THE AWARD OF CONTRACT OF COLLEGE “OLD HOSTEL MESS”

The Principal, Post-Graduate Government College for Girls, Sector-42, Chandigarh invites Bids through ‘GeM-Portal’ for the **Awarding of Contract of “OLD HOSTEL MESS”** in the College Premise for the Session 2025-26.

Sr. No.	TENDER DETAILS	CONTRACT FOR RUNNING COLLEGE HOSTEL MESS
1	Bid-Submission Mode	Through GeM-Portal https://gem.gov.in/ However, for general information, guidance and reference, the Tender Documents can also be viewed & downloaded from the College Website https://gcg42.ac.in/
2	Documents Availability & Additional Terms & Conditions (ATC) of the Bidding Process	On the GeM Portal & College Website
3	Last date for Submission of Bid	As per GeM Tender
4	Date of Opening of Technical-Bid	As per GeM Tender

PRINCIPAL
P.G. Govt. College for Girls,
Sector- 42, Chandigarh

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH

GeM-TENDER FOR THE AWARD OF CONTRACT OF COLLEGE “OLD HOSTEL MESS”

INSTRUCTION/ GUIDELINES FOR THE BIDDERS

1. A copy of ‘Tender Notice’ is at **Annexure-A**.
2. The **Terms and Conditions** as laid down in the Service Agreement for the Award of Contract for Mess in **P.G.G.C.G.-42, Chandigarh** are at **Annexure-B**.
3. ‘Hostel Menu’ is at **Annexure-C**.
4. A copy of the ‘Terms of Payment’ is at **Annexure-D**.
5. ‘**Technical-Bid**’ Proforma for technical evaluation of the bidder is at **Annexure-E**.
6. ‘**Financial-Bid**’ Proforma is at **Annexure-F**.
7. ‘**Affidavit**’ regarding Non-Black Listing/ Non-Prosecution is at **Annexure-G**.
8. ‘**Declaration of Solvency**’ is at **Annexure-H**.
9. ‘**Undertaking by Bidder**’ as per **Annexure-I**.
10. ‘**Nomination by Bidder**’ as per **Annexure-J**.
11. The Tender Documents along with **Annexure ‘A’ to ‘J’** and a forwarding letter should be submitted online. The **Technical-Bid** and **Financial-Bid (Price-bid)** should be submitted online separately, on **GeM Portal**. **Every page of the Tender document and its Annexures ‘A’ to ‘J’ should be signed in full by the Bidder**. Any cutting, overwriting, etc. on any document page should also be initialed (duly signed). *In case of violation of above-mentioned condition, the submitted Bid shall stand rejected.*
12. **Bidder** must have either of their **Residential Address/ Head-Office/ Branch-Office** in the **Tri-city (Chandigarh/ Panchkula/ Mohali)** area only. **Mohali** area only. The **Rent-deed** will not be accepted as a proof of their Residential Address. In case the bidder does not own a residence as prescribed in the Tri-city, he must have had his Head-office/ Branch-office in the Tri-city (Chandigarh, Panchkula or Mohali) continuously for a period of not less than 3 years for which sufficient proof shall be submitted.
13. The Bidder should submit their Bid in two-parts through GeM only, i.e.:
 - “**Technical-Bid**” is to be submitted online only at <https://www.gem.gov.in/>
 - “**Financial-Bid**” is to be submitted online only at <https://www.gem.gov.in/>
14. Rates approved for Mess charges shall be applicable as per the weekly **MENU** given at ‘**Annexure-F**’.
15. The last date for submission of online Bid is **as per the GeM-Tender schedule**.
16. The Bids shall be opened in the Office of Principal, P.G.G.C.G.-42, Chandigarh as per GeM schedule. In the event of the last date of opening of bids being Sunday or being declared as a holiday, then this process shall be completed on next working day at the same time and venue.
17. Only those Bidders/ Applicants will be considered and shortlisted for further Financial Evaluation who have a minimum **Three-Year** experience in the last 5-Years (from the date of publishing this

Tender), of serving the North-Indian Cuisines (in Breakfast, Lunch and Dinner) in only Girls College of Tri-city (Chandigarh, Panchkula or Mohali) and to at least 125 students, since most of the Hostel Residents of P.G.G.C.G.-42, Chandigarh will come from the state of Punjab, Haryana and Himachal Pradesh.

18. Relevant work **Experience Certificates of three-years** of running Hostel-mess in any Girls Educational Institution of Tri-city (Chandigarh, Panchkula or Mohali) and indicating the total number of students catered to during that contract period, required to be uploaded online on GeM Portal along with the submitted Bid.
19. The Bidder's whose Bids are Technically qualified and accepted for Financial-Bid evaluation will be informed through proper channel. **They are required to supply a Food-Sample (for one person)** indicated as Lunch to be served during this contract. **The Contract Committee will inspect the quality, taste, quantity, etc. of submitted Food-sample for further shortlisting.**
20. **The Financial/ Price-Bid of only those bidder's will be opened afterwards whose food-samples are found satisfactory and have been shortlisted** after its acceptance by the College Contract Committee.
21. Transfer of Contract or sub-letting of Hostel-Mess Premise to any 3rd party will not be allowed under any circumstances.
22. The Bidder must furnish the valid Income Tax/ PAN/ GST Number. A copy of latest GST Challan of related food or Mess services in the Tri-city should be uploaded along with the submitted Bid.
23. **The Contract shall be Awarded initially for a period from 15th July, 2025 till 31st May, 2026 which may be further extendable on Yearly basis upto a maximum period of next Two-Years on the existing terms and conditions (T&C) and may also be subjected to the satisfactory work performance of the Contractor in its previous term.**
24. **The contract committee reserves the right to revise the Rates of Contract (upto 10% of Financial/ Price-Bid), as per the Inflation-index of RBI while extending the contract. The Performance Security (ePBG) amount will also be increased accordingly.**
25. **No Junk-Food item(s) are to be served in the Hostel Mess. *Palmolein (Palm) Oil and Cotton-seed Oil shall not be used for any type of cooking purpose at all.***
26. Since the college follows the policy of '**Plastic-Free Zone**'. Hence, **Bio-Degradable materials should preferably be used**, wherever required.
27. **Maintenance of proper hygienic conditions, while preparing and serving the food under all circumstances, is the mandatory and non-negotiable condition for executing this contract.**
28. The Mess Contractor may arrange for the required Cooking and Serving utensils including Deep-Freezer, Refrigerator, Exhaust-fans, Burners & LPG-cylinders, etc. on their own. If the college provides any of these items to the contractor, the same has to be returned in the working condition only, while surrendering this contract. In case of misuse of given items, the contractor is liable to pay the servicing cost of the defective item while its handover to college Caretaker at the end of this

contract.

29. The successful bidder shall deposit **EMD (2% of total contract estimated Bid-value)** and Performance Bank Guarantee (**ePBG**) amounting to **5% of the Contract-Value** (having an extended validity of 60 days beyond the date of termination of this Contract), in the form of Fixed-Deposit Receipts/ Bank Guarantee from any Commercial Bank (within Chandigarh) in an acceptable form within **15-days** from the **“Date of Award of Contract”** by the College, **failing which appropriate penal action will be taken against the bidder.**
30. A **Service Agreement** shall be made/ executed at Chandigarh by the contractor with the college authority as per **‘Annexure-B’**. In the event of any dispute related to the interpretation of rights or liabilities arising out of this agreement, the same shall, at first instance, be amicably settled between the parties. In case, the dispute is not settled amicably, then the matter shall be referred to the Contract Committee and finally to the College Principal whose decision shall be final and binding upon both the parties.
31. The applicable law governing the Service Agreement shall be the law of India. The courts of Chandigarh alone shall have the jurisdiction to try any matter, dispute or reference between the parties arising out of this agreement. It is specifically agreed that no court outside and other than Chandigarh Administration shall have jurisdiction in the matter.
32. The Principal of P.G.G.C.G.-42, Chandigarh reserves all the rights to accept or reject any Bid without assigning any reason and also to impose/ relax any terms and conditions of the tender keeping in view the interest of the institution and their students.
33. **The Contractor shall not use or sell any tobacco products, alcoholic product and drugs of any type, prohibited items, as laid down in the Law.**
34. Seller must attach a copy of **Food License** obtained from the State Food Licensing Authority and Food Safety and Compliance System (**FSSAI License**) obtained from the website, <https://foscoss.fssai.gov.in/>.
35. In case of repeated violations of any terms & conditions (T&C) as stated above or mentioned in the Service Agreement, the awarded Contract will be terminated and the security will be forfeited.

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH

GeM-TENDER FOR THE AWARD OF CONTRACT OF COLLEGE “OLD HOSTEL MESS”

TENDER NOTICE

1. The Post-Graduate Govt. College for Girls, Sector- 42, Chandigarh, invites Bid from reputed Contractors having minimum **Three-Year** experience in the last 5-Years (from the date of publishing this Tender), of serving the North-Indian cuisine (Breakfast, Lunch and Dinner) in only Girls College of Tri-city (Chandigarh, Panchkula or Mohali) and to at least 125 students, since most of the hostel residents of P.G.G.C.G.-42, Chandigarh will come from the state of Punjab, Haryana and Himachal. Relevant work **Experience Certificates of three-years** of running Hostel-mess in only Girls College of Tri-city (Chandigarh, Panchkula or Mohali) and indicating the total number of students catered to during that contract period, needs to be uploaded online along with the submitted Bid.
2. Interested Bidders must submit their Bid online through GeM-Portal of Govt. of India <https://www.gem.gov.in/>. However, for general information, guidance and reference, the Tender-Document can also be viewed & downloaded from the P.G.G.C.G.-42, Chandigarh college website <https://www.gcg42.ac.in/>.
3. Bids which are not as per the prescribed format or any deviation from the terms and conditions (T&C) of the Tender Notice shall not be entertained and are liable to be rejected.
4. The last date for submission of online Bid is **as per the GeM-Tender schedule**.
5. The Bids shall be opened in the Office of Principal, P.G.G.C.G.-42, Chandigarh as per GeM schedule. In the event of the last date of opening of bids being Sunday or being declared as a holiday, then this process shall be completed on next working day at the same time and venue.
6. **In case of any suspicion of forged/ manipulated Bid-documents found during Technical Evaluation or otherwise, the Contract committee has the power to take necessary action.**

PRINCIPAL

P.G. Govt. College for Girls,
Sector- 42, Chandigarh

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH

SERVICE AGREEMENT FOR “OLD HOSTEL MESS”

Agreement between the Principal, Post-Graduate Government College for Girls, Sector- 42, Chandigarh and _____ w.e.f. 15th July, 2025 till 31st May, 2026 on the following terms & conditions: -

- a) The successful bidder shall deposit **EMD** (shall be of the value of **2%** of contract value, where it is applicable) and Performance Bank Guarantee (ePBG) amounting to **5% of Contract Value** (with a validity of 60 days beyond the date of termination of contract), in the form of Fixed Deposit Receipts/ Bank Guarantee from any Commercial bank (within Chandigarh) in an acceptable form within **15-days** from the “**Date of Award of Contract**” by the College.
- b) After acceptance of Contract offer or after signing of agreement if the Firm/ Individual fail to start the Hostel Mess within 10 days, the contracts can be cancelled and the Earnest money/ Security money shall be forfeited.
- c) That the Contractor will be required to submit the Mess-Bill (inclusive of GST) in the Hostel Office in duplicate by the 3rd of every month duly verified by the concerned Hostel Warden/ Superintendent
- d) That Contractor will be paid net amount of the Mess-Bill (after deduction of **6.25%** as per **Annexure-D**) on monthly basis by 10th of every month (subject to revision as per Central Govt. rules).
- e) Menu and Schedule of the Meals to be given to the Hostel Resident Students is as per Annexure-C.
- f) **ADDITIONAL TERMS & CONDITIONS (ATCs):**
 1. **Only fresh and seasonal vegetables are to be used for daily food preparations.**
 2. **No payment will be made** during Panjab University notified Winter-Break and Summer-Break.
 3. During December and May Final Semester Examinations, in case the Student Vacates the Hostel before 15th of the respective month, she will pay mess charges for 15 days only. But if the student leaves the hostel after 15th of concerned month, then she will pay for additional number of days she stays in the hostel before the start of Panjab University notified Winter and Summer vacations.
 4. That the Income-Tax (TDS) and GST as per applicable rules for F.Y. 2025-26 shall be deducted.
 5. Any Member of the “**Hostel Welfare**” Committee can check the quality of meals, tea, etc. If any particular meal is not properly cooked or found unfit for consumption by the committee, the Contractor has to arrange any other/ substitute food for the same.
 6. The Contractor will be responsible for the proper maintenance of the furniture, electrical and electronic gadgets handed over to him by the college Caretaker. The Contractor shall hand over all the articles issued to him at the completion of period of Contract to the college Caretaker in perfect working condition (except normal wear and tear), failing which the institute will be at

liberty to recover the cost of all such damages caused to the equipment(s) from the contractor's refundable security deposit.

7. The Contractor is required to keep Wheat Flour, Dals, Sugar, Bread, etc. in the covered containers. He is to ensure that only branded Milk, Rice, Atta, Cooking Oils, Spices and Tea leaves of good quality are used.
8. ***Palmolein (Palm) Oil and Cotton-seed Oil shall not be used for any type of cooking purpose at all.***
9. Lunch and Dinner should consist of seasonal vegetables in the menu.
10. No outsiders/ unknown persons will be allowed to enter the Hostel-mess from the Kitchen area or *Dine-in* area without the prior permission or knowledge of Hostel Warden or Superintendent.
11. The College can deduct any excess payment made to the Contractor from the subsequent Mess-Bill/ Performance Bank Guarantee/ Security Deposit.
12. The Contractor must appoint sufficient number of Staff to cook & serve the food. Presence of **One Female Staff** is mandatory at the time of serving the food.
13. A **Complaint-Book** (for getting the feedback of Hostel-Residents) should be maintained and submitted to the Hostel Warden Office for its scrutiny, on daily basis.
14. **CLEANLINESS**: It shall be the responsibility of the Contractor to employ adequate number of cleaners and sweepers and provide them with adequate and necessary equipment's/ materials for keeping the kitchen and dining area properly cleaned. **Anti-Rodents** and **Pest-Control measures** will also be strictly followed and it will be the responsibility of the Contractor to ensure that the premise is free from these noxious animals. No special college support staff will be provided for this purpose.
15. Since the College follows the policy of '**Plastic-Free Zone**'. Hence, **Bio-Degradable materials should preferably be used, wherever required.**
16. All Hostel-Mess Staff must wear proper uniform (head-cap, gloves, kitchen-apron, etc.) and also must have their **Identity-Card** provided by the contractor, while on duty. In any case the Mess Staff should not be below the age of 18 years. A detailed list of all the employed staff and their full credentials must be submitted to the Principal's office by the Contractor.
17. The Contractor is also required to get the medical-checkup done (from any Govt. Hospital/ Govt. Dispensary in the Tri-city) of all of his workers and submit their fitness certificates to the office of Hostel Warden/ Superintendent.
18. The Mess Contractor will get the antecedents of his employees duly verified from the concerned police station *i.e.*, Police Station, Sector-36, Chandigarh and give list of employees to the college authorities. Any servant replaced, will be immediately informed to the Hostel authorities.
19. The Contractor must have a copy of **Food License** obtained from the State Food Licensing Authority and Food Safety and Compliance System (**FSSAI License**) obtained from the website,

<https://foscos.fssai.gov.in/>. Besides that, he will be held responsible for any negligence (if found any) in preparing and serving the day-to-day meals.

20. All the Hostel Mess Staff must wear proper and clean uniform (should be light-grey or sky-blue shirt with black trousers and white-canvas shoes) provided by the contractor, while on duty. No Mess Staff should be hired below the age of 18 years (**no Child Labour allowed**).
21. Smoking, drinking, intake of drugs by the Contractor or any of his workers is strictly prohibited in Hostel Mess or College campus.
22. The Contractor shall use the allotted premise area for the cooking and serving purpose only. The Mess staff should stay in the designated servant's room otherwise.
23. After completion of this contract, it shall be the duty of contractor to remove all the persons deployed by him and ensure that no person creates any disruption/ hindrance/ problem of any nature.
24. The Contractor is required to submit Labour License (if applicable), within 30 days from the Start of this Contract and obey all the Labour Laws of Govt. of India and U.T. Administration, Chandigarh.
25. Liability/ responsibility in case of any fire related accidents or any other accidental injuries/ death to mess workers/ in-maids or any of his staff shall be that of the Contractor. The College authorities are not responsible or liable to pay any compensation/ dues/ charges in such cases.
26. **The Contract shall be Awarded initially for a period from the 15th July, 2025 till 31st May, 2026 which may be further extendable on Yearly basis upto a maximum period of next Two-Year on the existing terms and conditions (T&C) which is also subjected to the satisfactory work performance of the Contractor in its previous term.**
27. **The awarded contract will be for serving meals to 125 hostel residents with 25% increase or decrease of Students during each academic session.**
28. **The contract committee reserves the right to revise the Rates of Contract (upto 10% of Financial/ Price-Bid), as per the Inflation-index of RBI while extending the contract. The Performance Bank Guarantee (ePBG) amount will also be increased accordingly.**
29. A **Service Agreement** shall be made/ executed at Chandigarh by the contractor with the college authority as per '**Annexure-B**'. In the event of any dispute related to the interpretation of rights or liabilities arising out of this agreement, the same shall, at first instance, be amicably settled between the parties. In case, the dispute is not settled amicably, then the matter shall be referred to the Contract Committee and finally to the College Principal whose decision shall be final and binding upon both the parties.
30. **Bidder** must have either of their **Residential Address/ Head-Office/ Branch-Office in Tri-city (Chandigarh/ Panchkula/ Mohali)** area only. The **Rent-deed** will not be accepted as a proof of their Residential Address. In case the bidder does not own a residence as prescribed in the Tri-city,

he must have had his Head-office/ Branch-office in the Tri-city (Chandigarh, Panchkula or Mohali) continuously for a period of not less than 3-years for which sufficient proof shall be submitted.

31. The applicable law governing the Service Agreement shall be the law of India. The courts of Chandigarh alone shall have the jurisdiction to try any matter, dispute or reference between the parties arising out of this agreement. It is specifically agreed that no court outside and other than Chandigarh Administration shall have jurisdiction in the matter.
32. The contractor is required to nominate one of his nominees, who will be eligible to receive due payment(s), if any, related to the present contract in case of insanity or death of the contractor. **Annexure-J** must be submitted in this regard by all the bidders.
33. In case of violation of any terms & conditions mentioned above or mentioned in the service agreement, the Contract shall be terminated and the security amount will be forfeited.

I, _____, S/o _____ and
R/o _____ have read and understood the above terms and
conditions and these are acceptable to me.

Place: _____

Date: _____

Signature of Bidder: _____

Name in Full: _____

Address: _____

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH**SCOPE OF WORK****HOSTEL MESS MENU****(For the Session: 2025-26)**

WEEKDAYS	BREAKFAST	LUNCH	EVENING TEA* (with SNACK)	DINNER
SUNDAY	ALOO-POORI, BOONDI RAITA, TEA	SAMBHAR, SEASONAL VEG., RAITA, RICE, CHAPATI, SALAD	BHEL-PURI, TEA	DHULI-MIX DAL, SEASONAL VEG., RICE, CHAPATI, SALAD, DESSERT (50gm)
MONDAY	BESAN-ATTA-PYAAZ MIXPARANTHA, BUTTER, PICKLE, TEA	DAL-MAKHNI, SEASONAL VEG., VEG. RAITA, RICE, CHAPATI, SALAD	ALOO-TIKKI, TEA	ARHAR DAL, SEASONAL VEG., RICE, CHAPATI, SALAD
TUESDAY	ALOO-PARANTHA, BUTTER, PICKLE, TEA	WHITE CHANA, SEASONAL VEG., BOONDI RAITA, RICE, CHAPATI, SALAD	VEG. SANDWICH, TEA	MASOOR DAL, NUTRI- MATAR DRY VEG., RICE, CHAPATI, SALAD, FRUIT/ HALWA
WEDNESDAY	POHA, PARANTHA, BUTTER, PICKLE, MILK/ TEA	RAJMA, SEASONAL VEG., VEG. RAITA, RICE, CHAPATI, SALAD	PASTA, TEA	MOONG (GREEN) DAL, SEASONAL VEG., RICE, CHAPATI, SALAD
THURSDAY	PLAIN PARANTHA, DRY BLACK CHANA, TEA	KADHI, ALOO-NUTRI, RICE, CHAPATI, SALAD	SAMOSAS, TEA	CHANA DAL, SEASONAL VEG., RICE, CHAPATI, SALAD, DESSERT (50gm)
FRIDAY	JEERA-ALOO, PARANTHA, BUTTER, PICKLE, TEA	DAL-MAKHNI, SEASONAL VEG., RAITA, RICE, CHAPATI, SALAD	MATTHI, TEA	SHAHI-PANEER, DHULI MOONGI DAL, RICE, CHAPATI, SALAD
SATURDAY	ALOO-PYAZ PARANTHA, BUTTER, PICKLE, TEA	BLACK CHANA, SEASONAL VEG., RAITA, RICE, CHAPATI, SALAD	BREAD-PAKODA, TEA	CHANA SPLIT-URAD MIXDAL, SEASONAL VEG., CHAPATI, SALAD, DESSERT (50gm)

- ❖ On Festivals, a “**SPECIAL MENU**” will be provided with extra charges.
- ❖ The food shall be neither too spicy, nor too oily. No Food products after its printed Expiry date will be used for preparation of meals or otherwise.
- ❖ Lunch and Dinner should consist of Seasonal Vegetables in the Hostel Menu.
- ❖ Extra Curd (Verka/ Amul/ Mother Dairy) can be provided to any hostel resident at MRP.
- ❖ Milk (200 ml) can be provided at Rs. 15/- on demand to any hostel resident.
- ❖ On demand, contractor can be asked to prepare meals for the Staff during College functions.

NOTE: Any minor changes can be made in the Menu in consultation with Hostel Residents and the Hostel Authorities.

Place: _____

Date: _____

Signature of Bidder: _____

Name in Full: _____

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR- 42, CHANDIGARH

GeM-TENDER FOR THE AWARD OF CONTRACT OF “OLD HOSTEL MESS”

TERMS OF PAYMENT

1. Contractor will be required to submit the Mess-Bill in duplicate, duly verified by the Hostel Warden, College Bursar & Superintendent, by the 3rd of every month in the College office (to the Mess clerk).
2. Payment of all the bills submitted by the Contractor will be made by the **10th of Every Month** after realization/ collection of the same from the hostel students.
3. **That the Contractor will be paid after a deduction of 6.25% as Maintenance Charges out of the total amount collected from the Hostellers, which will be transferred to Mess-Fund.**
4. All the payments shall be made by the P.G.G.C.G.- 42, Chandigarh after deducting Income Tax at Source (TDS) and GST as per the applicable provisions of Income-Tax Act, 1961.
5. **No payment will be made during the Panjab University, Chandigarh notified Winter-Break and Summer-Break.**
6. That the College shall deduct any excess payment made to him from the subsequent month Mess-Bill or from the Performance Bank Guarantee/ Security Deposit at the end of this Contract.
7. The Mess Contractor will be responsible for making payment of wages to the workers employed by him on time.
8. The Mess Contractor will be liable to pay his suppliers on his own.

Place: _____

Date: _____

Signature of Bidder: _____

Name in Full: _____

Address: _____

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**GeM TENDER FOR THE AWARD OF CONTRACT OF "OLD HOSTEL MESS"****TECHNICAL-BID****CHECKLIST PROFORMA FOR EVALUATION OF TECHNICAL PERFORMANCE OF THE BIDDER**
(MANDATORY DOCUMENT)

Sr. No.	PARTICULARS	REMARKS
1	Name of the Applicant: _____ Local Residential Address: _____ Permanent Address: _____ Local Office Address: _____ Telephone/ Mob. No.: _____ <u>NOTE:</u> Seller must upload documentary proof of his Residential Address/ Local Head or Branch Office in Tri-City (Chandigarh/ Mohali/ Panchkula).	Paste Your Passport Size Photograph Here
2	Whether documentary proof in support of Sr. No.-1 is submitted online?	Yes/ No
3	Bidder's Financial Standing: Affidavit mentioning the Bidder should not be under liquidation, court receivership or of similar proceedings or should not be bankrupt. Bidder to upload undertaking (Annexure-F) to this effect with bid (not more than One-month old from the published date of this Tender).	Yes/ No
4	Contractor is having minimum Three-Year experience in the last 5-Years (from the date of publishing this Tender) of serving the North-Indian cuisine (Breakfast, Lunch and Dinner) in only Girls College of Tri-city (Chandigarh, Panchkula or Mohali) and to at least 125 students. Whether relevant Experience Certificates duly issued by the said College/ Institution is submitted online? (Annexure-A)	Yes/ No
5	Whether the Copy of Labour License (if applicable) has been submitted online?	Yes/ No
6	Whether a copy of Food Licenses issued by Competent Authority (State Food Licensing Authority or the FSSAI) has been submitted online?	Yes/ No
7	Whether Copy of Income-Tax return for the last 03-years has been submitted online?	Yes/ No
8	Whether the Non-Blacklisting Affidavit (Annexure-E) on Non-Judicial Stamp Paper of Rs. 20/- duly attested by the Notary Public/ Executive Magistrate (not more than One-month old from the date of this published bid) has been submitted online.	Yes/ No

Place: _____

Signature of Bidder: _____

Dated: _____

Full Name of the Bidder: _____

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH

GeM TENDER FOR THE AWARD OF CONTRACT OF "OLD HOSTEL MESS"

FINANCIAL-BID

Description of Work: Contract for Hostel-Mess as per scope of work mentioned in **Annexure-C** subject to the fulfillment of other terms and conditions of the Service Agreement at **Annexure-B**.

WEEKDAYS	BREAKFAST*	LUNCH	EVENING TEA* (with SNACK)	DINNER
SUNDAY	ALOO-POORI, BOONDI RAITA,TEA	SAMBHAR, SEASONAL VEG., RAITA, RICE, CHAPATI, SALAD	BHEL-PURI, TEA	DHULI-MIX DAL, SEASONAL VEG., RICE, CHAPATI, SALAD, DESSERT (50gm)
MONDAY	BESAN-ATTA-PYAAZ MIX PARANTHA, BUTTER, PICKLE, TEA	DAL-MAKHNI, SEASONAL VEG., VEG. RAITA,RICE, CHAPATI, SALAD	ALOO-TIKKI, TEA	ARHAR DAL, SEASONAL VEG., RICE, CHAPATI, SALAD
TUESDAY	ALOO-PARANTHA, BUTTER, PICKLE, TEA	WHITE CHANA, SEASONAL VEG., BOONDI RAITA, RICE, CHAPATI, SALAD	VEG. SANDWICH, TEA	MASOOR DAL, NUTRI- MATAR DRY VEG., RICE, CHAPATI, SALAD, FRUIT/ HALWA
WEDNESDAY	POHA, PARANTHA, BUTTER, PICKLE, MILK/ TEA	RAJMA, SEASONAL VEG., VEG. RAITA, RICE, CHAPATI, SALAD	PASTA, TEA	MOONG (GREEN) DAL, SEASONAL VEG., RICE, CHAPATI, SALAD
THURSDAY	PLAIN PARANTHA, DRY BLACK CHANA, TEA	KADHI, ALOO-NUTRI, RICE, CHAPATI, SALAD	SAMOSA, TEA	CHANA DAL, SEASONAL VEG., RICE, CHAPATI, SALAD,DESSERT (50gm)
FRIDAY	JEERA-ALOO, PARANTHA, BUTTER, PICKLE, TEA	DAL-MAKHNI, SEASONAL VEG., RAITA, RICE, CHAPATI, SALAD	MATTHI, TEA	SHAHI-PANEER, DHULI MOONGI DAL, RICE, CHAPATI, SALAD
SATURDAY	ALOO-PYAZ PARANTHA, BUTTER, PICKLE, TEA	BLACK CHANA, SEASONAL VEG., RAITA, RICE, CHAPPATI, SALAD	BREAD-PAKODA, TEA	CHANA SPLIT-URAD MIX DAL, SEASONAL VEG., CHAPPATI, SALAD, DESSERT (50gm)

IMPORTANT POINTS:

1. Tentative number of Hostel Students is: - **125**
2. *Breakfast & Evening Tea with one Snack will be considered as One Meal.
3. Lunch will be considered as One Meal.
4. Dinner will be considered as One Meal.
5. Per Day Meals Package will be: - (Breakfast & Evening Tea with One Snack) + Lunch + Dinner.
6. Contract Period and No. of Days: - From (15-07-2025 to 31-05-2026) i.e., **307 Serving Days**.
7. Total Number of Meals for the Contract Period should be calculated as: -
Per Day Meals (03 meals) X 125 students X 307 (serving days) = 115,125 (Total Serving Meals).
8. Value of the Tender: - Bidder Quoted Price (for 01 meal) X 115,125 = Overall Cost of this Tender.

NOTE:

- A. The Bidder must quote the price of ONE MEAL only (inclusive of GST). This One-Meal cost shall be for Breakfast + Evening Tea (with one Snack) or Lunch or Dinner served every day.
- B. The Contractor will be paid after deduction of 6.25% as Maintenance Charges, out of the total amount collected from the students which will be transferred towards 'Mess-Fund'.
- C. All the payments shall be made by College after the necessary Tax deductions at source (TDS) as per the applicable provisions of the Income Tax Act, 1961.

Signature & Name in Full of the Bidder

NON-BLACKLISTING AFFIDAVIT

I (Name)_____, S/o_____, Sole Proprietor/
Company/ Firm _____, do hereby solemnly affirm and declare that I am not
Blacklisted/ Prosecuted by any Central/ State Governments/ Union Territories/ Departments/ Offices/
Statutory Bodies/ Autonomous Organizations/ Research Institutions/ any Court of Law.

DEPONENT

Place: _____

Name: _____

Date: _____

Address: _____

VERIFICATION:

Verified that the contents of above affidavit are true and correct to the best of my knowledge and
belief and nothing has been concealed therein.

Place: _____

Date: _____

DEPONENT

NOTE: To be furnished on a Non-Judicial Stamp Paper of Rs. 20/- duly attested by the
Executive Magistrate/ Notary Public and not more One-Month older from the date of
Bid.

DECLARATION OF SOLVENCY

I (Name) _____, S/o _____, Sole Proprietor/ Firm/ Company _____ do hereby solemnly affirm and undertake that I have never been declared Bankrupt/ Insolvent or placed under liquidation by any Banking or Financial Institution or by any Court of Law. I have never defaulted in making payments of statutory dues.

Signature of Bidder

Name in Full: _____

Mobile No.: _____

Place: _____

Address: _____

Date: _____

NOTE: This declaration is to be furnished on the Company's Letter-head and authenticated by account holder bank.

P.G. GOVERNMENT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH

GeM TENDER FOR THE AWARD OF CONTRACT OF “HOSTEL MESS”

UNDERTAKING

I certify that I have read all the terms and conditions as given in the Hostel-Mess Service Contract. I undertake that it is my sole responsibility (being the employer) of the persons engaged/ deployed by me to provide this service under the said contract. The minimum monthly wages/ salaries will be given as fixed or prescribed under the Minimum Wage Act, 1948 along with all other statutory dues such as Employees Provident Fund, Employees State Insurance, Employees Deposit Link Insurance, etc. I shall also adhere to all the relevant Labour Laws as applicable viz., Payment of Wages Act, 1936; Minimum Wage Act, 1948; Contract Labour (Regulation & Abolition) Act, 1970; Chandigarh Contract Labour (R&A) Rules, 1974; Employees Provident Fund Act, 1952; Employees State Insurance Act, 1948; Payment of Bonus Act, 1965; Employees Deposit Link Insurance (EDLI) or any other Act as applicable and as amended from time to time and or any other rules framed thereunder from time to time by the Chandigarh Administration and/ or any statutory authority constituted by or under any Court of Law.

Place: _____

Signature of Bidder: _____

Dated: _____

Name in Full: _____

Address: _____

ANNEXURE - J
(Document- 4)

NOMINATION - FORM

I (Name) _____, S/o _____,
R/o _____ Sole Proprietor/ Company/ Firm
_____ hereby nominate Mr./ Ms. _____ S/o,
D/o _____ R/o _____ relation
_____, Date of Birth _____ Bank Name _____,
A/c No. _____, IFSC _____, Aadhar No. _____,
PAN Card No. _____ do hereby nominate as my nominee in case of my death or
insanity to receive money related to awarded contract.

Place: _____

Date: _____

Signature of Bidder: _____

Name in Full: _____