

Minutes of the Meeting

A meeting of IQAC was held on 26th April 2024 (Friday) at 10:30 am in the Seminar Room (Library) under the Chairmanship of Principal Prof. (Dr.) Nisha Aggarwal.

List of the present members is attached as Annexure-A

At the outset, Principal Prof. Nisha Aggarwal warmly welcomed the members of the Internal Quality Assurance Cell of the college. The Agenda Items were discussed in detail. After due deliberations following decisions were taken:

Agenda Item 1:

Confirmation of minutes of IQAC meeting held on 22.12.2023.

The house unanimously approved the minutes of the last meeting held on 22nd December, 2023.

Agenda Item 2:

Action taken Report (ATR)

The Action Taken Report of the meeting dated 22.12.2023 was placed before members which was highly appreciated.

The ATR is as follows:-

Agenda Item No	Agenda Item	Action
1	To apprise about the submission of proposal under PM-USHA, a newly launched centrally sponsored scheme.	The college has submitted the proposal to the State i.e., UT Chandigarh, for infrastructure grant @ 5 Cr. The college earlier also got 2 Cr. From RUSA scheme under infrastructure grant which was utilized successfully.
2	To apprise about the purchase of 20 Computers out of M&S budget head.	The Process has been initiated.
3	To apprise about the completion of possession process of New Girls Hostel.	A team has been constituted to give its report regarding readiness of the Hostel for possession, which has been submitted to the competent authority.
4	To apprise about the purchase of furniture for New Girls Hostel	The College received a budget of ₹ 43 Lakh out of ₹ 1 Cr. The order for purchase of furniture for the new Hostel has been placed with the Burail Jail as per guidelines.
5	To apprise about approval/sanction of posts for New Hostel	A request has been sent to the competent authority regarding sanctioning of posts.
6	To apprise about Library Software	The process has been initiated.



7	To apprise about various National/ State Awards/ Honours	These agenda items are self-explanatory in nature. Hence, required no comments
8	Participation in PU Zonal Youth Festival 2023.	
9	To apprise about the MoU signed with Nivedita Trust	
10	To apprise about Viksit Bharat @ 2047	
11	To apprise about submission of NIRF information.	
12	To apprise about submission of AISHE information	AISHE information was uploaded on portal in February 2024 well before the last date
13	To apprise about AQAR submission	AQAR (2022-23) was uploaded on portal in March 2024 well before the last date

Agenda Item 3:

To apprise about Annual Functions

The members were informed about the successful organisation of various Annual Functions. Athletic Meet was held on 20th February, 2024. Similarly, Convocation and Prize Giving functions were organized on 6th April 2024 and 10th April 2024 respectively. The events were also highlighted in print media.

Agenda Item 4:

To apprise about the National Workshop on Bloom's Taxonomy

The Principal apprised that DST (Chandigarh Administration) sponsored National Workshop on Bloom's Taxonomy of Swayam MOOCs was organised on 17th February, 2024 by the Science Club 'NEON'.

The well know scholars Prof. Manpreet Singh Manna, Vice Chancellor of Chandigarh University and Dr. Sheh Bansal from NCERT, New Delhi were the Resource Persons. The Chief Guest for inaugural session was Prof, Parvinder Singh, Vice Chancellor, Rayat-Bahra University, Mohali. The valedictory session was chaired by Dr. Dalip Kumar, Registrar Amity University, Panjab. Principal congratulated Prof. Deepika Kansal and her team for successfully organising the event.

Agenda Item 5:

To apprise about Inauguration of new Girls Hostel.

The Principal proudly informed the members about the inauguration of new Girls' Hostel on 14th March 2024, which has the capacity to accomodate 364 students. It was inaugurated by His Excellency Sh. Banwarilal Purohit, Governor of Punjab and Administrator of UT Chandigarh, Member Parliament Mrs Kirron Kher, along with Home Secretary, Education Secretary and other dignitaries from the Chandigarh Administration also graced the occasion.

Agenda Item 6:

To apprise about grant received in M&S

It was also apprised that college has received a grant of 98 Lakhs in M&S head, which will be utilised for further development of infrastructure of the college and New Girls Hostel. Hostel Welfare Committee Incharges was asked to prepare list of items required in consultation with the hostel warden and superintendent. Librarian, Dr. Preeti Sharda was also asked to submit their requirements of Library. Caretaker was asked to prepare a list of items required by various HODs /Incharges in consultation with Sh. Jagan Nath, Vice-Principal Further, 20 lakh has been received under Digital Equipment head. Therefore, computers and printers will be purchased for IT department and office out of this grant.

Agenda Item 7:

To apprise about the new MoUs

Prof. Lakhvir Singh, IQAC Coordinator informed that for exposure of faculty and students, this year college has signed two MoUs, one with Maharaja Agarsen University, Baddi (H.P) on 29.02.2024 and another with Siffas Foundation, Chandigarh on 12.03.2024 respectively.

Agenda Item 8:

To apprise about the Final Semester Examination going to be started w.e.f 01/05/2024.

The Principal apprised the members about the upcoming final even Semester Examinations, which are due to start from 01.05.2024. There will be 04 examination centres in the college and more than 3000 UG/PG students of various streams will be appearing in these examinations. She also informed that faculty already been put on duty for the purpose

Agenda Item 9:

To apprise about various achievements of the faculty/college.

The Principal also apprised the House that in January, 2024 two faculty members were honoured. Prof. Lakhvir Singh, IQAC Coordinator has been awarded commendation certificate on Republic Day 2024 for his meritorious services by the Chandigarh Administration. Similarly, Sh. Mehar Chand, NSS Coordinator has been honoured by the Municipal Corporation Chandigarh Administration for community service.

Agenda Item 10:

To discuss about continuation/discontinuation of courses being offered by the college and increase/decrease regarding number of seats.

It was decided that B.P.Ed (two year) Programme shall be continued subject to the availability of faculty and it should be specially mentioned in the prospectus 2024 -25. There will be no change regarding the number of seats of other various courses

Agenda Item 11:

To discuss about the Prospectus 2024-25



It was also decided that work on prospectus 2024-25 be started immediately as NEP 2020 is being introduced by PU Chandigarh in it's affiliated colleges from the coming session 2024-25.

Agenda Item 12:

To discuss about implementation of NEP 2020 from the coming session 2024-25.

The Principal informed the members that NEP 2020 is being introduced by the PU Chandigarh from the new session 2024-25. Regulations/Syllabus of all the Subjects/ Disciplines are ready. Once these are passed in the faculty meetings, which are being held on 25th 26 April 2024, will be circulated among all the affiliated colleges by PU Chandigarh.

Agenda Item 13:

To discuss about re-designing/re-structuring of college website and updation of Alumni site

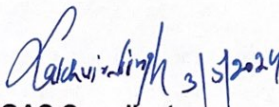
Prof. Lakhvir Singh informed the house that college website is required to be made more attractive and user friendly. Similarly Alumni site should also be updated before the starting of new session 2024-25. Accordingly, HoD IT and Alumni Incharges were requested to do the needful.

Agenda Item 14:

To discuss about re- constitution of IQAC

The agenda item was placed before the house with permission of the chair and it was decided to reconstitute IQAC of the college. As per guidelines, the membership of nominated members is for a period of two years and it is also advisable to charge the Coordinator after two to three years to bring new thoughts and activities in the institution. Therefore, it was decided that the next meeting will be held in July/ August, 2024 with the re-constituted IQAC.

The meeting ended with vote of thanks from IQAC Coordinator. Special thanks and regards were conveyed to Sh. Jasvir Singh Bunty (Area Counsellor) Mrs. Mridula Dang (CFO, Law Firms) Sh. Shiv Parsad (Superintendent College Branch O/o DHE Chandigarh Administration) Ms. Savita Machra (Alumni) Ms. Neha (President Students Council) for their wholehearted support and giving valuable suggestions for overall development of the institution.


IQAC Coordinator


Principal

Principal
P.G.G.C.G.
Sec.-42, Chd.

Attendance Sheet
Annexure - A

Dated: 26/04/2024

A meeting of the IQAC members held on 26/04/2024 at 10:30 a.m. in the Seminar Room (Library) under the Chairmanship of the Principal cum Chairperson of IQAC. The following members are requested to attend the same.

Sr. No.	Name		Contact No.	Signature
1.	Prof. Nisha Aggarwal, Principal	Chairperson	9888488569	Nisha Aggarwal
2.	Sh. Jasvir Singh Bunty, Area Counsellor, Chandigarh	Member	98141 09084	Jasvir Singh
3.	Mrs. Mridula Dang, CFO, Law Firms	Member	9810098334	Mridula
4.	Sh. Shiv Parshad, Superintendent College Branch O/o DHE	Member	On leave (out of station)	
5.	Prof. Lakhvir Singh, HOD Sanskrit	Coordinator	9417184039	Lakhvir Singh
6.	Sh. Suresh Kumar, Dean College	Member	9417346345	Suresh Kumar
7.	Sh. Jagannath, Vice-Principal	Member	9417023869	Jagannath
8.	Prof. Deepika Kansal, Registrar Examinations	Member	9855203103	Deepika
9.	Ms. Nirupinder Kaur, Incharge, Alumni Association	Member	9814396986	NKaur
10.	Dr. Geetanjali Arora, Bursar	Member	9417638941	Geeta
11.	Dr. Kiranjit Kaur, Convener, Hostel Welfare Committee	Member	9988801265	Kiranjit
12.	Ms. Sonia Sikand Convener, Career Guidance and Placement Cell	Member	98150-88822	Sonia
13.	Ms. Jasreet Kaur, Convener, Women and Grievance Cell	Member	9781556677	Jasreet
14.	Dr. Shweta Bali, Incharge IT	Member	97800-20785	Shweta Bali
15.	Dr. Gurpreet Kaur NIRF/AISHE (Incharge)	Member	9815212013	Gurpreet
16.	Dr. Preeti Sharda, Librarian	Member	9417179857	Preeti
17.	Dr. Nidhi Rana, Alumni	Member	9872066545	Nidhi
18.	Ms. Seema Chauhan, Hostel Superintendent	Member	8427274707	Seema
19.	Ms. Rawail Kaur, Supdt. Accounts/ Establishment	Member	9814418532	Rawail
20.	Mr. Harish Kumar Caretaker	Member	9988851266	Harish
21.	Ms. Savita Machra, Alumni	Member	—	Not attended
22.	Ms. Neha, Student Council (President)	Member	95016-88294	Neha

Nisha Aggarwal
Principal
PG. Govt. College for Girls
Sector-42, Chandigarh