

Minutes of the Meeting

A meeting of IQAC was held on 22nd December 2023 (Friday) at 10:30 am in the staff Room under the chairmanship of Principal Prof. (Dr.) Nisha Aggarwal.

List of the present members is attached as Annexure – A

Prof. Nisha Aggarwal, Principal of the College extended a warm welcome to the members. After that, Prof. Lakhvir Singh, IQAC Coordinator presented agenda of the meeting. The members unanimously confirmed and passed the minutes of the meeting held on 25th September 2023 and ATR (Action Taken Report) thereof was also approved by the house. Then, he brought fourth agenda items, which were deliberated in detailed as follows:

Agenda Item No. 1: To apprise about the submission of proposal under PM-USHA

Prof. Lakhvir Singh apprised the house that PM-USHA is a newly launched centrally sponsored scheme. If the proposal is accepted, the college will receive a grant for infrastructure of @ 5 Crores. The college applied under components like Renovation and Equipment. This grant will certainly be helpful in implementing NEP 2020.

It was also shared with the members that the college has earlier also got RUSA grant of Rupees 2 Crores, which has been fully utilized.

Agenda Item No. 2: To apprise about the purchase of Computers

The Principal Prof. Nisha Aggarwal informed that 20 computers would be purchased under M&S Budget. The process has been initiated. Two bids have already been made But, it hasn't been finalised yet. The portal would remain open till 9th January 2024, thereafter the order would be placed.

Agenda item No. 3: To inform about the completion of New Girls Hostel

Members were also apprised by the Principal that the New Girls Hostel is almost ready for possession. Only 5% of the finishing work is left.

Agenda Item No. 4: To apprise about the purchase of furniture for the New Girls Hostel

The Principal also informed that the college has been allocated a budget of Rupees 1 Crore. Out of which Rupees 43 lakh have already been received. The order has been placed with the Burail Jail and funds have been forwarded to them.

Agenda Item No. 5: To apprise about approval/ sanction of posts for New Hostel

The members were told that the college has written to the Competent authority in the administration for the sanction of new posts for the new hostel. Paid posts would be sanctioned for Superintendent, Nurse, Sweepers, Maali and Chowkidars.

Agenda Item No. 6- To apprise about the purchase of Library Software

It was informed that the college library has 1,05,000 books. The library now needs to purchase a Software to detect Plagiarism. The proposal is being prepared for the same.

Agenda Item No. 7: To apprise about various National/ State Awards/ Honours

Members were also apprised that Prof. (Dr.) Nisha Aggarwal, Principal and Dr. Ranjna Sharma were conferred NSS Award 2021-22 for Best NSS Unit and Best Programme Officer respectively. The award was given by Hon'ble President of India Smt. Draupadi Murmu on 29th September 2023.

Agenda Item No. 8: Participation in PU Zonal Youth Festival 2023

It was informed that the College won the 2nd Runners Up Trophy in the 63rd PU Zonal Youth Festival held at MCM DAV Sec-36 Chandigarh from 5th -8th October 2023. The students also participated in Interzonal Youth Fest and students also participated in Mehendi and Rangoli at the Inter-University level.

Agenda Item No. 9: To apprise about the MoU signed with Nivedita Trust

The members were apprised that the college has signed an MoU with Nivedita Trust, an International NGO with regard to 'Aahaar Kranti', 2023 being the year of millets. The college proposes to conduct various competitions/ workshops to promote awareness among staff and faculty.

Agenda Item No. 10: To apprise about Viksit Bharat @2047

The members were informed about the active participation of the college in the implementation of the program. 83% of the students of the college registered themselves on the portal and gave their ideas. All the members of staff, teaching as well as non-teaching, also registered themselves.

Agenda Item No. 11: To apprise about submission of NIRF information

The Principal apprised the house that information was submitted successfully by the NIRF Coordinator Dr. Gurpreet Kaur and her team.

Agenda Item No. 12: To apprise about Submission of AISHE information

It was also apprised that information has not been submitted as the portal has not yet opened.

Agenda Item No. 13: To apprise AQAR Submission

The house was also informed that the work is under progress and the report would be submitted well in time.

The meeting ended with vote of thanks from IQAC Coordinator.


Coordinator


Principal

Attendance Sheet

Dated: 22/12/2023

A meeting of the IQAC members held on 22/12/2023 at 10:30 a.m. in the staff room under the Chairmanship of the Principal cum Chairperson of IQAC . The following members are requested to attend the same.

Sr. No.	Name		Signature
1.	Prof. Nisha Aggarwal, Principal	Chairperson	<i>Nisha Aggarwal</i>
2.	Sh. Jasvir Singh Bunty, Area Counsellor, Chandigarh	Member	<i>Jasvir Singh</i>
3.	Mrs. Mridula Dang, CFO, Law Firms	Member	<i>Mridula</i> x
4.	Sh. Shiv Parshad, Superintendent College Branch O/o DHE	Member	<i>Shiv Parshad</i>
5.	Prof. Lakhvir Singh, HOD Sanskrit	Coordinator	<i>Lakhvir Singh</i>
6.	Sh. Suresh Kumar, Dean College	Member	<i>Kumar</i>
7.	Sh. Jagannath, Vice-Principal	Member	<i>Jagannath</i>
8.	Prof. Deepika Kansal, Registrar Examinations	Member	<i>Preet Kansal</i>
9.	Ms. Nirupinder Kaur, Incharge, Alumni Association	Member	<i>NKaur</i>
10.	Dr. Urmila Rani, Bursar	Member	<i>On leave</i>
11.	Dr. Kiranjit Kaur, Convener Hostel Welfare Committee	Member	<i>On Examination duty at MCM, (DAVC-36 cell)</i>
12.	Ms. Sonia Sikand Convener, Career Guidance and Placement Cell	Member	<i>Ms. Sikand 22/12/23</i>
13.	Ms. Jasreet Kaur, Convener, Women and Grievance Cell	Member	<i>for Anamjeet</i>
14.	Dr. Shweta Bali, Incharge IT	Member	<i>on leave</i>
15.	Dr. Preeti Sharda, Librarian	Member	<i>for neelam</i>
16.	Dr. Nidhi Rana, Alumni	Member	<i>Nidhi</i>
17.	Ms. Seema Chauhan, Hostel Superintendent	Member	<i>Seema</i>
18.	Ms. Rawail Kaur, Supdt. Accounts/ Establishment	Member	<i>Rawail</i>
19.	Mr. Harish Kumar Caretaker	Member	<i>Harish</i>
20.	Ms. Savita Machra, Alumni	Member	
21.	Ms. Neha, Student Council (President)	Member	<i>for. Neha</i>

22. **Dr. Gupreet Kaur**
NIRFI AISHE (Incharge)

for. Neha
Nisha Aggarwal