**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: BA III Semester**   **Name of the Teacher: Monica Singh**

**Subject: Functional English Period: 6**

**Paper: Radio Journalism Room No: Func Eng Lab**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Interview: types of interview  Practical work |
| Week 2 | 29-07-2019 to 03-08-2019 | Sources, qualities of a good interviewer, “foners”  Audio recording of interviews: formal and informal |
| Week 3 | 05-08-2019 to 10-08-2019 | News Bulletin: kinds  Bulletinisation  News values |
| Week 4 | 13-08-2019 to 17-08-2019 | Principles of Script Writing .  Writing for the eye & writing for the ear, agency copy, radio copy.  Practical work |
| Week 5 | 19-08-2019 to 24-08-2019 | Practical work and PPT’s contd…. |
| Week 6 | 26-08-2019 to 31-08-2019 | Announcements: purposes of announcements. Voice modulation for announcements. PSA |
| Week 7 | 02-09-2019 to 07-09-2019 | Compering: elements of compering.  Role of wit and humour in compering  Practical work |
| Week 8 | 09-09-2019to 14-09-2019 | Submission of PPTs and files |
| Week 9 | 16-09-2019 to 21-09-2019 | Submission of PPTs and files |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Commentary: commentary in different situations and purposes.  Language and style of commentary |
| Week 13 | 21-10-2019 to 26-10-2019 | Audio recording of commentary  And submission |
| Week 14 | 29-10-2019 to 02-11-2019 | Voice training: history  Stages in voice training  Common problems of broadcast voice |
| Week 15 | 04-11-2019 to 09-11-2019 | Speech training:  Organs of speech: diagram |
| Week 16 | 11-11-2019 to 16-11-2019 | Submission of files and practical ppts and documentaries |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: MA I Sem**   **Name of the Teacher: Monica Singh**

**Subject: English Period: 6**

**Paper: British Lit I Room No:**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | -introduction to the paper  History of British Literature  Unit -I  Introduction of Martin Luther “Freedom of A Christian” |
| Week 2 | 29-07-2019 to 03-08-2019 | Study and analysis of essay |
| Week 3 | 05-08-2019 to 10-08-2019 | Submission of assignments  Study and analysis of Francis Bacon’s essay “ Of Seditions and Troubles” |
| Week 4 | 13-08-2019 to 17-08-2019 | Study and analysis of Francis Bacon’s essay “ Of Atheism”  Discussion of Questions/ assignments |
| Week 5 | 19-08-2019 to 24-08-2019 | Unit III  John Milton’s Paradise Lost Book I  Study and Analysis |
| Week 6 | 26-08-2019 to 31-08-2019 | John Milton’s Paradise Lost Book I  Study and Analysis |
| Week 7 | 02-09-2019 to 07-09-2019 | Unit III  Geoffrey Chaucer “Wife of Bath’s Prologue” Canterbury Tales  Study and Analysis |
| Week 8 | 09-09-2019to 14-09-2019 | Geoffrey Chaucer “Wife of Bath’s Prologue” Canterbury Tales  Study and Analysis |
| Week 9 | 16-09-2019 to 21-09-2019 | Submission of assignments |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
|  | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Unit IV  William Shakespeare’s Hamlet  Study and Analysis |
| Week 13 | 21-10-2019 to 26-10-2019 | William Shakespeare’s Hamlet  Study and Analysis |
| Week 14 | 29-10-2019 to 02-11-2019 | Discussion of questions |
| Week 15 | 04-11-2019 to 09-11-2019 | Unit V  John Dryden Absalom and Achitophel  Study and Analysis |
| Week 16 | 11-11-2019 to 16-11-2019 | John Dryden Absalom and Achitophel  Study and Analysis |
| Week 17 | 18-11-2019 to 23-11-2019 | Assignments  Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: BA III Sem**   **Name of the Teacher: Monica Singh**

**Subject: English Comp Period: 6**

**Paper: Room No:**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Ode to Autumn/ questions at the back of book |
| Week 2 | 29-07-2019 to 03-08-2019 | Discussion of Questions/ Back exercises |
| Week 3 | 05-08-2019 to 10-08-2019 | Grammar- Non finite verbs/ revision of exercises |
| Week 4 | 13-08-2019 to 17-08-2019 | Mr know all and back questions |
| Week 5 | 19-08-2019 to 24-08-2019 | Discussion of Questions/ Back exercises |
| Week 6 | 26-08-2019 to 31-08-2019 | The Road not taken |
| Week 7 | 02-09-2019 to 07-09-2019 | Test/ queries based on the chapters done |
| Week 8 | 09-09-2019to 14-09-2019 | Grammar revision |
| Week 9 | 16-09-2019 to 21-09-2019 | Film making and exam questions |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Exam related questions and revision |
| Week 11 | 30-09-2019 to 05-10-2019 | revision tests and discussions |
|  | | |  | Note making/ Introduction and revision |
| Week 12 | 16-10-2019 to 19-10-2019 | Money madness / back questions |
| Week 13 | 21-10-2019 to 26-10-2019 | do as directed/ exam questions and test papers given |
| Week 14 | 29-10-2019 to 02-11-2019 | Not Just oranges/ Back questions discussed |
| Week 15 | 04-11-2019 to 09-11-2019 | I, Too/ Test based on 3 chapters done |
| Week 16 | 11-11-2019 to 16-11-2019 | A Talk on Advertisement |
| Week 17 | 18-11-2019 to 23-11-2019 | Punctuation/ Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Exam related questions and revision tests |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: BSc III Sem**   **Name of the Teacher: Monica Singh**

**Subject: English Comp Period: 6**

**Paper: Room No:**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Judgment Seat of Vikramaditiya: Text and Discussion |
| Week 2 | 29-07-2019 to 03-08-2019 | Back Exercises…Vocabulary |
| Week 3 | 05-08-2019 to 10-08-2019 | The Selfish Giant: Text and Discussion |
| Week 4 | 13-08-2019 to 17-08-2019 | The Rising of the Moon: Introduction and Text |
| Week 5 | 19-08-2019 to 24-08-2019 | The Rising of the Moon: Text continue |
| Week 6 | 26-08-2019 to 31-08-2019 | The Rising of the Moon: Text completed and discussion |
| Week 7 | 02-09-2019 to 07-09-2019 | Vocabulary |
| Week 8 | 09-09-2019to 14-09-2019 | Memo Writing |
| Week 9 | 16-09-2019 to 21-09-2019 | Auction Writing |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Revision |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
|  | | |  | Revision |
| Week 12 | 16-10-2019 to 19-10-2019 | Engine Trouble: Text and Discussion |
| Week 13 | 21-10-2019 to 26-10-2019 | Uncle Podger Hangs a Picture: Text and Discussion |
| Week 14 | 29-10-2019 to 02-11-2019 | Waterloo: Introduction and Text |
| Week 15 | 04-11-2019 to 09-11-2019 | Waterloo: Text completed and Disscusion |
| Week 16 | 11-11-2019 to 16-11-2019 | Public Notice and Tender Notice, Communication. |
| Week 17 | 18-11-2019 to 23-11-2019 | Letter Writing |
| Week 18 | 25-11-2019 to 30-11-2019 | revision |