**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.com-1**   **Name of the Teacher: Prof. Kamlesh Bajaj**

**Subject: Commercial Law Period:(1-5) 3rd & ( 1--5) 7th**

**Paper: Room No: 301 & 302**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Nature of contract |
| Week 2 | 29-07-2019 to 03-08-2019 | Offer and acceptance |
| Week 3 | 05-08-2019 to 10-08-2019 | Consideration |
| Week 4 | 13-08-2019 to 17-08-2019 | Capacity of parties |
| Week 5 | 19-08-2019 to 24-08-2019 | Free consent |
| Week 6 | 26-08-2019 to 31-08-2019 | Legality of contract |
| Week 7 | 02-09-2019 to 07-09-2019 | Performance of contract |
| Week 8 | 09-09-2019to 14-09-2019 | Discharge of contract |
| Week 9 | 16-09-2019 to 21-09-2019 | Agency |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | ---- |
| Week 11 | 30-09-2019 to 05-10-2019 | Quasi & contingent contract |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Remedies for breach |
| Week 13 | 21-10-2019 to 26-10-2019 | Bailment and pledge |
| Week 14 | 29-10-2019 to 02-11-2019 | Indemnity and guarantee |
| Week 15 | 04-11-2019 to 09-11-2019 | Consumer Protection Act |
| Week 16 | 11-11-2019 to 16-11-2019 | RTI ACT |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: M.com - 1**   **Name of the Teacher: Prof. Kamlesh Bajaj**

**Subject: Marketing Management Period: 6th**

**Paper: Room No: 305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Introduction to Marketing Management |
| Week 2 | 29-07-2019 to 03-08-2019 | Marketing- Meaning and approaches |
| Week 3 | 05-08-2019 to 10-08-2019 | Role of Marketing in  Organizations |
| Week 4 | 13-08-2019 to 17-08-2019 | 4Ps & beyond |
| Week 5 | 19-08-2019 to 24-08-2019 | Marketing Challenges. Marketing Process  Marketing Planning |
| Week 6 | 26-08-2019 to 31-08-2019 | Marketing information system. |
| Week 7 | 02-09-2019 to 07-09-2019 | Analyzing Market Opportunities  Analyzing the Marketing Environment |
| Week 8 | 09-09-2019to 14-09-2019 | Buying Behaviour- Consumer, Business & Industrial |
| Week 9 | 16-09-2019 to 21-09-2019 | Measuring and  Forecasting Market Demand. |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | -------- |
| Week 11 | 30-09-2019 to 05-10-2019 | Product management**:** Product- Meaning and Classifications, New Product Development |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Managing Service - Idea, Institution, Person, Place And Event. |
| Week 13 | 21-10-2019 to 26-10-2019 | Public Relations, Pricing |
| Week 14 | 29-10-2019 to 02-11-2019 | Pricing- Influencing factors, Approaches, Strategies and Programmes |
| Week 15 | 04-11-2019 to 09-11-2019 | Distribution and Promotion |
| Week 16 | 11-11-2019 to 16-11-2019 | Channels of Distribution and Logistics. |
| Week 17 | 18-11-2019 to 23-11-2019 | Promotion Strategies - Advertising, Sales Promotion |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: B COM 5th SEM**  **Name of the Teacher: Prof. Kamlesh Bajaj**

**Subject: MANAGEMENT ACCOUNTING Period: 4th**

**Paper: Room No: 306**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Nature and scope of management accounting |
| Week 2 | 29-07-2019 to 03-08-2019 | Financial statements |
| Week 3 | 05-08-2019 to 10-08-2019 | Financial statement analysis practice |
| Week 4 | 13-08-2019 to 17-08-2019 | Ratio analysis |
| Week 5 | 19-08-2019 to 24-08-2019 | Ratio analysis practice |
| Week 6 | 26-08-2019 to 31-08-2019 | Ratio analysis practice |
| Week 7 | 02-09-2019 to 07-09-2019 | Fund flow statement |
| Week 8 | 09-09-2019 to 14-09-2019 | Fund flow statement practice |
| Week 9 | 16-09-2019 to 21-09-2019 | Human resource accounting |
| Week 10 | 23-09-2019 to 28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Cash flow statement |
| Week 13 | 21-10-2019 to 26-10-2019 | Practice sums |
| Week 14 | 29-10-2019 to 02-11-2019 | Practice sums |
| Week 15 | 04-11-2019 to 09-11-2019 | Price level accounting |
| Week 16 | 11-11-2019 to 16-11-2019 | Social accounting and responsibility accounting |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2019-20)**

**Class: Bcom 3rd sem Name of the Teacher: Prof Punam**

**Subject: Cost Accounting Period : 2nd (1-6)**

**Paper : -- Room No : 303**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 23 , 2019 | July 27, 2019 | | Introduction to costing |
| Week 2 | July 29 2019 | Aug 3, 2019 | | Cost Analysis |
| Week 3 | Aug 5, 2019 | Aug 10, 2019 | | Cost Sheet |
| Week 4 | Aug 13, 2019 | Aug 17, 2019 | | Reconciliation of cost and financial accounts |
| Week 5 | Aug 19, 2019 | Aug 24, 2019 | | Material –purchases and issues |
| Week 6 | Aug 26, 2019 | Aug 31, 2019 | | Material –purchases and issues |
| Week 7 | Sept 2, 2019 | Sept 7, 2019 | | Material control |
| Week 8 | Sept 9, 2019 | Sept 14, 2019 | | Material control |
| Week 9 | Sept 16, 2019 | Sept 21, 2019 | | Overheads |
| Week 10 | Sept 23, 2019 | Sept 28, 2019 | | Youth Festival |
| Week 11 | Sept 30, 2019 | Oct 05, 2019 | | Overheads |
| **Mid Semester Exam (06 Oct 2019 – 15 Oct 2019)** | | | | |
| Week 12 | Oct 16, 2019 | | Oct 19, 2019 | Labour accounting |
| Week 13 | Oct 21, 2019 | | Oct 26, 2019 | Labour accounting |
| Week 14 | Oct 29, 2019 | | Nov 2, 2019 | Service costing |
| Week 15 | Nov 4, 2019 | | Nov 09, 2019 | Labour costing |
| Week 16 | Nov 11, 2019 | | Nov 16, 2019 | Integrated accounting |
| Week 17 | Nov 18, 2019 | | Nov 23, 2019 | Non Integral accounting |
| Week 18 | Nov 25, 2019 | | Nov 30, 2019 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2019-20)**

**Class: Bcom 5th sem A & B Name of the Teacher: Prof Punam**

**Subject: Production & Operations Mgt Period : 3rd , 7th**

**Room No : 306, 203**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 23 & July 24 2019 | July 27, 2019 | | Production and operations Mgt |
| Week 2 | July 29 2019 | Aug 3, 2019 | | Strategic planning |
| Week 3 | Aug 5, 2019 | Aug 10, 2019 | | Demand Forecasting |
| Week 4 | Aug 13, 2019 | Aug 17, 2019 | | New Product design |
| Week 5 | Aug 19, 2019 | Aug 24, 2019 | | Facility location |
| Week 6 | Aug 26, 2019 | Aug 31, 2019 | | Network Analysis |
| Week 7 | Sept 2, 2019 | Sept 7, 2019 | | Network Analysis |
| Week 8 | Sept 9, 2019 | Sept 14, 2019 | | Work study |
| Week 9 | Sept 16, 2019 | Sept 21, 2019 | | Purchase mgt |
| Week 10 | Sept 23, 2019 | Sept 28, 2019 | | Inventory Mgt |
| Week 11 | Sept 30, 2019 | Oct 05, 2019 | | Sequencing Problems |
| **Mid Semester Exam (06 Oct 2019 – 15 Oct 2019)** | | | | |
| Week 12 | Oct 16, 2019 | | Oct 19, 2019 | Production process& capacity planning |
| Week 13 | Oct 21, 2019 | | Oct 26, 2019 | Facility layout & work measurement |
| Week 14 | Oct 29, 2019 | | Nov 2, 2019 | Production Planning and control |
| Week 15 | Nov 4, 2019 | | Nov 09, 2019 | Logistics mgt |
| Week 16 | Nov 11, 2019 | | Nov 16, 2019 | Supply chain mgt |
| Week 17 | Nov 18, 2019 | | Nov 23, 2019 | Revision |
| Week 18 | Nov 25, 2019 | | Nov 30, 2019 | Capacity Planning |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2019-20)**

**Class: Mcom 1 st sem Name of the Teacher: Prof Punam**

**Subject: Modern a/cing theory Period : 5th (1-6)**

**Paper : -- Room No : 305**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Date From** | **Date Upto** | | **Topics to be covered** |
| Week 1 | July 23 & July 24 2019 | July 27, 2019 | | Conceptual framework of accounting |
| Week 2 | July 29 2019 | Aug 3, 2019 | | Harmonization of accounting |
| Week 3 | Aug 5, 2019 | Aug 10, 2019 | | IFRS |
| Week 4 | Aug 13, 2019 | Aug 17, 2019 | | IASB |
| Week 5 | Aug 19, 2019 | Aug 24, 2019 | | Presentation of F/S |
| Week 6 | Aug 26, 2019 | Aug 31, 2019 | | Inventories |
| Week 7 | Sept 2, 2019 | Sept 7, 2019 | | Cash flow stt |
| Week 8 | Sept 9, 2019 | Sept 14, 2019 | | Events after reporting date |
| Week 9 | Sept 16, 2019 | Sept 21, 2019 | | Construction Contracts |
| Week 10 | Sept 23, 2019 | Sept 28, 2019 | | Plant, property and equipments |
| Week 11 | Sept 30, 2019 | Oct 05, 2019 | | EPS |
| **Mid Semester Exam (06 Oct 2019 – 15 Oct 2019)** | | | | |
| Week 12 | Oct 16, 2019 | | Oct 19, 2019 | EE benefits, ,Fair value a/cing |
| Week 13 | Oct 21, 2019 | | Oct 26, 2019 | Intangibles and provisions |
| Week 14 | Oct 29, 2019 | | Nov 2, 2019 | Related party disclosure |
| Week 15 | Nov 4, 2019 | | Nov 09, 2019 | Joint ventures, |
| Week 16 | Nov 11, 2019 | | Nov 16, 2019 | Interim reporting |
| Week 17 | Nov 18, 2019 | | Nov 23, 2019 | Exchange Rate |
| Week 18 | Nov 25, 2019 | | Nov 30, 2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.com. 3rd**   **Name of the Teacher: T.C.Garg**

**Subject: Hons Period: 6th**

**Paper: Compensation Mgt. Room No: 306**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Concepts, principles and practices of compensation Mgt. |
| Week 2 | 29-07-2019 to 03-08-2019 | Theories of compensation ,Compensation in a knowledge based world. |
| Week 3 | 05-08-2019 to 10-08-2019 | Foundations of compensation- performance evaluation |
| Week 4 | 13-08-2019 to 17-08-2019 | Job evaluation, job grading and job design |
| Week 5 | 19-08-2019 to 24-08-2019 | Executive compensation, compensation and organizational strategy |
| Week 6 | 26-08-2019 to 31-08-2019 | Monetary and non-monetary rewards, Intrinsic rewards, |
| Week 7 | 02-09-2019 to 07-09-2019 | Developing strategic compensation alternatives |
| Week 8 | 09-09-2019to 14-09-2019 | Challenges of compensation design |
| Week 9 | 16-09-2019 to 21-09-2019 | Compensation policies in india |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Components of compensation- Basic pay, D.A., |
| Week 11 | 30-09-2019 to 05-10-2019 | Profit sharing schemes, |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Fringe benefits, gratuity and pension |
| Week 13 | 21-10-2019 to 26-10-2019 | Payroll Accounting- Tax planning |
| Week 14 | 29-10-2019 to 02-11-2019 | Tax efficient compensation package |
| Week 15 | 04-11-2019 to 09-11-2019 | International compensation Mgt.- Components and approaches |
| Week 16 | 11-11-2019 to 16-11-2019 | Compensation laws- payment of wages Act , Payment of Gratuity Act |
| Week 17 | 18-11-2019 to 23-11-2019 | Employees State Insurance Act, Workmen’s compensation Act |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.com. 3rd**   **Name of the Teacher: T.C.Garg**

**Subject: Financial Markets and Services Period: 2nd & 5th**

**Paper: BCM 506 Room No: 306**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Introduction of Financial Markets and Types |
| Week 2 | 29-07-2019 to 03-08-2019 | Types of Financial Markets |
| Week 3 | 05-08-2019 to 10-08-2019 | Money Market – Introduction and Functions |
| Week 4 | 13-08-2019 to 17-08-2019 | Mutual Funds Introduction |
| Week 5 | 19-08-2019 to 24-08-2019 | Call Money Market |
| Week 6 | 26-08-2019 to 31-08-2019 | Bill Market |
| Week 7 | 02-09-2019 to 07-09-2019 | Commercial Paper Market |
| Week 8 | 09-09-2019to 14-09-2019 | Certificate of Deposit Market |
| Week 9 | 16-09-2019 to 21-09-2019 | Merchand Banking |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Lease and Hire purchase |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Factoring and forfeiting |
| Week 13 | 21-10-2019 to 26-10-2019 | Mutual Funds Concepts and types and problem |
| Week 14 | 29-10-2019 to 02-11-2019 | Meaning and kinds of Financial services |
| Week 15 | 04-11-2019 to 09-11-2019 | Financial Services and Economic environment. |
| Week 16 | 11-11-2019 to 16-11-2019 | Revision |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: M.com. 3rd Sem.**   **Name of the Teacher: T.C.Garg**

**Subject: Tax PLANNING & MANAGEMENT Period: Ist**

**Paper: Room No: 204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | STRUCTURE OF DIRECT & INDIRECT TAXES IN INDIA |
| Week 2 | 29-07-2019 to 03-08-2019 | TAX PLANNING & TAX AVOIDANCE |
| Week 3 | 05-08-2019 to 10-08-2019 | DEPRECIATION |
| Week 4 | 13-08-2019 to 17-08-2019 | TAX REBATES & RELIEFS |
| Week 5 | 19-08-2019 to 24-08-2019 | MEANING & KINDS OF COMPANIES |
| Week 6 | 26-08-2019 to 31-08-2019 | RESIDENTIAL STATUS OF COMPANIES |
| Week 7 | 02-09-2019 to 07-09-2019 | ASSESSMENT OF COMPANIES |
| Week 8 | 09-09-2019to 14-09-2019 | ASSESSMENT OF COMPANIES |
| Week 9 | 16-09-2019 to 21-09-2019 | ASSESSMENT OF COMPANIES |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | TAX IMPLICATIONS FOR INDIVIDUALS & FIRMS |
| Week 11 | 30-09-2019 to 05-10-2019 | TAX IMPLICATIONS FOR PVT. & PUBLIC COMPANIES |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | CHAPTER VI OF INCOME TAX ACT 1961 |
| Week 13 | 21-10-2019 to 26-10-2019 | TAX PLANNING RELATING TO LOCATIONAL ASPECTS OF BUSINESS ENTERPRISES |
| Week 14 | 29-10-2019 to 02-11-2019 | MANAGERIAL DECISIONS |
| Week 15 | 04-11-2019 to 09-11-2019 | GST |
| Week 16 | 11-11-2019 to 16-11-2019 | GST |
| Week 17 | 18-11-2019 to 23-11-2019 | GST |
| Week 18 | 25-11-2019 to 30-11-2019 | GST |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: M.com. 3rd Sem.**   **Name of the Teacher: T.C.Garg**

**Subject: Workshop on financial markets Period: 2nd & 6th**

**and instruments Room No: 204**

**Paper:**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Indian Financial System: Constituents, Functions of the Financial System Inter-relationship between Financial System and Industrial Development Efficiency Indicators of Financial System. |
| Week 2 | 29-07-2019 to 03-08-2019 | Financial Development Ratios RBI and Financial System Monetary Policy . |
| Week 3 | 05-08-2019 to 10-08-2019 | Stability of Financial System, Financial Sector Reform in India. Globalisation of Indian Financial System. |
| Week 4 | 13-08-2019 to 17-08-2019 | Financial Markets: Major Segments of Financial Markets: Money Market, Capital Market,. |
| Week 5 | 19-08-2019 to 24-08-2019 | Foreign Exchange market and Govt. Security Market, Money Market: Call Money Market, Bill Market, Repo Market, T Bill, Commercial Paper, Certificate of Deposits. |
| Week 6 | 26-08-2019 to 31-08-2019 | Capital Market: Primary and Secondary Market, Cash/Spot Market and Derivative Market, and Equity and Debt Market. |
| Week 7 | 02-09-2019 to 07-09-2019 | Securities Market: Methods of Issue of securities. |
| Week 8 | 09-09-2019to 14-09-2019 | Securities trading and Settlement, and Listing of securities,. |
| Week 9 | 16-09-2019 to 21-09-2019 | Functions of Stock Exchanges: Operations of OTCEI, and NSE |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Role of SEBI: Fair market practice and Investor Protection |
| Week 11 | 30-09-2019 to 05-10-2019 | Recent Trends and developments in Security market. |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Innovative Financial Instruments and Financial Services: Bonds, features and innovations: Ex-interest debentures, |
| Week 13 | 21-10-2019 to 26-10-2019 | Deep discount bonds, and Secured premium notes. |
| Week 14 | 29-10-2019 to 02-11-2019 | Hybrid Securities: Convertible Debentures and bonds Derivatives: Options, Futures and Swaps and other contemporary bond instruments |
| Week 15 | 04-11-2019 to 09-11-2019 | Innovative financial services: Factoring. |
| Week 16 | 11-11-2019 to 16-11-2019 | Angel financing, Securitization, and mergers and acquisitions |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision. |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision. |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.Com II**   **Name of the Teacher: Monika Sehgal**

**Subject: Cost Accounting Period: 3**

**Paper: Room No: 304**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Introduction to Cost Accounting |
| Week 2 | 29-07-2019 to 03-08-2019 | Nature and Scope of Cost Accounting |
| Week 3 | 05-08-2019 to 10-08-2019 | ---------do---------- |
| Week 4 | 13-08-2019 to 17-08-2019 | Cost Analysis and Concepts |
| Week 5 | 19-08-2019 to 24-08-2019 | Cost Sheet |
| Week 6 | 26-08-2019 to 31-08-2019 | Unit Costing |
| Week 7 | 02-09-2019 to 07-09-2019 | Reconciliation of Cost and Financial Accounts |
| Week 8 | 09-09-2019to 14-09-2019 | *Material- Purchase* |
| Week 9 | 16-09-2019 to 21-09-2019 | *Material- Stores Control* |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Material Issues and Material Control |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |  | Overheads- Classification, Allocation and Apportionment |
| Week 12 | 16-10-2019 to 19-10-2019 | Absorption of Overheads |
| Week 13 | 21-10-2019 to 26-10-2019 | Labour Cost- Computation and Control |
| Week 14 | 29-10-2019 to 02-11-2019 | Remuneration and Incentives |
| Week 15 | 04-11-2019 to 09-11-2019 | Service Costing |
| Week 16 | 11-11-2019 to 16-11-2019 | Cost Ledger Accounting |
| Week 17 | 18-11-2019 to 23-11-2019 | Integral Accounting |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: M.Com II**   **Name of the Teacher: Monika Sehgal**

**Subject: HRD Period: 2**

**Paper: Room No: 204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Introduction |
| Week 2 | 29-07-2019 to 03-08-2019 | HRD: Concept and Solutions |
| Week 3 | 05-08-2019 to 10-08-2019 | ---------------do----------------- |
| Week 4 | 13-08-2019 to 17-08-2019 | Strategic Interventions in HRD Sector |
| Week 5 | 19-08-2019 to 24-08-2019 | HRD Mechanisms, Processes and Outcomes |
| Week 6 | 26-08-2019 to 31-08-2019 | HRD Culture and Climate |
| Week 7 | 02-09-2019 to 07-09-2019 | HRD for Workers, Role of Trade Unions |
| Week 8 | 09-09-2019to 14-09-2019 | HRD in Government Organisations |
| Week 9 | 16-09-2019 to 21-09-2019 | HRD in other sectors- Defence, Police and Industry |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Emerging Issues, Trends and Challenges in HRD |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |  | Industrial Relations and HRD, Future of HRD |
| Week 12 | 16-10-2019 to 19-10-2019 | HRD and Management |
| Week 13 | 21-10-2019 to 26-10-2019 | Learning Organisations |
| Week 14 | 29-10-2019 to 02-11-2019 | Motivational Aspects, Trends and Practices |
| Week 15 | 04-11-2019 to 09-11-2019 | HRD in the Education Sector |
| Week 16 | 11-11-2019 to 16-11-2019 | International Comparison of HRD Practices |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.Com II**   **Name of the Teacher: Monika Sehgal**

**Subject: Honors Period: 6**

**Paper: Room No: 303**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Advertisement |
| Week 2 | 29-07-2019 to 03-08-2019 | Scope & Importance |
| Week 3 | 05-08-2019 to 10-08-2019 | Social & Economic Aspects |
| Week 4 | 13-08-2019 to 17-08-2019 | Ethics |
| Week 5 | 19-08-2019 to 24-08-2019 | Sales Promotion & Consumer Behaviour |
| Week 6 | 26-08-2019 to 31-08-2019 | Advertising Planning Process |
| Week 7 | 02-09-2019 to 07-09-2019 | Adv. Planning, Strategies & Budgets |
| Week 8 | 09-09-2019to 14-09-2019 | Creativity Strategies & IMC |
| Week 9 | 16-09-2019 to 21-09-2019 | Adv. Mgt & Org, Adv. Media |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Adv. Effectiveness, Brand Mgt |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Brand Loyalty & Equity |
| Week 13 | 21-10-2019 to 26-10-2019 | Brand Building |
| Week 14 | 29-10-2019 to 02-11-2019 | Brand Awareness |
| Week 15 | 04-11-2019 to 09-11-2019 | Brand Personality |
| Week 16 | 11-11-2019 to 16-11-2019 | Brand Positioning, Role Of Information |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.Com III**   **Name of the Teacher: Monika Sehgal**

**Subject: ESB Period: 5th & 7th**

**Paper: Room No: 203 & 306**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Concept of Entrepreneurship |
| Week 2 | 29-07-2019 to 03-08-2019 | Entrepreneurship Theories |
| Week 3 | 05-08-2019 to 10-08-2019 | Women Entrepreneurs |
| Week 4 | 13-08-2019 to 17-08-2019 | Socio Economic Environment |
| Week 5 | 19-08-2019 to 24-08-2019 | Socio Economic Environment |
| Week 6 | 26-08-2019 to 31-08-2019 | Small scale Business |
| Week 7 | 02-09-2019 to 07-09-2019 | Small scale Business |
| Week 8 | 09-09-2019to 14-09-2019 | Product Planning & Mgt |
| Week 9 | 16-09-2019 to 21-09-2019 | Marketing Mgt |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Growth & Diversification Strategies |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Business Planning |
| Week 13 | 21-10-2019 to 26-10-2019 | EDP |
| Week 14 | 29-10-2019 to 02-11-2019 | Role of Small Business |
| Week 15 | 04-11-2019 to 09-11-2019 | Small Business and Modern Technology |
| Week 16 | 11-11-2019 to 16-11-2019 | Tax Considerations in Small scale industries |
| Week 17 | 18-11-2019 to 23-11-2019 | SSI Exemptions |
| Week 18 | 25-11-2019 to 30-11-2019 | GST |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class:B COM 3rd SEM Name of the Teacher:PARAMJIT KAUR**

**Subject: COMPANY LAW Period:2nd and 5th**

**Paper: Room No:304 and 303**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Meaning and nature of company |
| Week 2 | 29-07-2019 to 03-08-2019 | Kinds of companies |
| Week 3 | 05-08-2019 to 10-08-2019 | Formation of a company |
| Week 4 | 13-08-2019 to 17-08-2019 | Memorandum of association |
| Week 5 | 19-08-2019 to 24-08-2019 | Articles of association |
| Week 6 | 26-08-2019 to 31-08-2019 | Prospectus |
| Week 7 | 02-09-2019 to 07-09-2019 | Book building |
| Week 8 | 09-09-2019 to 14-09-2019 | Shares |
| Week 9 | 16-09-2019 to 21-09-2019 | Share capital |
| Week 10 | 23-09-2019 to 28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Transfer of shares |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Membership |
| Week 13 | 21-10-2019 to 26-10-2019 | Company management |
| Week 14 | 29-10-2019 to 02-11-2019 | Board meetings |
| Week 15 | 04-11-2019 to 09-11-2019 | Other managerial personnel |
| Week 16 | 11-11-2019 to 16-11-2019 | Winding up |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: M COM 3rd SEM**  **Name of the Teacher: PARAMJIT KAUR**

**Subject: INDUSTRIAL RELATIONS Period: 7TH**

**Paper: Room No: 204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Industrial relations |
| Week 2 | 29-07-2019 to 03-08-2019 | Trade union movement |
| Week 3 | 05-08-2019 to 10-08-2019 | Trade unionism |
| Week 4 | 13-08-2019 to 17-08-2019 | Trade unions and trade union act |
| Week 5 | 19-08-2019 to 24-08-2019 | Union management relations and labour policies |
| Week 6 | 26-08-2019 to 31-08-2019 | ILO and globalization |
| Week 7 | 02-09-2019 to 07-09-2019 | Human resource mgt. |
| Week 8 | 09-09-2019 to 14-09-2019 | Labour policies |
| Week 9 | 16-09-2019 to 21-09-2019 | Industrial Conflict |
| Week 10 | 23-09-2019 to 28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Industrial relations machinery |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Workers participation in mgt. |
| Week 13 | 21-10-2019 to 26-10-2019 | Comparative industrial relations |
| Week 14 | 29-10-2019 to 02-11-2019 | Collective bargaining and employ discipline |
| Week 15 | 04-11-2019 to 09-11-2019 | Grievance handling and labour welfare |
| Week 16 | 11-11-2019 to 16-11-2019 | Case studies |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: B COM 5th SEM**  **Name of the Teacher: PARAMJIT KAUR**

**Subject: MANAGEMENT ACCOUNTING Period: 3RD**

**Paper: Room No:203**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Nature and scope of management accounting |
| Week 2 | 29-07-2019 to 03-08-2019 | Financial statements |
| Week 3 | 05-08-2019 to 10-08-2019 | Financial statement analysis practice |
| Week 4 | 13-08-2019 to 17-08-2019 | Ratio analysis |
| Week 5 | 19-08-2019 to 24-08-2019 | Ratio analysis practice |
| Week 6 | 26-08-2019 to 31-08-2019 | Ratio analysis practice |
| Week 7 | 02-09-2019 to 07-09-2019 | Fund flow statement |
| Week 8 | 09-09-2019 to 14-09-2019 | Fund flow statement practice |
| Week 9 | 16-09-2019 to 21-09-2019 | Human resource accounting |
| Week 10 | 23-09-2019 to 28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) |  |
| Week 11 | 30-09-2019 to 05-10-2019 | Revision |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Cash flow statement |
| Week 13 | 21-10-2019 to 26-10-2019 | Practice sums |
| Week 14 | 29-10-2019 to 02-11-2019 | Practice sums |
| Week 15 | 04-11-2019 to 09-11-2019 | Price level accounting |
| Week 16 | 11-11-2019 to 16-11-2019 | Social accounting and responsibility accounting |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.Com I**   **Name of the Teacher: Geetanjali Arora**

**Subject: Financial Accounting Period: 1st and 3rd.**

**Paper: Room No: 301 and 303**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Generally Accepted Accounting Principles: Accounting Concepts and Conventions |
| Week 2 | 29-07-2019 to 03-08-2019 | Financial Statements of Sole Proprietor and Partnership |
| Week 3 | 05-08-2019 to 10-08-2019 | Adjustments: Income Statement and Balance Sheet |
| Week 4 | 13-08-2019 to 17-08-2019 | Royalty Accounts |
| Week 5 | 19-08-2019 to 24-08-2019 | Royalty Accounts |
| Week 6 | 26-08-2019 to 31-08-2019 | Consignment Accounts |
| Week 7 | 02-09-2019 to 07-09-2019 | Consignment Accounts |
| Week 8 | 09-09-2019to 14-09-2019 | Accounting for Joint Venture |
| Week 9 | 16-09-2019 to 21-09-2019 | Accounting for Joint Venture |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Financial Accounting Standards: Transition from IAS to IFRS |
| Week 11 | 30-09-2019 to 05-10-2019 | Financial Accounting Standards: Transition from IAS to IFRS |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Accounting for Dissolution of Partnership Firms |
| Week 13 | 21-10-2019 to 26-10-2019 | Insolvency of Partners |
| Week 14 | 29-10-2019 to 02-11-2019 | Piecemeal Distribution |
| Week 15 | 04-11-2019 to 09-11-2019 | Branch Accounting |
| Week 16 | 11-11-2019 to 16-11-2019 | Departmental Accounting |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: B.Com I**   **Name of the Teacher: Geetanjali Arora**

**Subject: Principles of Management Period: 6**

**Paper: Room No: 303**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Nature of Management |
| Week 2 | 29-07-2019 to 03-08-2019 | Process of Management |
| Week 3 | 05-08-2019 to 10-08-2019 | Planning |
| Week 4 | 13-08-2019 to 17-08-2019 | Decision Making |
| Week 5 | 19-08-2019 to 24-08-2019 | Management By Objectives |
| Week 6 | 26-08-2019 to 31-08-2019 | Organization |
| Week 7 | 02-09-2019 to 07-09-2019 | Delegation & Decentralisation |
| Week 8 | 09-09-2019to 14-09-2019 | Departmentation |
| Week 9 | 16-09-2019 to 21-09-2019 | Motivation |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Motivation |
| Week 11 | 30-09-2019 to 05-10-2019 | Leadership |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Direction & Supervision |
| Week 13 | 21-10-2019 to 26-10-2019 | Communication |
| Week 14 | 29-10-2019 to 02-11-2019 | Coordination |
| Week 15 | 04-11-2019 to 09-11-2019 | Controlling |
| Week 16 | 11-11-2019 to 16-11-2019 | Development of management thought |
| Week 17 | 18-11-2019 to 23-11-2019 | Contemporary Approaches to Management |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: M.Com II**   **Name of the Teacher: Geetanjali Arora**

**Subject: Integrated Marketing Period: 5**

**Paper: Room No: 204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | Introduction to marketing communication |
| Week 2 | 29-07-2019 to 03-08-2019 | Integrated marketing |
| Week 3 | 05-08-2019 to 10-08-2019 | Advertising agencies- types, role and its evaluation |
| Week 4 | 13-08-2019 to 17-08-2019 | Brands-meaning, creating and maintaining brand |
| Week 5 | 19-08-2019 to 24-08-2019 | Brand image, positioning brand identification and brand relationship |
| Week 6 | 26-08-2019 to 31-08-2019 | AIDA model; think/ feel/ do models, Brand decision making process, attitude formation and change |
| Week 7 | 02-09-2019 to 07-09-2019 | Brand Equity, Strategic brand management ,Brand values |
| Week 8 | 09-09-2019to 14-09-2019 | Internal Branding, Campaign Planning, Integrated Mkting Process |
| Week 9 | 16-09-2019 to 21-09-2019 | Creative Message Strategy, Internal Marketing, |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | Marketing Segmentation & targeting |
| Week 11 | 30-09-2019 to 05-10-2019 | Marketing Segmentation & targeting |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Customer Data Base, CRM |
| Week 13 | 21-10-2019 to 26-10-2019 | Copywriting , Print Media |
| Week 14 | 29-10-2019 to 02-11-2019 | Electronic Media, Media Classification, Wireless Communication |
| Week 15 | 04-11-2019 to 09-11-2019 | E-Mail Mkting, Web Mkting, Online Brand Communication |
| Week 16 | 11-11-2019 to 16-11-2019 | Media Planning, Trade promotions, Co- Marketing Communication |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: MCOM 1**  **Name of the Teacher: DR. MAMTA MALHOTRA**

**Subject: ORG. BEH Period:7**

**Paper: Room No:305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | INTRO TO OB |
| Week 2 | 29-07-2019 to 03-08-2019 | INTRO TO OB |
| Week 3 | 05-08-2019 to 10-08-2019 | ORG THEORIES |
| Week 4 | 13-08-2019 to 17-08-2019 | ORG THEORIES |
| Week 5 | 19-08-2019 to 24-08-2019 | ORG. STRUCTURE, BUREAUCRATISATION |
| Week 6 | 26-08-2019 to 31-08-2019 | ORG. STRUCTURE, BUREAUCRATISATION |
| Week 7 | 02-09-2019 to 07-09-2019 | OB- CONCEPT, MODELS,CHALLENGES |
| Week 8 | 09-09-2019to 14-09-2019 | INDIVIDUAL BEHAVIOR, VALUES |
| Week 9 | 16-09-2019 to 21-09-2019 | **ATTITUDES, PERSONALITY** |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | EMOTIONS, PERCEPTUAL PROCESS |
| Week 11 | 30-09-2019 to 05-10-2019 | GROUP DECISION MAKING |
| Mid Semester Exams | | |  | COMMNICATION, MOTIVATION |
| Week 12 | 16-10-2019 to 19-10-2019 | COMMNICATION, MOTIVATION |
| Week 13 | 21-10-2019 to 26-10-2019 | BEHAVIOR MODIFICATION, ORG. EFFECTIVENESS |
| Week 14 | 29-10-2019 to 02-11-2019 | POWER, CONFLICT |
| Week 15 | 04-11-2019 to 09-11-2019 | WORKSTRESS, ORG. CULTURE |
| Week 16 | 11-11-2019 to 16-11-2019 | ORG. DEVELOPMENT |
| Week 17 | 18-11-2019 to 23-11-2019 | STRESS MANAGEMENT |
| Week 18 | 25-11-2019 to 30-11-2019 | CASE STUDIES, REVISION |

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: BCOM 1**   **Name of the Teacher:DR. MAMTA**

**Subject:PSYCH. Period:2, 6**

**Paper: Room No:301, 302**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | PSYCHOLOGY INTRO |
| Week 2 | 29-07-2019 to 03-08-2019 | PSYCHOLOGY INTRO |
| Week 3 | 05-08-2019 to 10-08-2019 | INDIVIDUAL BEHAVIOUR |
| Week 4 | 13-08-2019 to 17-08-2019 | PERSONALITY |
| Week 5 | 19-08-2019 to 24-08-2019 | PERSONALITY |
| Week 6 | 26-08-2019 to 31-08-2019 | PERCEPTION |
| Week 7 | 02-09-2019 to 07-09-2019 | ATTITUDES |
| Week 8 | 09-09-2019to 14-09-2019 | VALUES |
| Week 9 | 16-09-2019 to 21-09-2019 | **MOTIVATION** |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | **TECHNIQUES** |
| Week 11 | 30-09-2019 to 05-10-2019 | MORALE |
| Mid Semester Exams | | |  | Multivariate analysis |
| Week 12 | 16-10-2019 to 19-10-2019 | INTERPERSONAL BEHAVIOUR |
| Week 13 | 21-10-2019 to 26-10-2019 | TRANSACTIONAL ANALYSIS |
| Week 14 | 29-10-2019 to 02-11-2019 | LEADERSHIP |
| Week 15 | 04-11-2019 to 09-11-2019 | LEADERSHIP |
| Week 16 | 11-11-2019 to 16-11-2019 | STRESS MANAGEMENT |
| Week 17 | 18-11-2019 to 23-11-2019 | MANAGEMENT OF CONFLICT |
| Week 18 | 25-11-2019 to 30-11-2019 | REVISION |

**Teaching Plan (OddSemester) Session (2019-2020)**

**Class: MCOM 2**   **Name of the Teacher:DR. MAMTA**

**Subject: MARK. RES. Period:4**

**Paper: Room No:204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | MARKETING RESEARCH INTRO |
| Week 2 | 29-07-2019 to 03-08-2019 | MARKETING INTRO |
| Week 3 | 05-08-2019 to 10-08-2019 | RESEARCH RELIABILITY, VALIDITY, PROBLEMS |
| Week 4 | 13-08-2019 to 17-08-2019 | MIS, syndicated research |
| Week 5 | 19-08-2019 to 24-08-2019 | MR process, problem identification, information needs, MR proposal |
| Week 6 | 26-08-2019 to 31-08-2019 | Research designs, types |
| Week 7 | 02-09-2019 to 07-09-2019 | Collection methods, techniques |
| Week 8 | 09-09-2019to 14-09-2019 | Data sources and research, questionnaire |
| Week 9 | 16-09-2019 to 21-09-2019 | **Sample design and field work, sample size, sampling, non sampling errors** |
| Week 10 | 23-09-2019 to28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | **Data analysis and report preparations, data editing** |
| Week 11 | 30-09-2019 to 05-10-2019 | Univariate data analysis |
| Mid Semester Exams | | |  | Multivariate analysis |
| Week 12 | 16-10-2019 to 19-10-2019 | Consumer research |
| Week 13 | 21-10-2019 to 26-10-2019 | Scaling techniques, product research |
| Week 14 | 29-10-2019 to 02-11-2019 | Advertising research, mktg. and sales forecasting |
| Week 15 | 04-11-2019 to 09-11-2019 | Sales analysis |
| Week 16 | 11-11-2019 to 16-11-2019 | Ethics in MR |
| Week 17 | 18-11-2019 to 23-11-2019 | MR IN INDIA |
| Week 18 | 25-11-2019 to 30-11-2019 | CASE STUDIES |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: MCOM I**   **Name of the Teacher:DR. MAMTA MALHOTRA**

**Subject: MIS Period:4, 7TH**

**Paper: Room No: 305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | MEANING & EVOLUTION OF MIS |
| Week 2 | 29-07-2019 to 03-08-2019 | DESIGNING FRAMEWORK OF MIS |
| Week 3 | 05-08-2019 to 10-08-2019 | MIS AND RELATED DISCIPLINES |
| Week 4 | 13-08-2019 to 17-08-2019 | CONCEPT OF INFORMATION |
| Week 5 | 19-08-2019 to 24-08-2019 | INFORMATION OVERLOAD |
| Week 6 | 26-08-2019 to 31-08-2019 | SYSTEM CONCEPTS |
| Week 7 | 02-09-2019 to 07-09-2019 | STRUCTURE OF MIS |
| Week 8 | 09-09-2019 to 14-09-2019 | OPERATIONAL ELEMENTS |
| Week 9 | 16-09-2019 to 21-09-2019 | ACTIVITY SUB SYSTEMS |
| Week 10 | 23-09-2019 to 28-09-2019  (Youth Festival 24-09-2019 to 27-09-2019) | TRANSCATION PROCESSING SYSTEM |
| Week 11 | 30-09-2019 to 05-10-2019 | DECISION SUPPORT SYSTEM |
| Mid Semester Exams | | |
| Week 12 | 16-10-2019 to 19-10-2019 | EXPERT SYSTEM |
| Week 13 | 21-10-2019 to 26-10-2019 | EXECUTIVE SUPPORT SYSTEM |
| Week 14 | 29-10-2019 to 02-11-2019 | SYSTEM ANALYSIS |
| Week 15 | 04-11-2019 to 09-11-2019 | INFORMATION SYSTEM AUDIT |
| Week 16 | 11-11-2019 to 16-11-2019 | SDLC |
| Week 17 | 18-11-2019 to 23-11-2019 | ERP |
| Week 18 | 25-11-2019 to 30-11-2019 | ERP |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Session Odd Semester**

**(2018-19)**

**Class:** M.Com. 3rd Sem. **Name of the Teacher:** Indu

**Subject:** Business Performance Measurement **Period:** 7th

**Paper:**  **Room No**: 204

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No** | **Date From** | **Date Upto** | **Topics to be covered** |
|  | **(For ongoing classes)** | |  |
| Week 1 | July 24, 2018 | July 28, 2018 | Corporate Performance Measurement- need and importance, Historical overview |
| Week 2 | July 30, 2018 | August 4, 2018 | Product costing in price estimates and profit Mgt., Techniques to measure and enhance profitability and quality of products and services. |
| Week 3 | August 6, 2018 | August 11, 2018 | Activity based mgt. |
| Week 4 | August 13, 2018 | August 18, 2018 | Target and kaizen costing, |
| Week 5 | August 20, 2018 | August 25, 2018 | benchmarking and environmental costing |
| Week 6 | August 27, 2018 | September 1, 2018 | Flexible budgeting and Activity based budgeting, |
| Week 7 | September 3, 2018 | September 8, 2018 | Strategic profitability analysis, measuring performance setting of performance goals and incentives and use of diagnostic tools and control |
| Week 8 | September 10, 2018 | September 15, 2018 | Systems of achieve the goals using EVA methodology, |
| Week 9 | September 17, 2018 | September 22, 2018 | Comparison between ROI and EVA methodology of measuring performance |
| Week 10 | September 24, 2018 | September 29, 2018 | Measurement of corporate performance through balanced scorecard and its value creation potential, |
| Week 11 | October 1, 2018 | October 8, 2018 | Rationality behind balance score card, performance dimensions of the balance score card |
| **MID SEMESTER EXAMINATION (October 11, 2018 to October 17, 2018)** | | | |
| Week 12 | October 20, 2018 | October 27, 2018 | Comparison of activity based costing |
| Week 13 | October 29, 2018 | November 3, 2018 | Information systems aspects of mgt control |
| Week 14 | November 5, 2018 | November 10, 2018 | Control needs of information flow and its consolidation in multi-locational setting |
| Week 15 | November 12, 2018 | November 17, 2018 | Mgt. control system and its applications, Responsibility accounting- meaning and methodology |
| Week 16 | November 19, 2018 | November 22, 2018 | Types of responsibility centres, organizational structure of responsibility centres |
| Week 17 | November 26, 2018 | December 1, 2018 | Objectives and methods of transfer pricing, pricing corporate services and administration of transfer pricing |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class:** B.Com III(Section B) **Name of the Teacher:** Dr. Gundeep Kaur Virk

**Paper:** BCM 501 **Room No:** 306

**Subject:** Income Tax Laws

**Note:** Full paper taken w.e.f. 2nd Sept., 2019 after Dr. Amandeep Kaur promoted.

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | - |
| Week 2 | 29-07-2019 to 03-08-2019 | Profits and Gains of Business and Profession including Depreciation |
| Week 3 | 05-08-2019 to 10-08-2019 | Profits and Gains of Business and Profession including Depreciation |
| Week 4 | 13-08-2019 to 17-08-2019 | Profits and Gains of Business and Profession including Depreciation |
| Week 5 | 19-08-2019 to 24-08-2019 | Profits and Gains of Business and Profession including Depreciation |
| Week 6 | 26-08-2019 to 31-08-2019 | Profits and Gains of Business and Profession including Depreciation |
| Week 7 | 02-09-2019 to 07-09-2019 | Residence & Tax Liability (Basis of Charge) |
| Week 8 | 09-09-2019 to 14-09-2019 | Agricultural Income & its assessment  Capital & Revenue |
| Week 9 | 16-09-2019 to 21-09-2019 | Income from House Property |
| *Week 10* | *23-09-2019 to 28-09-2019* | *(Youth Festival 24-09-2019 to 27-09-2019)* |
| Week 11 | 30-09-2019 to 05-10-2019 | Income from Salaries |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Income from Salaries |
| Week 13 | 21-10-2019 to 26-10-2019 | Income from Salaries |
| Week 14 | 29-10-2019 to 02-11-2019 | Income from Salaries |
| Week 15 | 04-11-2019 to 09-11-2019 | Capital gains |
| Week 16 | 11-11-2019 to 16-11-2019 | Income from Other Sources. |
| Week 17 | 18-11-2019 to 23-11-2019 | Exempted Incomes. |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class:** B.Com III(Section B) **Name of the Teacher:** Dr. Gundeep Kaur Virk

**Paper:** BCM 501 **Room No:** 306

**Subject:** Income Tax Laws

**Note:** Full paper taken w.e.f. 2nd Sept., 2019 after Dr. Amandeep Kaur promoted.

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | - |
| Week 2 | 29-07-2019 to 03-08-2019 | - |
| Week 3 | 05-08-2019 to 10-08-2019 | - |
| Week 4 | 13-08-2019 to 17-08-2019 | - |
| Week 5 | 19-08-2019 to 24-08-2019 | - |
| Week 6 | 26-08-2019 to 31-08-2019 | - |
| Week 7 | 02-09-2019 to 07-09-2019 | Residence & Tax Liability (Basis of Charge) |
| Week 8 | 09-09-2019 to 14-09-2019 | Agricultural Income & its assessment  Capital & Revenue |
| Week 9 | 16-09-2019 to 21-09-2019 | Income from House Property  Profits and Gains of Business and Profession including Depreciation |
| *Week 10* | *23-09-2019 to 28-09-2019* | *(Youth Festival 24-09-2019 to 27-09-2019)* |
| Week 11 | 30-09-2019 to 05-10-2019 | Profits and Gains of Business and Profession including Depreciation |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Income from Salaries |
| Week 13 | 21-10-2019 to 26-10-2019 | Income from Salaries |
| Week 14 | 29-10-2019 to 02-11-2019 | Income from Salaries |
| Week 15 | 04-11-2019 to 09-11-2019 | Capital gains |
| Week 16 | 11-11-2019 to 16-11-2019 | Income from Other Sources. |
| Week 17 | 18-11-2019 to 23-11-2019 | Exempted Incomes. |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: B.Com II (A & B) Name of the Teacher: Dr. Gundeep Kaur Virk**

**Paper: BCM 306 Room No: 303 & 304**

**Subject: GST**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | - |
| Week 2 | 29-07-2019 to 03-08-2019 | Tax Structure in India. Direct and Indirect Taxes. |
| Week 3 | 05-08-2019 to 10-08-2019 | Overview of Goods and Services Tax. |
| Week 4 | 13-08-2019 to 17-08-2019 | Implementation of GST. Reasons for GST introduction Pros and cons of GST. |
| Week 5 | 19-08-2019 to 24-08-2019 | Registration procedure under GST, CGST/ SGST Act, 2017. |
| Week 6 | 26-08-2019 to 31-08-2019 | Classes of officers under GST, their appointment and powers. Levy and collection of CGST/ SGST; |
| Week 7 | 02-09-2019 to 07-09-2019 | Composition Levy Scheme. Time and Value of supply. |
| Week 8 | 09-09-2019 to 14-09-2019 | Valuation in GST (basics). Tax invoice, credit and debit notes. |
| Week 9 | 16-09-2019 to 21-09-2019 | GST Portal: GST Eco system, GST Suvidha Provider. |
| *Week 10* | *23-09-2019 to 28-09-2019* | *(Youth Festival 24-09-2019 to 27-09-2019)* |
| Week 11 | 30-09-2019 to 05-10-2019 | Prosecution and Appeals under GST. |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | IGST Act, 2017: Definitions, Supplies in the course of inter-State trade or commerce, Supplies in the course of intra-State trade or commerce. Place of supply under IGST. |
| Week 13 | 21-10-2019 to 26-10-2019 | Levy and collection of IGST. Power to grant exemption from tax. |
| Week 14 | 29-10-2019 to 02-11-2019 | Input tax credit. |
| Week 15 | 04-11-2019 to 09-11-2019 | Returns under GST. Refund of tax. |
| Week 16 | 11-11-2019 to 16-11-2019 | Offences and Penalties under GST. |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Odd Semester) Session (2019-2020)**

**Class: M.Com I Name of the Teacher: Dr. Gundeep Kaur Virk**

**Paper: MC 107 Room No: 305**

**Subject: IT Applications in Commerce**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 23-07-2019 to 27-07-2019 | - |
| Week 2 | 29-07-2019 to 03-08-2019 | IT applications in commerce, application areas , An Overview of Management Science and Quantitative Analysis |
| Week 3 | 05-08-2019 to 10-08-2019 | The Management Science Process, Model development |
| Week 4 | 13-08-2019 to 17-08-2019 | Steps in modeling, Benefits of Business models. |
| Week 5 | 19-08-2019 to 24-08-2019 | Introduction to Spread sheet, Understanding basic features of Spread sheet, Statistical functions |
| Week 6 | 26-08-2019 to 31-08-2019 | Database Functions, Finance Functions, Logical statements and formula creation. |
| Week 7 | 02-09-2019 to 07-09-2019 | Creating Charts. |
| Week 8 | 09-09-2019 to 14-09-2019 | Building decision models and data analysis through Spreadsheets. Forecasting Analyzing Financial Statements using accounting ratios. |
| Week 9 | 16-09-2019 to 21-09-2019 | Project Appraisal IRR,NPV, MIRR |
| *Week 10* | *23-09-2019 to 28-09-2019* | *(Youth Festival 24-09-2019 to 27-09-2019)* |
| Week 11 | 30-09-2019 to 05-10-2019 | Inventory management, EOQ and Quantity discounts Leasing decisions, Flexible budget, Break even analysis, goal seek, scenario management and pivot table applications. |
| **Mid Semester Exams** | | |
| Week 12 | 16-10-2019 to 19-10-2019 | Database management systems, Concept of database, features, components of DBMS |
| Week 13 | 21-10-2019 to 26-10-2019 | Types of databases hierarchical, network, relational, Normalization |
| Week 14 | 29-10-2019 to 02-11-2019 | Database administrator- Data warehousing, Data mining. |
| Week 15 | 04-11-2019 to 09-11-2019 | Features of RDBMS, Database design and application development, Tables, creation, relationships. |
| Week 16 | 11-11-2019 to 16-11-2019 | Forms designing forms queries, types of queries, reports, report design, use of RDBMS in business decisions. |
| Week 17 | 18-11-2019 to 23-11-2019 | Revision |
| Week 18 | 25-11-2019 to 30-11-2019 | Revision |