**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Even Semester**

**Session (2018-19)**

**Class: B.com-3 Name of the Teacher: Kamlesh Bajaj**

**Subject: Financial Management Period : 4th**

**Paper : Room No :**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be covered** |
| Week 1 | 14 /01/2019 – 19/01/2019 | Financial Management: Meaning & Scope |
| Week 2 | 21/01/2019 –  25/01/2019 | Objectives of Financial Management |
| Week 3 | 28/01/2019 –  2/02/2019 | Time Value  of Money- Compounding Techniques and Discounting Techniques. |
| Week 4 | 4/02/2019 –  9/02/2019 | Capital Budgeting,  Evaluation of Projects |
| Week 5 | 11/02/2019 –  16/02/2019 | Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital. |
| Week 6 | 18/02/2019 –  23/02/2019 | Capital  Structure, Meaning |
| Week 7 | 25/02/2019 –  02/03/2019 | Types of Leverage, Determinants of Capital Structure. Theories of Capital  Structure. |
| Mid Semester Exam | | |  | Theories of Capital  Structure |
| Week 8 | 11/03/2019 –  16/03/2019 | Sources of Corporate Finance, |
| Week 9 | 18 /03/2019 –  22/03/2019 | SEBI Guidelines for Raising Corporate Finance |
| Week 10 | 25/03/2019 –  30/03/2019 | Working Capital Management and Its Estimation |
| Week 11 | 1/04/2019 –  6/04/2019 | Dividend Policy- Relevance and Irrelevance Theories |
| Week 12 | 8/04/2019 –  12/04/2019 | Dividend Policy- Relevance and Irrelevance Theories |
| Week 13 | 15/04/2019 –  20/04/2019 | Practical problems |
| Week 14 | 22/04/2019 –  27/04/2019 | Revision |
| Week 15 | 29 /04/2019 –  3/05/2019 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Even Semester**

**Session (2018-19)**

**Class: B.com- 1 Name of the Teacher: Prof. Kamlesh Bajaj**

**Subject: Bisiness Laws Period : 3rd**

**Paper : Room No : 301**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be covered** |
| Week 1 | 14 /01/2019 – 19/01/2019 | Contract of Sale of goods |
| Week 2 | 21/01/2019 –  25/01/2019 | Contract of Sale of goods |
| Week 3 | 28/01/2019 –  2/02/2019 | Conditions & Warranties |
| Week 4 | 4/02/2019 –  9/02/2019 | Transfer of ownership  Performance of contract Remedial measures  Actionable claims |
| Week 5 | 11/02/2019 –  16/02/2019 | Definition of negotiable instruments  Acceptance & Negotiation Rights & liabilities of parties |
| Week 6 | 18/02/2019 –  23/02/2019 | Dishonour of negotiable instruments  Hundies , Banker & Customer |
| Week 7 | 25/02/2019 –  02/03/2019 | Objectives of factories act  Approval, licensing & registration of factories Inspecting staff, health, safety , welfare |
| Mid Semester Exam | | |  | Inspecting staff, health, safety , welfare |
| Week 8 | 11/03/2019 –  16/03/2019 | Leave with Wages  Penalties and Procedures |
| Week 9 | 18 /03/2019 –  22/03/2019 | Definition , scope & objects of industrial dispute act |
| Week 10 | 25/03/2019 –  30/03/2019 | Authorities , notice of change |
| Week 11 | 1/04/2019 –  6/04/2019 | Reference of disputes  Procedures , powers and duties of authorites |
| Week 12 | 8/04/2019 –  12/04/2019 | Award and settlements  Strikes and Lockouts |
| Week 13 | 15/04/2019 –  20/04/2019 | Layoff and retrenchment |
| Week 14 | 22/04/2019 –  27/04/2019 | Revision |
| Week 15 | 29 /04/2019 –  3/05/2019 | Revision |

**PG.GOVT COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH**

**Teaching Plan Even Semester**

**Session (2018-19)**

**Class: M.com -1 Name of the Teacher: Kamlesh Bajaj**

**Subject: Financial Management & Policy Period : 6th**

**Paper : Room No : 305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be covered** |
| Week 1 | 14 /01/2019 – 19/01/2019 | Financial management – Scope  finance functions and its organization, |
| Week 2 | 21/01/2019 –  25/01/2019 | objectives of financial management |
| Week 3 | 28/01/2019 –  2/02/2019 | time value of money; sources of long term finance |
| Week 4 | 4/02/2019 –  9/02/2019 | Investment decisions; importance, difficulties, determining cash flows |
| Week 5 | 11/02/2019 –  16/02/2019 | methods of capital budgeting; risk  analysis (risk adjusted discount rate methods and certainly equivalent methods) |
| Week 6 | 18/02/2019 –  23/02/2019 | cost of different sources of  raising capital; weighted average cost of capital. |
| Week 7 | 25/02/2019 –  02/03/2019 | Capital Structure decisions - Leverage: Measuring and analyzing the implications of Leverage Operating  Leverage, Financial Leverage and Total Leverage |
| Mid Semester Exam | | |  | capital structure theories - NI, NOI, traditional and M-M  theories |
| Week 8 | 11/03/2019 –  16/03/2019 | capital structure theories - NI, NOI, traditional and M-M  theories |
| Week 9 | 18 /03/2019 –  22/03/2019 | Financial Forecasting: Sales Forecast Preparation of  Performa Income Statement and Balance Sheet Growth and External Funds Requirement (EFR). |
| Week 10 | 25/03/2019 –  30/03/2019 | Capital Structure Policy: Business & Financial Risk, A Total Risk Perspective Business &Financial RiskA Market Risk Perspective |
| Week 11 | 1/04/2019 –  6/04/2019 | Approach toEstimating the Target Capital Structure Variations in Capital StructuresEBIT / EPS Analysis and  ROI/ROE Analysis. |
| Week 12 | 8/04/2019 –  12/04/2019 | Working Capital – Meaning, need,  determinants; estimation of working capital need |
| Week 13 | 15/04/2019 –  20/04/2019 | Management of cash; inventory & receivable. |
| Week 14 | 22/04/2019 –  27/04/2019 | Determinants of dividend models - Walter, Gordon & M.M. models |
| Week 15 | 29 /04/2019 –  3/05/2019 | Revision |