**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.Com 2nd sem**   **Name of the Teacher: Kamlesh Bajaj**

**Subject: Business Laws Period: 3rd & 7th (1-3days)**

**Paper: Room No: 301 & 302**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Contract of Sale of goods |
| Week 2 | 13-01-2020 to 18-01-2020 | Contract of Sale of goods |
| Week 3 | 20-01-2020 to 25-01-2020 | Conditions & Warranties |
| Week 4 | 27-01-2020 to 01-02-2020 | Transfer of ownership  Performance of contract Remedial measures  Actionable claims |
| Week 5 | 03-02-2020 to 08-02-2020 | Definition of negotiable instruments  Acceptance & Negotiation Rights & liabilities of parties |
| Week 6 | 10-02-2020 to 15-02-2020 | Dishonour of negotiable instruments  Hundies , Banker & Customer |
| Week 7 | 17-02-2020 to 22-02-2020 | Objectives of factories act  Approval, licensing & registration of factories Inspecting staff, |
| Week 8 | 24-02-2020 to 29-02-2020 | health, safety , welfare |
| Week 9 | 02-03-2020 to 05-03-2020 | Revisions |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Leave with Wages  Penalties and Procedures |
| Week 12 | 24-03-2020 to 28-03-2020 | Definition , scope & objects of industrial dispute act |
| Week 13 | 30-03-2020 to 04-04-2020 | Authorities , notice of change |
| Week 14 | 07-04-2020 to 11-04-2020 | Reference of disputes  Procedures , powers and duties of authorites |
| Week 15 | 15-04-2020 to 18-04-2020 | Award and settlements  Strikes and Lockouts |
| Week 16 | 20-04-2020 to 24-04-2020 | Layoff and retrenchment |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: M.com 2nd sem**   **Name of the Teacher: Kamlesh Bajaj**

**Subject: Financial management & Policy Period: 6th**

**Paper: Room No: 204**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Financial management – Scope  finance functions and its organization, |
| Week 2 | 13-01-2020 to 18-01-2020 | objectives of financial management |
| Week 3 | 20-01-2020 to 25-01-2020 | time value of money; sources of long term finance |
| Week 4 | 27-01-2020 to 01-02-2020 | Investment decisions; importance, difficulties, determining cash flows |
| Week 5 | 03-02-2020 to 08-02-2020 | methods of capital budgeting; risk  analysis (risk adjusted discount rate methods and certainly equivalent methods) |
| Week 6 | 10-02-2020 to 15-02-2020 | cost of different sources of  raising capital; weighted average cost of capital. |
| Week 7 | 17-02-2020 to 22-02-2020 | Capital Structure decisions - Leverage: Measuring and analyzing the implications of Leverage Operating  Leverage, Financial Leverage and Total Leverage |
| Week 8 | 24-02-2020 to 29-02-2020 | capital structure theories - NI, NOI, traditional and M-M  theories |
| Week 9 | 02-03-2020 to 05-03-2020 | Revisions |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Financial Forecasting: Sales Forecast Preparation of  Performa Income Statement and Balance Sheet Growth and External Funds Requirement (EFR). |
| Week 12 | 24-03-2020 to 28-03-2020 | Capital Structure Policy: Business & Financial Risk, A Total Risk Perspective Business &Financial Risk A Market Risk Perspective |
| Week 13 | 30-03-2020 to 04-04-2020 | Approach to Estimating the Target Capital Structure Variations in Capital StructuresEBIT / EPS Analysis and  ROI/ROE Analysis. |
| Week 14 | 07-04-2020 to 11-04-2020 | Working Capital – Meaning, need,  determinants; estimation of working capital need |
| Week 15 | 15-04-2020 to 18-04-2020 | Management of cash; inventory & receivable. |
| Week 16 | 20-04-2020 to 24-04-2020 | Determinants of dividend models - Walter, Gordon & M.M. models |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.com 5th sem**   **Name of the Teacher: Kamlesh Bajaj**

**Subject: Financial Mgt. Period: 4th**

**Paper: Room No: 306**

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| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Financial Management: Meaning & Scope |
| Week 2 | 13-01-2020 to 18-01-2020 | Objectives of Financial Management |
| Week 3 | 20-01-2020 to 25-01-2020 | Time Value of Money- Compounding Techniques and Discounting Techniques. |
| Week 4 | 27-01-2020 to 01-02-2020 | Capital Budgeting,  Evaluation of Projects |
| Week 5 | 03-02-2020 to 08-02-2020 | Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital. |
| Week 6 | 10-02-2020 to 15-02-2020 | Capital  Structure, Meaning |
| Week 7 | 17-02-2020 to 22-02-2020 | Types of Leverage, Determinants of Capital Structure.  Theories of Capital  Structure. |
| Week 8 | 24-02-2020 to 29-02-2020 | Sources of Corporate Finance, SEBI Guidelines for Raising Corporate Finance |
| Week 9 | 02-03-2020 to 05-03-2020 | Revisions |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Working Capital Management |
| Week 12 | 24-03-2020 to 28-03-2020 | Factors and Estimation |
| Week 13 | 30-03-2020 to 04-04-2020 | Practical problems |
| Week 14 | 07-04-2020 to 11-04-2020 | Dividend Policy- Relevance and Irrelevance Theories |
| Week 15 | 15-04-2020 to 18-04-2020 | Dividend Policy- models |
| Week 16 | 20-04-2020 to 24-04-2020 | Practical problems |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: Mcom 2nd sem**  **Name of the Teacher: PUNAM AGARWAL**

**Subject: OR Period: 5 and 7**

**Paper: -- Room No: 204**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Operational Research—Meaning, Significance and Scope. |
| Week 2 | 13-01-2020 to 18-01-2020 | Introduction to Linear Programming,  Formulation of Linear Programming |
| Week 3 | 20-01-2020 to 25-01-2020 | Graphical Method |
| Week 4 | 27-01-2020 to 01-02-2020 | Simplex Method. |
| Week 5 | 03-02-2020 to 08-02-2020 | Simplex Method-Method |
| Week 6 | 10-02-2020 to 15-02-2020 | Duality in Linear Programming |
| Week 7 | 17-02-2020 to 22-02-2020 | Assignment Problem. |
| Week 8 | 24-02-2020 to 29-02-2020 | Transportation Introduction |
| Week 9 | 02-03-2020 to 05-03-2020 | Transportation |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |  | Mid Semester Exams (06-03-2020 to 13-03-2020) |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Replacement Problem-Individual replacement problems |
| Week 12 | 24-03-2020 to 28-03-2020 | PERT /CPM |
| Week 13 | 30-03-2020 to 04-04-2020 | Games Theory : Two Persons Zero Sum Games, |
| Week 14 | 07-04-2020 to 11-04-2020 | Pure Strategies, Mixed Strategies. |
| Week 15 | 15-04-2020 to 18-04-2020 | Simulation |
| Week 16 | 20-04-2020 to 24-04-2020 | Queuing Model |
| Week 17 | 27-04-2020 to 02-05-2020 | Decision Theory: Decision Making under Uncertainty and Risk, |
| Week 18 | 04-05-2020 | Doubt session. |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: BCOM 5 SEM**   **Name of the Teacher: PUNAM AGARWAL**

**Subject: OR Period: 3RD**

**Paper: -- Room No: 306**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Operational Research—Meaning, Significance and Scope. |
| Week 2 | 13-01-2020 to 18-01-2020 | Introduction to Linear Programming,  Formulation of Linear Programming |
| Week 3 | 20-01-2020 to 25-01-2020 | Graphical Method |
| Week 4 | 27-01-2020 to 01-02-2020 | Simplex Method. |
| Week 5 | 03-02-2020 to 08-02-2020 | Simplex Method-Method |
| Week 6 | 10-02-2020 to 15-02-2020 | Duality in Linear Programming |
| Week 7 | 17-02-2020 to 22-02-2020 | Assignment Problem. |
| Week 8 | 24-02-2020 to 29-02-2020 | Transportation Introduction |
| Week 9 | 02-03-2020 to 05-03-2020 | Transportation |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |  | Decision Trees. |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Replacement Problem-Individual replacement problems |
| Week 12 | 24-03-2020 to 28-03-2020 | Replacement Problem-Group replacement problems |
| Week 13 | 30-03-2020 to 04-04-2020 | Games Theory : Two Persons Zero Sum Games, |
| Week 14 | 07-04-2020 to 11-04-2020 | Pure Strategies, Mixed Strategies. |
| Week 15 | 15-04-2020 to 18-04-2020 | Simulation |
| Week 16 | 20-04-2020 to 24-04-2020 | Revision and tests |
| Week 17 | 27-04-2020 to 02-05-2020 | Decision Theory: Decision Making under Uncertainty and Risk, |
| Week 18 | 04-05-2020 | Doubt session. |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: BCOM 4TH SEM**  **Name of the Teacher: PUNAM AGARWAL**

**Subject: COST MGT Period: 2**

**Paper: --- Room No: 303**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction to cost mgt |
| Week 2 | 13-01-2020 to 18-01-2020 | Job/ batch /contract costing |
| Week 3 | 20-01-2020 to 25-01-2020 | Cost control |
| Week 4 | 27-01-2020 to 01-02-2020 | Marginal costing |
| Week 5 | 03-02-2020 to 08-02-2020 | Marginal costing |
| Week 6 | 10-02-2020 to 15-02-2020 | Budgetary control |
| Week 7 | 17-02-2020 to 22-02-2020 | Budgetary control |
| Week 8 | 24-02-2020 to 29-02-2020 | Process Costing |
| Week 9 | 02-03-2020 to 05-03-2020 | Process Costing |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |  | Standard costing |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Standard costing |
| Week 12 | 24-03-2020 to 28-03-2020 | Standard costing |
| Week 13 | 30-03-2020 to 04-04-2020 | Uniform costing |
| Week 14 | 07-04-2020 to 11-04-2020 | Modern approaches to costing |
| Week 15 | 15-04-2020 to 18-04-2020 | Modern approaches to costing |
| Week 16 | 20-04-2020 to 24-04-2020 | Service costing |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision and tests |
| Week 18 | 04-05-2020 | Doubt session |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: Bcom 2nd sem**   **Name of the Teacher: T.C. Garg**

**Subject: Corp. A/cing Period: 1st & 6th**

**Paper: Room No: 301&302**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Issue of share and forfeiture. |
| Week 2 | 13-01-2020 to 18-01-2020 | Reissue of shares. |
| Week 3 | 20-01-2020 to 25-01-2020 | Buy back of shares. |
| Week 4 | 27-01-2020 to 01-02-2020 | Redemption of shares. |
| Week 5 | 03-02-2020 to 08-02-2020 | Right issue and bonus shares |
| Week 6 | 10-02-2020 to 15-02-2020 | Final accounts of companies. |
| Week 7 | 17-02-2020 to 22-02-2020 | Managerial remuneration and profit prior to incorporation. |
| Week 8 | 24-02-2020 to 29-02-2020 | Revision. |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Underwriting of shares and debentures |
| Week 12 | 24-03-2020 to 28-03-2020 | Issue and redemption of debentures. |
| Week 13 | 30-03-2020 to 04-04-2020 | Issue and redemption of debentures |
| Week 14 | 07-04-2020 to 11-04-2020 | Accounts banking companies. |
| Week 15 | 15-04-2020 to 18-04-2020 | Accounts banking companies. |
| Week 16 | 20-04-2020 to 24-04-2020 | Accounts of insurance companies. |
| Week 17 | 27-04-2020 to 02-05-2020 | Accounts of insurance companies. |
| Week 18 | 04-05-2020 | Revision. |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: M.com 4t  Name of the Teacher: T.C. Garg**

**Subject: Period: 2nd**

**Paper: Production planning and control Room No:305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Product identification and environmental analysis |
| Week 2 | 13-01-2020 to 18-01-2020 | Project appraisal |
| Week 3 | 20-01-2020 to 25-01-2020 | Social cost benefit analysis |
| Week 4 | 27-01-2020 to 01-02-2020 | Location, factory design and layout |
| Week 5 | 03-02-2020 to 08-02-2020 | Feasibility report |
| Week 6 | 10-02-2020 to 15-02-2020 | Market appraisal and survey , market segmentation and demand forecasting |
| Week 7 | 17-02-2020 to 22-02-2020 | Distribution analysis , sales plan and report ,estimation of financial requirements. |
| Week 8 | 24-02-2020 to 29-02-2020 | Capital budgeting |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Financing projects and planning capital structure |
| Week 12 | 24-03-2020 to 28-03-2020 | Project implementation and management, project organization and project control. |
| Week 13 | 30-03-2020 to 04-04-2020 | Network analysis : PERT |
| Week 14 | 07-04-2020 to 11-04-2020 | CPM and cost and time run. |
| Week 15 | 15-04-2020 to 18-04-2020 | Project follow up and monitoring |
| Week 16 | 20-04-2020 to 24-04-2020 | Project follow up and monitoring |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.com 6th sem**   **Name of the Teacher: T.C. Garg**

**Subject: Issues in Financial Reporting Period: 5th**

**Paper: Room No: 203 & 306**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Financial reporting: Nature and Objectives, Benefits, Users of Financial Reports. |
| Week 2 | 13-01-2020 to 18-01-2020 | General Purpose and Specific Purpose Report. Qualitative Characteristics of Accounting Information. |
| Week 3 | 20-01-2020 to 25-01-2020 | Conceptual Framework of Financial Reporting: FASB and IASB |
| Week 4 | 27-01-2020 to 01-02-2020 | International Financial Reporting Standards (IFRS): Role of IASB, Arguments for Global Conversion. |
| Week 5 | 03-02-2020 to 08-02-2020 | Achievements of IASB and Obstacles in Conversion. |
| Week 6 | 10-02-2020 to 15-02-2020 | Required Disclosures as per IFRS. |
| Week 7 | 17-02-2020 to 22-02-2020 | Issues in Corporate Financial Reporting - Accounting for Changing Price Level |
| Week 8 | 24-02-2020 to 29-02-2020 | Social Reporting, |
| Week 9 | 02-03-2020 to 05-03-2020 | Human Resource Accounting. |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets. |
| Week 12 | 24-03-2020 to 28-03-2020 | Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets. |
| Week 13 | 30-03-2020 to 04-04-2020 | Difference between IFRS and Indian Accounting Standards |
| Week 14 | 07-04-2020 to 11-04-2020 | US GAAP. |
| Week 15 | 15-04-2020 to 18-04-2020 | Recent Trends in Financial Reporting in the Indian context |
| Week 16 | 20-04-2020 to 24-04-2020 | Revision of Syllabus |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision of Syllabus |
| Week 18 | 04-05-2020 | Revision of Syllabus |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.Com 2nd Sem**   **Name of Teacher: Ms. Monika Sehgal**

**Subject: HRM Period: 2nd and 7th**

**Paper: Room No: 301 and 302**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction to the Subject |
| Week 2 | 13-01-2020 to 18-01-2020 | Introduction to HRM |
| Week 3 | 20-01-2020 to 25-01-2020 | Human Resource Planning |
| Week 4 | 27-01-2020 to 01-02-2020 | Job Analysis and Job Design |
| Week 5 | 03-02-2020 to 08-02-2020 | Recent Trends and Challenges in HR |
| Week 6 | 10-02-2020 to 15-02-2020 | Recruitment |
| Week 7 | 17-02-2020 to 22-02-2020 | Selection |
| Week 8 | 24-02-2020 to 29-02-2020 | Placemen and Induction |
| Week 9 | 02-03-2020 to 05-03-2020 | Training and Development |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Performance Appraisal |
| Week 12 | 24-03-2020 to 28-03-2020 | Continued |
| Week 13 | 30-03-2020 to 04-04-2020 | Internal Mobility and Transfers |
| Week 14 | 07-04-2020 to 11-04-2020 | Compensation Management |
| Week 15 | 15-04-2020 to 18-04-2020 | Incentive Plans and Fringe Benefits |
| Week 16 | 20-04-2020 to 24-04-2020 | Executive Remuneration |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: M.Com 4th Sem Name of the Teacher: Monika Sehgal**

**Subject: Service Marketing Period : 5th**

**Paper : Room No : 206**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Concept of services, reasons for growth of service sector, unique features of services, intangibility spectrum, the molecular model. |
| Week 2 | 13-01-2020 to 18-01-2020 | Consumer behaviour in services, consumer purchase decision process, service expectation. |
| Week 3 | 20-01-2020 to 25-01-2020 | Customer relationship marketing in services. |
| Week 4 | 27-01-2020 to 01-02-2020 | Positioning of services, market segmentation |
| Week 5 | 03-02-2020 to 08-02-2020 | Classification of services, advertising for services. |
| Week 6 | 10-02-2020 to 15-02-2020 | Service design and development, branding and pricing of services. |
| Week 7 | 17-02-2020 to 22-02-2020 | Role of intermediaries in service delivery, designing and managing service processes |
| Week 8 | 24-02-2020 to 29-02-2020 | Managing demand and supply and managing waiting lines. |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Extended service marketing mix |
| Week 12 | 24-03-2020 to 28-03-2020 | Service marketing environment, role of employees in service marketing. |
| Week 13 | 30-03-2020 to 04-04-2020 | Customer involvement in service delivery, feedback and loyalty. |
| Week 14 | 07-04-2020 to 11-04-2020 | Service marketing triangle. |
| Week 15 | 15-04-2020 to 18-04-2020 | Service quality dimensions. |
| Week 16 | 20-04-2020 to 24-04-2020 | Do |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.Com 4th Sem Name of the Teacher: Monika Sehgal**

**Subject: Cost Management Period : 6th**

**Paper : Room No : 203**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction |
| Week 2 | 13-01-2020 to 18-01-2020 | Job, batch and contract costing |
| Week 3 | 20-01-2020 to 25-01-2020 | Do |
| Week 4 | 27-01-2020 to 01-02-2020 | Strategic cost management |
| Week 5 | 03-02-2020 to 08-02-2020 | Process costing |
| Week 6 | 10-02-2020 to 15-02-2020 | Do |
| Week 7 | 17-02-2020 to 22-02-2020 | Cost control- techniques  Budgets |
| Week 8 | 24-02-2020 to 29-02-2020 | Budgetary control |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Activity based costing, target costing, life cycle costing, value chain costing |
| Week 12 | 24-03-2020 to 28-03-2020 | Standard costing and variance analysis |
| Week 13 | 30-03-2020 to 04-04-2020 | Do |
| Week 14 | 07-04-2020 to 11-04-2020 | Marginal costing and CVP Analysis |
| Week 15 | 15-04-2020 to 18-04-2020 | Applications of marginal costing |
| Week 16 | 20-04-2020 to 24-04-2020 | Uniform costing and inter firm comparison |
| Week 17 | 27-04-2020 to 02-05-2020 | Do |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B COM 4th SEM**  **Name of the Teacher: Paramjit Kaur Trehan**

**Subject: Auditing and Secretarial practice Period:3rd and 6th**

**Paper: Room No: 303 and 304**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction of the subject |
| Week 2 | 13-01-2020 to 18-01-2020 | Classification of audits |
| Week 3 | 20-01-2020 to 25-01-2020 | Investigation |
| Week 4 | 27-01-2020 to 01-02-2020 | Audit program |
| Week 5 | 03-02-2020 to 08-02-2020 | Audit evidence |
| Week 6 | 10-02-2020 to 15-02-2020 | Internal control , check and audit |
| Week 7 | 17-02-2020 to 22-02-2020 | Vouching of transactions |
| Week 8 | 24-02-2020 to 29-02-2020 | Verification of assets and liabilities |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Appointment, remuneration , rights and duties of auditor |
| Week 12 | 24-03-2020 to 28-03-2020 | Liabilities of an auditor |
| Week 13 | 30-03-2020 to 04-04-2020 | Auditors report |
| Week 14 | 07-04-2020 to 11-04-2020 | Company secretary as KMP and in practice |
| Week 15 | 15-04-2020 to 18-04-2020 | Company meetings |
| Week 16 | 20-04-2020 to 24-04-2020 | Minutes |
| Week 17 | 27-04-2020 to 02-05-2020 | Motions and resolutions |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: M COM 4th SEM**  **Name of the Teacher: Paramjit Kaur Trehan**

**Subject: Business ethics & corporate governance Period:5th**

**Paper: Room No:305**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction to business ethics and values |
| Week 2 | 13-01-2020 to 18-01-2020 | Concept of utilitarianism and universalism and theory of rights and justice |
| Week 3 | 20-01-2020 to 25-01-2020 | Value ethics in management |
| Week 4 | 27-01-2020 to 01-02-2020 | Environment pollution and ethical considerations in marketing |
| Week 5 | 03-02-2020 to 08-02-2020 | Ethical considerations inHRM and top management |
| Week 6 | 10-02-2020 to 15-02-2020 | Ethics in financial markets and responsibility towards competitors |
| Week 7 | 17-02-2020 to 22-02-2020 | Wisdom based leadership and ethical dilemma |
| Week 8 | 24-02-2020 to 29-02-2020 | Introduction to corporate governance and corporate objectives and goals |
| Week 9 | 02-03-2020 to 05-03-2020 | Revision |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Ethical leadership and ownership pattern in public limited companies |
| Week 12 | 24-03-2020 to 28-03-2020 | Nature and evolution of corporate governance and stakeholder protection |
| Week 13 | 30-03-2020 to 04-04-2020 | Cadbury report Hampel report OECD recommendations and SOX act |
| Week 14 | 07-04-2020 to 11-04-2020 | Internal corporate governance , committees of the board, Whistle blower and corporate governance ratings |
| Week 15 | 15-04-2020 to 18-04-2020 | External corporate governance mechanism and CII code |
| Week 16 | 20-04-2020 to 24-04-2020 | Reports and legal regulatory changes |
| Week 17 | 27-04-2020 to 02-05-2020 | Solving case studies |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.com 5th sem**   **Name of the Teacher: Paramjit Kaur Trehan**

**Subject: Financial Mgt. Period: 2nd**

**Paper: Room No: 203**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Financial Management: Meaning & Scope |
| Week 2 | 13-01-2020 to 18-01-2020 | Objectives of Financial Management |
| Week 3 | 20-01-2020 to 25-01-2020 | Time Value of Money- Compounding Techniques and Discounting Techniques. |
| Week 4 | 27-01-2020 to 01-02-2020 | Capital Budgeting,  Evaluation of Projects |
| Week 5 | 03-02-2020 to 08-02-2020 | Cost of Capital: Determination of Cost of Capital, Components of Cost of Capital. |
| Week 6 | 10-02-2020 to 15-02-2020 | Capital  Structure, Meaning |
| Week 7 | 17-02-2020 to 22-02-2020 | Types of Leverage, Determinants of Capital Structure.  Theories of Capital  Structure. |
| Week 8 | 24-02-2020 to 29-02-2020 | Sources of Corporate Finance, SEBI Guidelines for Raising Corporate Finance |
| Week 9 | 02-03-2020 to 05-03-2020 | Revisions |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Working Capital Management |
| Week 12 | 24-03-2020 to 28-03-2020 | Factors and Estimation |
| Week 13 | 30-03-2020 to 04-04-2020 | Practical problems |
| Week 14 | 07-04-2020 to 11-04-2020 | Dividend Policy- Relevance and Irrelevance Theories |
| Week 15 | 15-04-2020 to 18-04-2020 | Dividend Policy- models |
| Week 16 | 20-04-2020 to 24-04-2020 | Practical problems |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: M.com II**   **Name of the Teacher: Geetanjali**

**Subject: Consumer Behaviour Period: 1**

**Paper: Room No: 305**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Consumer Behaviour |
| Week 2 | 13-01-2020 to 18-01-2020 | Consumer Buying ProcessI &II, Consumer Buying Models |
| Week 3 | 20-01-2020 to 25-01-2020 | Consumer Roles and Buying Behaviour, Profile of the consumer Innovator, Motivation |
| Week 4 | 27-01-2020 to 01-02-2020 | Personality, Perception & Attitude, Learning |
| Week 5 | 03-02-2020 to 08-02-2020 | CCL |
| Week 6 | 10-02-2020 to 15-02-2020 | CCL |
| Week 7 | 17-02-2020 to 22-02-2020 | CCL |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |  | Culture, Sub culture, Social Class |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Life Styles, Self Concept |
| Week 12 | 24-03-2020 to 28-03-2020 | Group Influences, Opinion Leaders |
| Week 13 | 30-03-2020 to 04-04-2020 | Diffusion, Organisational buying Behaviour |
| Week 14 | 07-04-2020 to 11-04-2020 | Profit and Non-profit organizations, Consumer Behaviour Research |
| Week 15 | 15-04-2020 to 18-04-2020 | Issues & Complexities |
| Week 16 | 20-04-2020 to 24-04-2020 | Cross Cultural Dimensions |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Class: B.Com II**   **Name of the Teacher: Geetanjali**

**Subject: Advanced Accounting Period: 3rd & 6th**

**Paper: Room No: 303, 304**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Insurance |
| Week 2 | 13-01-2020 to 18-01-2020 | Insurance |
| Week 3 | 20-01-2020 to 25-01-2020 | Hire Purchase |
| Week 4 | 27-01-2020 to 01-02-2020 | Hire Purchase |
| Week 5 | 03-02-2020 to 08-02-2020 | CCL |
| Week 6 | 10-02-2020 to 15-02-2020 | CCL + Investment |
| Week 7 | 17-02-2020 to 22-02-2020 | CCL |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL+ Valuation of shares |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Liquidation |
| Week 12 | 24-03-2020 to 28-03-2020 | Liquidation |
| Week 13 | 30-03-2020 to 04-04-2020 | Amalgamation |
| Week 14 | 07-04-2020 to 11-04-2020 | Amalgamation |
| Week 15 | 15-04-2020 to 18-04-2020 | Holding Company |
| Week 16 | 20-04-2020 to 24-04-2020 | Holding Company |
| Week 17 | 27-04-2020 to 02-05-2020 | Internal Reconstruction; Goodwill |
| Week 18 | 04-05-2020 | Revision |

**Class: B. Com II**   **Name of the Teacher: Geetanjali**

**Subject: SAPM Period: 5**

**Paper: Room No: 304**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | INTRODUCTION TO INVESTMENT |
| Week 2 | 13-01-2020 to 18-01-2020 | INVESTMENT AVENUES |
| Week 3 | 20-01-2020 to 25-01-2020 | INVESTMENT PHILOSOPHY |
| Week 4 | 27-01-2020 to 01-02-2020 | SECURITY ANALYSIS |
| Week 5 | 03-02-2020 to 08-02-2020 | CL |
| Week 6 | 10-02-2020 to 15-02-2020 | CL |
| Week 7 | 17-02-2020 to 22-02-2020 | CL+ FUNDAMENTAL ANALYSIS |
| Week 8 | 24-02-2020 to 29-02-2020 | *CL* |
| Week 9 | 02-03-2020 to 05-03-2020 | CL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | TECHNICAL ANALYSIS |
| Week 12 | 24-03-2020 to 28-03-2020 | PORTFOLIO MANAGEMENT |
| Week 13 | 30-03-2020 to 04-04-2020 | PORTFOLIO THEORY I |
| Week 14 | 07-04-2020 to 11-04-2020 | PORTFOLIO THEORY II |
| Week 15 | 15-04-2020 to 18-04-2020 | EFFICIENT MARKET THEORY |
| Week 16 | 20-04-2020 to 24-04-2020 | PORTFOLIO PERFORMANCE EVALUATION |
| Week 17 | 27-04-2020 to 02-05-2020 | GLOBAL INVESTING |
| Week 18 | 04-05-2020 | REVISION |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class:Mcom 1**  **Name of the Teacher:MAMTA MALHOTRA**

**Subject: B.policy Period:3rd**

**Paper: Room No:204**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | **Business policy-introduction** |
| Week 2 | 13-01-2020 to 18-01-2020 | **Basics of strategic management** |
| Week 3 | 20-01-2020 to 25-01-2020 | **Basics of strategic management** |
| Week 4 | 27-01-2020 to 01-02-2020 | **Strategic management process** |
| Week 5 | 03-02-2020 to 08-02-2020 | **Strategy analysis and choice of alternatives** |
| Week 6 | 10-02-2020 to 15-02-2020 | **CCL** |
| Week 7 | 17-02-2020 to 22-02-2020 | **Strategy analysis and choice of alternatives, functional strategy** |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | **functional strategy** |
| Week 12 | 24-03-2020 to 28-03-2020 | **Strategic intent and strategy formulation** |
| Week 13 | 30-03-2020 to 04-04-2020 | **Strategy implementation1** |
| Week 14 | 07-04-2020 to 11-04-2020 | **Strategy implementation2** |
| Week 15 | 15-04-2020 to 18-04-2020 | **Strategy implementation2** |
| Week 16 | 20-04-2020 to 24-04-2020 | **Strategy implementation2** |
| Week 17 | 27-04-2020 to 02-05-2020 | **Strategy evaluation and control** |
| Week 18 | 04-05-2020 | **Strategy evaluation and control** |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class:BCOM2**  **Name of the Teacher: MAMTA MALHOTRA**

**Subject:Consumer beh. Period:7TH**

**Paper: Room No:203**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | CONSUMER BEHAVIOUR |
| Week 2 | 13-01-2020 to 18-01-2020 | **Determinants, relevance of CB** |
| Week 3 | 20-01-2020 to 25-01-2020 | **CB BUYING PROCESS** |
| Week 4 | 27-01-2020 to 01-02-2020 | **Information search** |
| Week 5 | 03-02-2020 to 08-02-2020 | **Individual determinants of CB** |
| Week 6 | 10-02-2020 to 15-02-2020 | **CCL** |
| Week 7 | 17-02-2020 to 22-02-2020 | **Consumer perception, attention, buying behaviour** |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Learning and consumer behaviour |
| Week 12 | 24-03-2020 to 28-03-2020 | Consumer attitude and buying behaviour |
| Week 13 | 30-03-2020 to 04-04-2020 | External determinants |
| Week 14 | 07-04-2020 to 11-04-2020 | Culture ,sub culture |
| Week 15 | 15-04-2020 to 18-04-2020 | Social class, reference groups, family influence |
| Week 16 | 20-04-2020 to 24-04-2020 | Diffusion of innovation |
| Week 17 | 27-04-2020 to 02-05-2020 | Consumer behavior models, diversity of CB |
| Week 18 | 04-05-2020 | CB research |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class:Mcom2**  **Name of the Teacher: MAMTA MALHOTRA Subject:knowledge mgt. Period:6th**

**Paper: Room No:305**

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | **Concept of KM** |
| Week 2 | 13-01-2020 to 18-01-2020 | **KM system,Types of knowledge** |
| Week 3 | 20-01-2020 to 25-01-2020 | Km models, knowledge sharing |
| Week 4 | 27-01-2020 to 01-02-2020 | Expert system, knowledge value creation |
| Week 5 | 03-02-2020 to 08-02-2020 | Knowledge value chain, knowledge based economy |
| Week 6 | 10-02-2020 to 15-02-2020 | CCL |
| Week 7 | 17-02-2020 to 22-02-2020 | Competitive advantage |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | knowledge intensive firms |
| Week 12 | 24-03-2020 to 28-03-2020 | Knowledge architecture |
| Week 13 | 30-03-2020 to 04-04-2020 | Top and middle level mgt. |
| Week 14 | 07-04-2020 to 11-04-2020 | Leveraging knowledge |
| Week 15 | 15-04-2020 to 18-04-2020 | Reward system |
| Week 16 | 20-04-2020 to 24-04-2020 | Theories |
| Week 17 | 27-04-2020 to 02-05-2020 | Theories |
| Week 18 | 04-05-2020 | Case studies |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: bcom2**   **Name of the Teacher: MAMTA MALHOTRA**

**Subject:Mktg mgt. Period:2nd, 4 rth**

**Paper: Room No:303, 304**

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| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Marketing |
| Week 2 | 13-01-2020 to 18-01-2020 | Functions of marketing |
| Week 3 | 20-01-2020 to 25-01-2020 | Marketing mix |
| Week 4 | 27-01-2020 to 01-02-2020 | MIS |
| Week 5 | 03-02-2020 to 08-02-2020 | Consumer behaviour |
| Week 6 | 10-02-2020 to 15-02-2020 | CCL |
| Week 7 | 17-02-2020 to 22-02-2020 | Market segmentation, targeting, positioning |
| Week 8 | 24-02-2020 to 29-02-2020 | CCL |
| Week 9 | 02-03-2020 to 05-03-2020 | CCL |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Product life cycle |
| Week 12 | 24-03-2020 to 28-03-2020 | New product development |
| Week 13 | 30-03-2020 to 04-04-2020 | Brand management |
| Week 14 | 07-04-2020 to 11-04-2020 | Pricing , distribution decision |
| Week 15 | 15-04-2020 to 18-04-2020 | Marketing communication |
| Week 16 | 20-04-2020 to 24-04-2020 | Product decisions |
| Week 17 | 27-04-2020 to 02-05-2020 | Issues in marketing |
| Week 18 | 04-05-2020 | Rural marketing |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class:** M.Com. 4th Sem.  **Name of the Teacher:** Indu

**Subject:** Advertising & Sales Mgt. **Period:** 3rd

**Paper:** MC. 404 **Room No:** 304

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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Advertising: Communication basics, Role of Communication, Communication process and flow, Planning the promotion mix |
| Week 2 | 13-01-2020 to 18-01-2020 | Advertising: Nature and importance, Advertising and the economy, Advertising and publicity. |
| Week 3 | 20-01-2020 to 25-01-2020 | Advertising mgt. process- an overview, determining target audience, Advertising objectives and positioning decisions, Advertising budget decisions |
| Week 4 | 27-01-2020 to 01-02-2020 | Message decision: Determining Advertising message, Developing Advertising copy- headline main copy, logo, illustration, appeal, layout, |
| Week 5 | 03-02-2020 to 08-02-2020 | Creativity in Advertising, Advertising through internet, Media selection, media scheduling |
| Week 6 | 10-02-2020 to 15-02-2020 | Organization of advertising operations: In-house vs. advertising agency arrangements, managing advertising agency relations. |
| Week 7 | 17-02-2020 to 22-02-2020 | Valuation of advertisement and campaign effectiveness- before and after advertising tests and techniques |
| Week 8 | 24-02-2020 to 29-02-2020 | Advertising in India, social and regulatory aspects of advertising, Recent development and issues. |
| Week 9 | 02-03-2020 to 05-03-2020 | Sales mgt.: Fundamentals of personal selling, nature and importance of selling, types of selling, Personal selling |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Salesmanship and sales mgt.-process of effective selling, strategic sales mgt. |
| Week 12 | 24-03-2020 to 28-03-2020 | Sales planning: setting personal selling objective, Market analysis and sales forecasting, sales budget, sales territory, sales quota |
| Week 13 | 30-03-2020 to 04-04-2020 | Sales organization: organisation structure, relationship of sales department with other departments, distribution networks relationship. |
| Week 14 | 07-04-2020 to 11-04-2020 | Sales force mgt.: recruitment and selection, training and development. |
| Week 15 | 15-04-2020 to 18-04-2020 | Motivating, supervising and compensating sales personnel. Controlling the sales effort, |
| Week 16 | 20-04-2020 to 24-04-2020 | Evaluation of sales personnel, sales and cost analysis. |
| Week 17 | 27-04-2020 to 02-05-2020 | Ethical and legal aspects of selling |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class:** B.com. 6th sem  **Name of the Teacher:** Indu

**Subject:** Honours **Period:** 7th

**Paper:** Training and Development **Room No:** 306

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Definition, meaning, need and importance of training. |
| Week 2 | 13-01-2020 to 18-01-2020 | Training process |
| Week 3 | 20-01-2020 to 25-01-2020 | Identification of training need. |
| Week 4 | 27-01-2020 to 01-02-2020 | Methods and techniques of training-on the job, off the job, |
| Week 5 | 03-02-2020 to 08-02-2020 | Lecture, role play, case study Vestibule training, |
| Week 6 | 10-02-2020 to 15-02-2020 | Simulation techniques, in basket exercise, syndicate method, |
| Week 7 | 17-02-2020 to 22-02-2020 | T-group training, programme induction training. |
| Week 8 | 24-02-2020 to 29-02-2020 | Choosing the right training techniques |
| Week 9 | 02-03-2020 to 05-03-2020 | Organisation of training and development programme |
| Mid Semester Exams (06-03-2020 to 13-03-2020) | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Training design |
| Week 12 | 24-03-2020 to 28-03-2020 | Kinds of training and development programs-competence based and role based training |
| Week 13 | 30-03-2020 to 04-04-2020 | Orientation and socialization |
| Week 14 | 07-04-2020 to 11-04-2020 | Reasons for evaluating training and development programs |
| Week 15 | 15-04-2020 to 18-04-2020 | Problems in evaluation |
| Week 16 | 20-04-2020 to 24-04-2020 | Methods of evaluating effectiveness of training efforts |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision |
| Week 18 | 04-05-2020 | Revision |

**Post Graduate Govt. College for Girls, Sector-42, Chandigarh**

**Teaching Plan (Even Semester) Session (2019-2020)**

**Class: B.Com III**  **Name of the Teacher: Dr. Gundeep Kaur Virk**

**Subject: Direct Tax Laws Period: II and III**

**Paper: BCM 601 Room No: 306 & 203**

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| --- | --- | --- |
| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Deemed Incomes and Clubbing of Incomes (Aggregation of Incomes) |
| Week 2 | 13-01-2020 to 18-01-2020 | Set-off and Carry Forward of Losses |
| Week 3 | 20-01-2020 to 25-01-2020 | Deductions to be made in Computing the Total Income |
| Week 4 | 27-01-2020 to 01-02-2020 | Deductions to be made in Computing the Total Income |
| Week 5 | 03-02-2020 to 08-02-2020 | Rebate & Relief |
| Week 6 | 10-02-2020 to 15-02-2020 | Assessment of Individuals |
| Week 7 | 17-02-2020 to 22-02-2020 | Assessment of Individuals |
| Week 8 | 24-02-2020 to 29-02-2020 | Assessments of HUF |
| Week 9 | 02-03-2020 to 05-03-2020 | Assessments of HUF |
| **Mid Semester Exams (06-03-2020 to 13-03-2020)** | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Assessments of Association of Persons & Firm |
| Week 12 | 24-03-2020 to 28-03-2020 | Income Tax Authorities |
| Week 13 | 30-03-2020 to 04-04-2020 | Procedure of Assessment |
| Week 14 | 07-04-2020 to 11-04-2020 | Penalties |
| Week 15 | 15-04-2020 to 18-04-2020 | Deduction & Collection of Tax at Source |
| Week 16 | 20-04-2020 to 24-04-2020 | Advance Payment of Tax |
| Week 17 | 27-04-2020 to 02-05-2020 | Appeals & Revision |
| Week 18 | 04-05-2020 | Revision of Syllabus |

**Class: B.Com III**  **Name of the Teacher: Dr. Gundeep Kaur Virk**

**Subject: Issues in Financial Reporting Period: V (Monday and Tuesday)**

**Paper: BCM 603 Room No: 203**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Financial reporting: Nature and Objectives, Benefits, Users of Financial Reports. |
| Week 2 | 13-01-2020 to 18-01-2020 | General Purpose and Specific Purpose Report. Qualitative Characteristics of Accounting Information. |
| Week 3 | 20-01-2020 to 25-01-2020 | Conceptual Framework of Financial Reporting: FASB and IASB |
| Week 4 | 27-01-2020 to 01-02-2020 | International Financial Reporting Standards (IFRS): Role of IASB, Arguments for Global Conversion. |
| Week 5 | 03-02-2020 to 08-02-2020 | Achievements of IASB and Obstacles in Conversion. |
| Week 6 | 10-02-2020 to 15-02-2020 | Required Disclosures as per IFRS. |
| Week 7 | 17-02-2020 to 22-02-2020 | Issues in Corporate Financial Reporting - Accounting for Changing Price Level |
| Week 8 | 24-02-2020 to 29-02-2020 | Social Reporting, |
| Week 9 | 02-03-2020 to 05-03-2020 | Human Resource Accounting. |
| **Mid Semester Exams (06-03-2020 to 13-03-2020)** | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets. |
| Week 12 | 24-03-2020 to 28-03-2020 | Indian Accounting Standard with reference to Segment Reporting, Interim Reporting, Leases and Intangible Assets. |
| Week 13 | 30-03-2020 to 04-04-2020 | Difference between IFRS and Indian Accounting Standards |
| Week 14 | 07-04-2020 to 11-04-2020 | US GAAP. |
| Week 15 | 15-04-2020 to 18-04-2020 | Recent Trends in Financial Reporting in the Indian context |
| Week 16 | 20-04-2020 to 24-04-2020 | Revision of Syllabus |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision of Syllabus |
| Week 18 | 04-05-2020 | Revision of Syllabus |

**Class: B.Com III**  **Name of the Teacher: Dr. Gundeep Kaur Virk**

**Subject: Operations Research Period: VI (Monday, Tuesday, Wednesday)**

**Paper: BCM 605 Room No: 203**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Operational Research—Meaning, Significance and Scope. |
| Week 2 | 13-01-2020 to 18-01-2020 | Operational Research—Meaning, Significance and Scope. |
| Week 3 | 20-01-2020 to 25-01-2020 | Transportation Problem |
| Week 4 | 27-01-2020 to 01-02-2020 | Transportation Problem |
| Week 5 | 03-02-2020 to 08-02-2020 | Transportation Problem |
| Week 6 | 10-02-2020 to 15-02-2020 | Transportation Problem |
| Week 7 | 17-02-2020 to 22-02-2020 | Assignment Problem |
| Week 8 | 24-02-2020 to 29-02-2020 | Assignment Problem |
| Week 9 | 02-03-2020 to 05-03-2020 | Assignment Problem |
| **Mid Semester Exams (06-03-2020 to 13-03-2020)** | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Games Theory: Two Persons Zero Sum Games, Pure Strategies, Mixed Strategies. |
| Week 12 | 24-03-2020 to 28-03-2020 | Games Theory : Two Persons Zero Sum Games |
| Week 13 | 30-03-2020 to 04-04-2020 | Games Theory : Two Persons Zero Sum Games |
| Week 14 | 07-04-2020 to 11-04-2020 | Simulation; Meaning, Process, Advantages, Limitations and Applications. |
| Week 15 | 15-04-2020 to 18-04-2020 | Simulation; Meaning, Process, Advantages, Limitations and Applications. |
| Week 16 | 20-04-2020 to 24-04-2020 | Simulation; Meaning, Process, Advantages, Limitations and Applications. |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision of Syllabus |
| Week 18 | 04-05-2020 | Revision of Syllabus |

**Class: M.Com I**  **Name of the Teacher: Dr. Gundeep Kaur Virk**

**Subject: Production and Materials Mgt. Period: V (Wed. & Sat.), VII (Thur. & Fri.)**

**Paper: MC 204 Room No: 204**

|  |  |  |
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| **S. No** | **Dates** | **Topics to be Covered** |
| Week 1 | 09-01-2020 to 11-01-2020 | Introduction to Production Management - Nature, Scope, Importance and Functions Materials Management - Evolution, Importance, Scope and Objectives - Interface with other functions. |
| Week 2 | 13-01-2020 to 18-01-2020 | Introduction of Inventory Control, Static Inventory problem under risk. Dynamic Model under risk, policy coordinated, Replacement with discount. |
| Week 3 | 20-01-2020 to 25-01-2020 | Introduction to purchasing, Functions of purchasing, procedure of purchasing, |
| Week 4 | 27-01-2020 to 01-02-2020 | Selection Sources of Supply, Negotiation with Suppliers. |
| Week 5 | 03-02-2020 to 08-02-2020 | Price determination, Price Cost Analysis, |
| Week 6 | 10-02-2020 to 15-02-2020 | Quality determination and control value analysis. |
| Week 7 | 17-02-2020 to 22-02-2020 | Scope & functions of operations management, Forecasting of demand. Delphi. Methods, Statistical Quality Control Technique. |
| Week 8 | 24-02-2020 to 29-02-2020 | Facilities Location & Layout – Strategic importance - Factors affecting location & layout |
| Week 9 | 02-03-2020 to 05-03-2020 | Installation of facilities – Single location, multi-location decisions. Principles and Types of Facilities Layout. |
| **Mid Semester Exams (06-03-2020 to 13-03-2020)** | | |
| Week 11 | 14-03-2020, 16-03-2020 to 21-03-2020 | Importance and Functions of Production Planning & Control. |
| Week 12 | 24-03-2020 to 28-03-2020 | Introduction to PERT / CPM - Network Crashing. |
| Week 13 | 30-03-2020 to 04-04-2020 | Productivity - Work Study - Objectives, Scope and Uses |
| Week 14 | 07-04-2020 to 11-04-2020 | Methods Study – Flow process chart, Flow diagram & Process mapping |
| Week 15 | 15-04-2020 to 18-04-2020 | Work Measurement - Elements |
| Week 16 | 20-04-2020 to 24-04-2020 | Performance Rating - Allowances - Standard Time - Synthetic Time Standards– Work Sampling. |
| Week 17 | 27-04-2020 to 02-05-2020 | Revision of Syllabus |
| Week 18 | 04-05-2020 | Revision of Syllabus |