

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD AT PG GOVT. COLLEGE FOR GIRLS, SECTOR-42, CHANDIGARH ON 25th May ,2015 AT 12:30 PM UNDER THE CHAIRMANSHIP OF PRINCIPAL MANI BEDI

TEM No. 1

The Area councilor Mr Hardeep Singh was welcomed and he also released the Admission Brochure of the college for the session 2015-16. In his introductory remarks, Mr Hardeep Singh assured of all support in the overall development of the college.

ITEM No. 2

The proposal was discussed and it was deemed that these should be introduced for the session 2015-16. It was unanimously decided to approve the above courses and that same may be submitted to UGC. The MoU respect of both the courses have also been placed.

ITEM No. 3

It was decided to work out the modalities for starting the above said journal.

ITEM No. 4

Annual college calendar for 2015-16 may be finalized as per the University Academic calendar & would be uploaded.

ITEM No. 5

Training Need Analysis (TNA) module for the Non-Teaching members during summer break may be worked out with special reference to computer knowledge..

ITEM No. 6

It was decided to celebrate International Yoga Day on 21st June, 2015 as per module issued by the UGC.

ITEM No. 7

To prepare Annual Quality Assurance Report (AQAR) (From 1 July, 2014 to 30 June, 2015) for submission to NAAC, Bangalore. AQAR may be uploaded by 31 August 2015 for the session 2014-15.

ITEM No. 8

To meet the growing demand of classrooms; it was decided to initiate modalities for the partition of college Examination Hall (Right side) into four class rooms.

ITEM No. 9

Similarly the work pertaining to Cosmetology Lab was initiated and to make it functional before the start of new session.

ITEM No. 10

The councillor Mr. Hardeep Singh was requested to help in the construction of pavement path along the boundary of wall facing Mohali side.

ITEM No. 11

It was mooted that Wi-fi connectivity in College Auditorium and Hostel (1st phase) should be completed.

ITEM No. 12

It was suggested to increase bandwidth of internet connectivity in consultation with BSNL and also to install separate dedicated fax telephone line, keeping in view the increased usage of net for administrative & admission purposes.

ITEM No. 13

The demand of the student council to create one dedicated reading room in the Hostel with required infrastructure was accepted.

ITEM No. 14

The required furniture may be purchased for the newly constructed rooms .

ITEM No. 15

The required inputs may be obtained from Examination Branch.

ITEM No. 16

To upgrade e-Campus solution for better quality enhancement, SPIC was to be informed regarding short comings in the e-campus solutions.

ITEM No. 17

The suggestion to purchase more watercoolers and also replacement of non-functional watercoolers, if any was accepted.

ITEM No. 18

It was decided to get Feedback forms filled from PG & 3rd Year students, their parents & Alumni after the end of first academic term .

ITEM No. 19

To remove any anomaly in fee structure in respect of various courses both of UG/PG level before the start of next session, it was suggested that a joint committee of representatives from all Govt. Colleges of Chandigarh and DPI nominee be formed.

ITEM No. 20

The designated committee may submit its review report by 31st August, 2015.

ITEM No. 21

For the benefit of non-teaching staff, it was decided to organize one day workshop on Food preservation for Non-Teaching staff and their family members during summer vacation.

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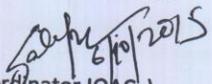
ITEM No. 22

The committee was informed regarding the progress work related to campus Rain Harvesting system to be completed before the commencement of monsoon season.

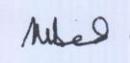
ITEM No. 23

Principal Mani Bedi was of the opinion that an ATM should be opened on the college campus which would further facilitate students & staff. In this regard, the college administration would interface with the Manager, SBI-42, Chandigarh. It has unanimously been decided to include Mr Kulwant Singh, Chief Executive, Agro Processing Entrepreneurship Development Centre as External Member and Student Council, President as Special Invitee to the college IQAC.

The meeting ended on this note.


(Member co-ordinator IQAC)

Confirmed


(Principal cum Chairperson of IQAC)